**Penelope A Schofield** Her Majesty's Coroner County of West Sussex

# 03302 227100

01243 522827 (fax)

hm.coroner@westsussex.gov.uk www.westsussex.gov.uk

Coroner's Office County Record Office Orchard Street Chichester

West Sussex

P019 lDD

**INQUEST EXPENSES FOR PROFESSIONAL WITNESSES**



CERTAIN EXPENSES INCURRED IN ATTENDING AN INQUEST AS A PROFESSIONAL WITNESS MAY BE REPAID IN ACCORDANCE WITH A SCHEDULE OF FEES AND ALLOWANCES. PLEASE COMPLETE THIS FORM AND HAND IT TO THE CORONER'S OFFICER AFTER THE INQUEST OR POST TO THE ABOVE ADDRESS. RECEIPTS MUST BE PROVIDED.

## Claimant's Name : Address :

Occupation: 1. **TRAVELLING** : From \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_ £

1. Public Transport : State Return Fare
2. Private Transport : State Return Mileage \_\_\_ \_

1. Hired Transport : State Actual Cost

*Payable only if no public or private transport is available*

## Car Parking

1. **PROFESSIONAL WITNESS ALLOWANCE:**

 Nature of Expense and cost

State period absent from work half a day/day(s) **\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**TOTAL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Travelling***

If you travel by car a set mileage allowance will be paid from your home address to the court venue. Please provide proof of any parking expenses. Bus and 2nd class rail fares will be paid.

***Professional witness allowance***

A professional witness who attends an inquest hearing to give evidence, shall be paid a maximum daily fee of –

*If the professional witness does not employ a person to take care of his or her practice during his or her absence:*

Up to and including 2 hours £83.50; more than 2 hours up to and including 4 hours £117.00; more than 4 hours up to and including 6 hours £174.00; more than 6 hours £234.00

***Or:*** *If the professional witness necessarily incurs expense in the provision of a person to take care of his or her practice during his or her absence:*

Up to and including 2 hours £89.00; more than 2 hours up to and including 4 hours £125.00; more than 4 hours £250.00