

## CAPITAL & ASSET MANAGEMENT BUILDING CONTRACT DIRECTIVE

DATE: October 2012

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### REFERENCE

### PROVISION OF PORTABLE FIRE FIGHTING EQUIPMENT

1. **Scope:**

This directive deals with the provisions to be made for portable fire fighting equipment defined as extinguishers and blankets in building contracts that involve new or significant changes to existing accommodation.

2. **Generally:**

The County Fire Officer purchases, provides and fixes the necessary equipment for the contractor as part of the building contract. The cost of the equipment is to be included in the contract sum for the building contract as a provisional sum.

3. **Layout Plans:**

Final plans of all floors shall be provided by the design team to West Sussex Fire & Rescue Service who will mark up the plans to indicate the position of fire fighting equipment. The design team should include within as-built plans the equipment provision.

Contact West Sussex Fire & Rescue Service 07903 228400 and [frsct@westsussex.gov.uk](mailto:frsct@westsussex.gov.uk), or Mrs Barbara Cook 01903 228404.

Where fixing pattresses or anti vandal containers are required the design team shall include this requirement in the specification of works to the Fire & Rescue Service. Any mandatory signage, associated with this equipment is to be provided within the contract works.

NB. i) Equipment such as fire evacuation chairs will be provided under loose equipment in BCD.20

NB. ii) Sprinkler systems are, where specified, included as part of the contract works.