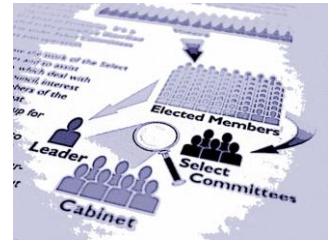




END OF YEAR 2014-15

SCRUTINY NEWSLETTER

June 2015



This is the end-of-year Scrutiny Newsletter for the year 2014-15. It includes performance information, shares best practice and highlights key aspects of the work of the Council's four Select Committees. There are links included to direct readers to further detailed information.

Select Committee Annual Survey Results

Select Committee members were invited to complete a short questionnaire in March 2015 to give their views on the scrutiny function. 37 completed surveys were returned which is a 59% response rate. This is a slight decrease from 2013-14 which had a response rate of 62%.

The percentages used in the table below are based on the number of respondents, so as the numbers are small, any change in scores can have a fairly significant effect on the percentages and therefore should be treated with some caution.

The results show decreases in effectiveness in a number of areas in 2014/15 which will need to be reviewed to improve performance in 2015/16. Two particular areas to develop will be the usefulness of information provided to Members (the Newsletter and the Members' Guide to Scrutiny) and ensuring there are clear, measurable outcomes from the scrutiny process.

	2012-13	2013-14	2014-15
1. The select committee work programme reflects issues of greatest public concern/importance	74%*	74%*	73%
2. I have had reasonable opportunity to influence the committee's work	76%*	67%	59%
3. The timing of committee involvement in issues is appropriate	69%	72%*	65%
4. There is adequate input from external witnesses into the scrutiny process	67%*	59%	51%
5. The agenda papers provided for meetings met my needs	83%*	76%	73%
6. Select committees are able to influence decisions appropriately	69%*	46%	54%*
7. There are clear, measurable outcomes from the scrutiny process	45%	62%*	54%
8. The committee has had the opportunity to input into policy development	45%	64%*	70%*
9. Overall, scrutiny undertaken by the committee has been effective			62%
10. I have been able to commit the necessary time to undertake my role	86%*	85%	81%
11. There is good support from Democratic Services support staff	95%	85%	81%
12. The Scrutiny newsletter produced by Performance & Finance Select Committee provides useful information	74%*	72%	49%
13. The Members' Guide to Scrutiny (provided in Summer 2013 and available on The Mine) provides useful information	76%	76%*	51%

* indicates an increase in performance

Members were also asked how effective they found small group working (task and finish groups, TFGs). This question is different to previous years therefore no comparisons can be made other than for the work of the committees' Business Planning Groups (BPGs). This rating has decreased considerably from previous years, 86% in 2013/14 to 52% in 2014/15. This is disappointing and will need to be reviewed in 2015/16 to ensure effectiveness is improved. Feedback on TFG work was good, with most members recognising the positive outcomes from their work and finding small group work effective.

The results of the survey, along with the findings from the national survey of scrutiny carried out by the Centre for Public Scrutiny, will help to focus the development of scrutiny in the future. Select Committee Chairmen and individual BPGs will be reviewing the full survey results to identify issues to address in the future.

- **CYPSSC** = Children & Young People's Services Select Committee
- **ECSSC** = Environmental & Community Services Select Committee
- **HASC** = Health & Adult Social Care Select Committee
- **PFSC** = Performance & Finance Select Committee

Performance Monitoring

In order to assess the effectiveness of Scrutiny, performance is monitored on a quarterly basis. Performance indicators have been established as part of the Business Planning and Scrutiny Review process. Table A below shows the full year performance figures for the Select Committees and Table B shows the performance figures for completed Task and Finish Groups. Further information on issues scrutinised are set out later in this newsletter.

Table A

	CYPSSC	ECSSC	HASC	PFSC	Joint ECSSC PFSC
Number of recommendations					
• Accepted	9	20	17	33	3
• Declined	0	0	0	0	
• Awaiting a response	0	3	0	2	
Number of call-in requests	0	2	1	1	n/a
Number of call-in requests accepted (and considered by a select committee)	0	1	0	1	
Number of external witnesses	7	22	1	6	n/a
Number of public attending meetings (includes members of the public, press and other interested officers and members)	10	15	83	14	Meetings were Part II 11 Members
Number of SC meetings webcast	0	1	2	0	0
Total number of live and archive* viewers		606	1938		
Member attendance at meetings	81%	83%	87%	88%	74%

* Archive figures as at 11 June 2015.

Table B

Type of TFG	Recommendations Accepted	Recommendations Rejected	Recommendations In Progress
HASC	3	0	1
CYPSSC	8	0	0
Joint Scrutiny Task Force	4	0	0
Cross Cutting (Item is under the area of more than one Select Committee)	23	1	21

What has worked well

- **Members' comments** in the annual scrutiny survey on what has worked well largely centred around the ability to question officers and other service experts to fully understand the issues being scrutinised, but also included an appreciation of the scrutiny of major issues, the fullness of agenda papers and comprehensive minutes.
- **Joint working**
 - A joint development session took place between PFSC and RAAC in order for Committee Members to understand their roles in **risk management**. Both Committees have a role to play in managing risk so the session was to ensure no duplication or gaps existed between the Committees. The session was well received by Members and further sessions, when appropriate, would be welcomed.
 - Three joint meetings have taken place between PFSC and ECSSC to review the **waste management contract**. Involving the members of both Committees in a joint meeting has ensured more effective scrutiny has taken place with all interested members and also avoids duplication between Committees.
 - An informal session on **working with district and borough councils** was held by HASC in September 2014. This was attended by district/borough representatives on the Committee, along with their support officers, and focused on the role of the Committee and its membership, and ways to improve two-way communication between district/borough councils and HASC.
- The scrutiny of the **2014/15 performance framework and budget** was undertaken in a different way this year. One session was held for all members followed by the formal meeting of PFSC, rather than the item being presented at the individual Select Committees. The session received very positive feedback from members and also meant both member and officer resources were used more effectively.
- A new **selective acquisition policy (PropCo)** was developed through 2014/15. Through the work of the PFSC Business Planning Group, liaison with key service officers, reports presented to formal Committee and the challenging questions asked of Cabinet Members and officers; the Business Cases presented to the Committee have improved in terms of the governance arrangements followed and the content of the reports. This now ensures the Committee receives the information it needs to effectively scrutinise items relating to this policy.

- The **Total Performance Monitor (TPM)**, a monthly report setting out the performance, finance, savings and risk position of the Authority, was reviewed during 2014/15. The new style report has made scrutinising the information presented more effective as it is more easily understood. Further developments of the Monitor will take place during 2015/16 to strengthen the scrutiny of performance.

- **Task and Finish Groups**
 - In October 2014 the **Carers Task and Finish Group** shared its key findings with stakeholders, including NHS Clinical Commissioning Groups, carers' groups and at a debate at the full Council meeting, prior to formulating its conclusions and recommendations. Comments received were incorporated into its final report which was published in December 2014.
 - A cross-cutting task and finish group (TFG) on **Child and Adolescent Mental Health Services** (CAMHS) was set up by HASC and CYPSSC, beginning with a member-briefing that was open to all members to attend. The TFG held its first meeting immediately after the member briefing, so was able to reflect on the information provided at the briefing, to help inform what further scrutiny was required.
 - The **Services for Young People** cross cutting task and finish group focussed on preventing young people from becoming NEET (Not in Education, Employment or Training) upon leaving school/college by considering the advice, guidance, support and information provided by the County Council, schools and others in relation to skills, careers and behaviours. It made a series of recommendations regarding leadership and delivery of these services, which Cabinet Members are progressing.

- **External input into scrutiny**
 - A total number of 36 **external witnesses** contributed to formal select committee meetings during the year. These included representatives of the CAPITAL Project Trust (mental health service user organisation), GPs, Police, District Councils, West Sussex Safeguarding Children Board Chairman, partner organisations (e.g. Capita) and trades unions (e.g. the Retained Firefighters and Fire Brigades Unions). In addition, scrutiny **task and finish groups** involved a range of external witnesses, including individual carers, the Alzheimer's Society, a Chamber of Commerce, a Deputy Head-teacher and a school leaver seeking employment. External input from such witnesses can provide valuable evidence for the scrutiny process, enabling service user/customer views to be heard, and providing additional information that would not otherwise have been heard.
 - The external witnesses recorded do not include **NHS organisations** scrutinised by HASC, although many of these organisations have provided evidence to the scrutiny process such as through the session in January to review pressure on A&E services.
 - The annual **Crime and Disorder meeting** of ECSSC reviewed a range of evidence provided by partners in the tackling of business crime and rural crime. Representatives from Sussex Police, the Federation of Small Businesses, Chichester District Council, Crawley and Gatwick Business Watch, and Crimestoppers gave presentations. Their evidence was particularly effective in highlighting to members the impact of these crimes on the victims, but also the positive impact effective partnership working can have.

- The Council's **petition scheme** enables people living, working or studying in West Sussex to petition the Council Select committees on issues of concern. Depending on what the petition asks for (and if it contains a minimum of 500 signatures), it may be referred to a Select Committee for consideration. In 2014/15, PFSC heard two petitions (on the closure of the Wallis Centre, East Grinstead and badger culling) and heard evidence from the lead petitioners plus one other witness.
- Both HASC and CYPSSC have **co-opted members**, bringing valuable experience and knowledge into the scrutiny process. HASC has representation from [Healthwatch West Sussex](#), the consumer champion for health and social care; and CYPSSC membership includes two parent governors and two Diocesan representatives (Church of England and Roman Catholic).

Areas to Develop

The following areas to develop have been identified through the annual scrutiny survey and from feedback received during the year. These will be considered by Select Committee Chairmen and individual Business Planning Groups, and at the All-Member Scrutiny Planning session planned for September 2015.

- Members' comments in the annual scrutiny survey on what has worked less well during the year identified a number of issues for improvement, including:
 - Ensuring there are **clear, measurable outcomes** from the scrutiny process (so that the impact of scrutiny can be evaluated)
 - **Training and advice** on the role of scrutiny/Select Committees in relation to specific issues on the work programme
 - Reviewing **Member Development Days** to ensure these cover key topics of interest
- The case findings in relation to good **scrutiny practice** emanating from the Louise Casey [Report of the Inspection of Rotherham Metropolitan Borough Council](#) will be reviewed in order to ensure scrutiny at West Sussex County Council continues to develop and strengthen through learning from the experiences of other local authorities.
- The **relationships and linkages between Select Committees and the different Committees, Boards and Panels** (e.g. the Health and Wellbeing Board, Safeguarding Adults Board and Local Children's Safeguarding Board) at the County Council will be reviewed to ensure they work together effectively and that no duplication or gaps in responsibility exist. This is particularly important to ensure safeguarding issues are appropriately covered.
- Information on the scrutiny function, role and performance is currently provided to Members through the Members Guide to Scrutiny and the half yearly Scrutiny Newsletters. These need to be developed so that they provide Members with **improved and more engaging information** to assist them in fulfilling their scrutiny role.
- The **Annual Scrutiny Survey** results show a sharp decrease in the effectiveness rating of the BPGs. These results will be investigated by the individual BPGS during 2015/16.

Overview of Select Committees – key issues scrutinised

Children and Young People's Services Select Committee (CYPSSC)

2014-15 Chairman – Richard Burrett

Universal Free School Meals	The Committee considered the impact of the introduction of free school meals for all infant phase children, including the associated logistical and financial challenges, prior to the Cabinet Member decision. The Committee monitored the implementation of the new service and went on to consider the re-provision of the service in April 2015.
Service Improvement and Preparation for Ofsted	The Committee received an update in September 2014 on work within Children's Social Care to improve the quality of services and prepare for inspection by Ofsted. Members supported the work in progress and urged the Cabinet Member for Children – Start of Life to develop a Care Leavers' Strategy and to treat the extension of administrative support to social work staff as a high priority in order to reduce the pressure on front line staff.
Extension of the Think Family Programme from 2015 to 2016	The Committee previewed the Cabinet Member decision regarding the extension of this programme and agreed to a firm commitment being made to Troubled Families for the 2015/16 business year, continuation of the Think Family Keyworker service for 2015/16, and made an in-principle commitment to the remaining four years to March 2020, with the Select Committee being consulted during 2015 about the delivery model for 2016-20
Safeguarding, including Child Sexual Exploitation (CSE)	The Committee considered the annual report from the West Sussex Safeguarding Children Board, including information about the approach being taken to a review of the West Sussex Strategy against CSE. Members supported the work already being done and asked for further information to be provided on the safeguarding of children being electively home educated. Members also reaffirmed the need for the BPG to consider how the learning from relevant Serious Care Reviews has informed service improvements.
Care Leavers' Service Plan	The Committee considered the draft Care Leavers' Service Plan and the changes being made within Children's Services to improve the quality of provision for care leavers. Members were supportive of the proposed service plan and agreed that the Corporate Parenting Panel should monitor implementation of the changes and impact on young people.

Environmental and Community Services Select Committee (ECSSC)

2014-15 Chairman – Graham Tyler

<p>Scrutiny of Future Fire and Rescue, Phase 2</p>	<p>The Committee acted as a critical friend to the development of the proposals, considering them at an early stage, and again following the consultation. Scrutiny was informed by evidence from the Retained Firefighters Union, and the Fire Brigades Union. Having heard that there was no significant negative feedback arising from the consultation, and that proposals addressed the concerns raised by the unions, the Committee endorsed the proposals.</p>
<p>Kickstart, Streetlighting PFI performance</p>	<p>The Committee was interested in the impact of the Kickstart scheme, but were informed that this was difficult to evidence. A low take-up of the Green Deal offer was disappointing, and the Committee asked to be kept informed of progress. With respect to the Streetlighting PFI, members were particularly keen to feed back their residents' experience of the column replacement programme, but were content with the quality of the contractor's customer care, and of its performance more generally – this having been a source of some concern during the very early days of the contract.</p>
<p>Performance on Killed and Seriously Injured</p>	<p>The Committee heard evidence from the Fire and Rescue Service and from the Road Safety Team. Members were impressed by the detail and depth of the evidence base, and by the way this was used to focus the work of the County Council and its partners. Emergent areas of concern included the rates amongst middle-aged cyclists and motorcyclists. Members agreed the Authority's work should focus on changing the behaviour of those most at risk.</p>
<p>Annual Crime & Disorder Meeting</p>	<p>This year's meeting focussed on business crime and rural crime. For business crime, witnesses included representatives from Sussex Police, Crawley and Gatwick Business Watch, the Federation of Small Businesses, WSCC Community Safety and Trading Standards. Members were impressed by the work done by Business Crime Reduction Partnerships, and agreed to promote their establishment among the business communities in their divisions. Witnesses from Sussex Police, Crimestoppers and Chichester District Council informed scrutiny of rural crime. Particular areas of concern were the reporting channels, and the need to publicise these.</p>
<p>Network Rail Consultation - Sussex Area Route Study</p>	<p>Drawing on members' extensive expertise and knowledge of the railway network, the Committee made numerous recommendations to the Cabinet Member. Concerns were aired in relation to station parking, connectivity, congestion, and members highlighted the importance of the rail network and service being aligned with the County's economic strategy.</p>
<p>Highways Transformation (II)</p>	<p>The Committee was briefed informally at the outset of the process, then formally following refinement of the proposals, and consultation on them. The proposals included the creation of a super-hub, and the closure of the existing depots. Members were keen to understand the risks related to the new arrangements, particularly in the key areas of resilience, public accessibility, and impact on staff.</p>
<p>Response to the Airports Commission's consultation on expansion proposals</p>	<p>The Committee played a key role in shaping the Authority's response to the consultation, undertaking a line-by-line review of the draft response, prior to a debate at Full Council. In particular, the Committee highlighted the need to challenge Gatwick Airport Ltd.'s assertions and assumptions, and questioned the cost and scale of the additional infrastructure associated with the proposed second runway. The item opened with presentations from external organisations both in favour, and against, a second runway at Gatwick.</p>

Health and Adult Social Care Select Committee (HASC)

2014-15 Chairman – Margaret Evans

Dementia	A one-off meeting of a Dementia TFG was held in May 2014 to input into the development of a new West Sussex Dementia Framework 2014-19, being jointly developed by the NHS (Clinical Commissioning Groups, CCGs) and the County Council. The TFG welcomed work already underway in West Sussex to support people with dementia and their families/carers and particularly recognised the importance of meaningful daytime activity for people with dementia. The TFG report suggested a number of specific amendments and additions to the Framework, which were all accepted, and is due to reconvene later in 2015 to review implementation of the Framework.
NHS plans for musculoskeletal services (MSK)	HASC had endorsed CCG plans for the redesign of MSK services across West Sussex in June 2014 . But in October 2014 significant concerns were raised by Western Sussex Hospitals NHS Foundation Trust (St Richard's Hospital, Chichester and Worthing Hospital) regarding the impact of the proposed new service in Coastal West Sussex on other local hospital services (including trauma). At that stage, contractual negotiations were underway between the CCG and the preferred bidder (Bupa CSH Ltd), and in December 2014 the CCG informed HASC that a joint impact assessment was being carried out. Then in February 2015 it announced that the MSK procurement process was being halted, following the withdrawal of the preferred bidder. Current contracts have been extended to the end of September 2015 whilst the CCG discusses its preferred approach with current MSK providers and public/patients. The CCG will need to consult the Committee on any future proposals involving substantial change to services.
NHS 111 and Ambulance Service performance	In June 2014 HASC reviewed Ambulance Service and NHS 111 performance. NHS 111 has replaced NHS Direct as the single number to call for urgent (non-emergency) care advice. In reviewing the Ambulance Service, the Committee focused on emergency response times and handover between ambulance and hospital. Services were facing challenges, with high demand and there were particular concerns at the delays to handovers, particularly at Royal Sussex County Hospital in Brighton, and the impact this would have on patients. NHS 111 had improved overall, but there was still work to do, particularly in terms of publicising the service. The Committee is monitoring handover issues and the recruitment by the Ambulance Service of community first responders.
Better Care Fund	In October 2014, HASC supported the development of the West Sussex Better Care Fund (BCF) plan , driven locally by the Health and Wellbeing Board . BCF is a Government initiative to support the transformation and integration of health and social care services. It will require significant shifts of care currently provided in hospital to be provided in the future in the community. BCF is not new or additional money as most of the funding will come from existing 2015/16 NHS England (NHSE) allocations to CCGs. In West Sussex, the BCF totals £58.6m and HASC agreed that plans represent good value for money and will deliver the necessary service transformation.
Public Health	In October 2014 HASC welcomed the effectiveness of the Public Health Plan (2012-2017), as well as programmes to address obesity, health and wellbeing hubs and preventative services. It stressed the importance of maintaining the overall direction of travel and increasing impact.

Care Act	HASC has endorsed the Council's plans for implementation of the Care Act (January 2015), including assessments for people with care and support needs, carers' assessments, advocacy services and some aspects of charging for services. The Committee called for assessments on carers carried out by independent organisations to be monitored, and has asked Performance and Finance Select Committee to review the corporate financial risk to the Council of implementation.
Pressure on A&E Services	A&E services experienced significant pressure, nationally and locally over Christmas and New Year 2014/15, and HASC asked for an update in January on how the health and social care system has worked together to address challenges. The Committee heard evidence from all the main acute (hospital and ambulance) trusts, the community health services provider, CCGs and Adults' Services. HASC recognised that all organisations were doing their best to deal with the pressure on A&E services and identified several key issues for further scrutiny, including: Continuing Health Care, NHS 111, the availability of residential and nursing home places and A&E admissions from residential and nursing homes.
Adult Mental Health Services	<p>The quality and performance of mental health services in West Sussex provided by Sussex Partnership NHS Foundation Trust (SPFT) was reviewed in March 2015. HASC identified the following issues to be addressed and monitored:</p> <ul style="list-style-type: none"> • provision of a consistent first response to patients to avoid variable service • better support for more complex cases and intensive care provision • continued response to changing demographics • support for services which help to keep people in their own homes • increased provision of the 'Time to Talk' service • plans for specialist nurses to be available in A&E <p>The Committee also reviewed services at Langley Green Hospital (Crawley) and identified a number of areas to be addressed including the need for better support for recruitment and retention of staff and for patients to be kept informed of their own care and treatment, particularly when they are in hospital. HASC plans to scrutinise the early outcomes of SPFT's Care Quality Commission inspection report in October 2015.</p>

Performance and Finance Select Committee (PFSC)

2014-15 Chairman – Deborah Urquhart

<p>Future West Sussex and Budget 2015/16</p> <p>TPM</p>	<p>PFSC have the over-arching role of scrutinising the priorities, performance framework and budget for the County Council. As part of this process a number of reports and presentations have been made to members to enable their views and issues to be considered before the priorities and budget are set:</p> <ul style="list-style-type: none"> • October – Corporate Plan and Medium Term Financial Strategy • November – PFSC Project Day was opened up to all members for input to the Corporate Plan and Savings priorities • December – Future West Sussex Plan and Balancing the Budget • January – the Performance Framework and draft budget <p>As part of this role the Committee scrutinise the Total Performance Monitor (TPM) at each of their meetings. The TPM sets out the monthly position of the finances, performance, savings and risk of the Authority. The item attracts a large number of questions from members of the Committee and often additional information is sought to clarify an issue. During 2014/15 questions have been raised about an underspend in Community Well-being, the use of Special Educational Needs and Disabilities (SEND) grant, pavement maintenance, the management of the capital programme, workforce projections, the work of the South East 7, how the Fire and Rescue Service monitor and manage risks included in the risk register and the risk around the funding implications of Deprivation of Liberty Safeguarding (DOLS).</p>
<p>Investment Strategy Developments - PropCo</p>	<p>During 2014/15 the Business Plan for PropCo was reviewed and clearer governance arrangements were established at the request of the Committee. The first Business Cases in relation to the new investment strategy have been reviewed. These have involved the development of a Solar Farm and the building of family homes. The Business Cases have developed through the year so that the Committee is now satisfied with the format and level of detail contained. This has enabled them to ask challenging questions and make recommendations regarding the developments to the responsible Cabinet Member. The Business Cases have been scrutinised as Part II items due the commercial sensitivity of the information included.</p>
<p>Petitions</p>	<p>During 2014/15 the Committee has reviewed petitions in relation to the closure of the Wallis Centre in East Grinstead and badger culling on West Sussex County Council owned land.</p> <ul style="list-style-type: none"> • It was agreed that the Wallis Centre was surplus to County Council requirements and should no longer be maintained. However the Committee recommended that every effort should be made to re-locate users of the Centre. • In relation to badger culling the Committee recommended that DEFRA guidance should be followed in relation to our land use policy but that a letter should be written to Government asking for the badger culling pilot to be stopped and recommendations made on other methods of disease control.

Call-in	The Committee accepted the call-in request in relation to the expansion of the Support Service Outsourcing (SSO) contract. A decision was made to expand the contract to include the Financial Adult Safeguarding service and Welfare Benefit Advice service. The call-in was made as the decision had not been previewed and concerns were made regarding the effect the outsourcing of these services would have on service users. The member submitting the request and the Chairman of the Don't Cut Us Out campaign attended to present their case to the Committee. At the end of the debate the Committee up-held the decision as they were assured the service to clients would be maintained. The Committee recommended that the proposed performance indicators and monitoring arrangements should be reviewed to ensure service quality is maintained.
Capital Programme	The Committee received an update on the work being undertaken on the management and monitoring of the capital programme . The Committee welcomed the transparent and honest report and presentation and endorsed the recommendations made to continue the work. A further review will take place during 2015/16 to monitor the progress and actions taken as a result of this work.

Joint Scrutiny

[Joint scrutiny arrangements](#) were established across West Sussex in 2010/11 to enable the County and District/Borough Councils to work together to scrutinise specific topics of common interest. During 2014/15 Worthing Borough and Adur District joined the group as formal members. The group therefore now includes all Councils within West Sussex.

The Joint Scrutiny Steering Group agreed in December 2013 to establish a Task and Finish Group to review the procurement and contract arrangements for Community Advice Services across the County. The Group reported its [findings and recommendations](#) in late 2014. The recommendations were made in conjunction with the District and Borough Councils. These were considered before a procurement decision was taken by the Cabinet Member for Adult Social Care in January 2015.

Task and Finish Groups (TFGs)

Where issues cut across the areas of responsibility of more than one Select Committee, a "cross-cutting" TFG will be established. During 2014/15, two such TFGs were reconvened: Services for Young People, chaired by Dr James Walsh, and Carers, Chaired by Mrs Morwen Millson. Both these TFGs reported their findings and recommendations to the appropriate Cabinet Members within the year. In addition, HASC and CYPSSC set up a TFG on Children and Young People's Emotional Wellbeing and Mental Health Services in July 2014, chaired by Mrs Margaret Evans.

Services for Young People:

- The Cabinet Member response to the recommendations made by the Services for Young People TFG can be found [here](#). PFSC agreed to reconvene the existing TFG to continue the work in this area. The Committee agreed that the TFG should investigate whether the County Council is sufficiently customer focused (with regards to helping young people with Special Educational Needs and Disabilities) and consider how the County Council is structured to meet the needs of the young people.

Carers:

- The cross-cutting Carers TFG completed phase two of its work and reported its [conclusions and recommendations](#) in December 2014. [Responses](#) received from NHS England, Clinical Commissioning Groups and the WSCC Cabinet have been collated and will be shared with all the Select Committee BPGs (PFSC, HASC and CYPSSC). The TFG is planning to input into the development of the new West Sussex Commitment to Carers (which will replace the current Carers' Strategy) during Summer 2014, and then reconvene later in 2015 for a final meeting to review responses to/impact of its recommendations over all phases of its work.
- **Children and Young People's Emotional Wellbeing and Mental Health Services:** This TFG has been scrutinising and inputting into the review and redesign of services across West Sussex. It also acted as a sounding board for the service lead officers, Cabinet Members and other partners in their development of plans for the future delivery of services, with TFG members reviewing plans and being involved in various engagement activities. The TFG was due to send its findings and recommendations to the Cabinet Member and NHS in April 2015, and this will be reported in more detail in the next scrutiny newsletter.

Alongside cross-cutting TFGs,

Select Committees can establish their own TFGs to look at a specific issue in more detail. All TFGs are monitored by PFSC in its over-arching monitoring role to ensure the highest priority areas are scrutinised. The latest monitor can be found [here](#) which gives details of each TFG and progress to date. TFGs which have completed their work in 2014/15 are:

- Dementia Framework
- Review of Progress with the Delivery of the Education and Schools Policy
- Services for Young People - preparing young people for life and work
- Dual Registered Pupils
- Carers
- Community Advice Service (joint scrutiny with District and Borough Councils)

Future meeting dates

	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
PFSC	16	15	26			3*	2	11*	3	21	25*	16
CYPSSC	15	1*	17	17*		24	22*	25		14	3*	9
ECSSC		13*	10	10*		17	23*	18	14*	13	10	11*
HASC	29*		11	9*		2*	1	12	4*	20	11*	10

* Project Days.

Committee Membership 2014/15

Children and Young People's Services Select Committee

Chairman [Richard Burrett](#)
[CYPSSC Membership](#)

Environmental and Community Services Select Committee

Chairman [Graham Tyler](#)
[ECSSC Membership](#)

Health and Adults' Services Select Committee

Chairman [Margaret Evans](#)
[HASC Membership](#)

Performance and Finance Select Committee

Chairman [Deborah Urquhart](#)
[PFSC Membership](#)

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Hard copies of any of the documents referred to in this newsletter are also available on request from Susanne Sanger. Further information is also available via the [internet](#).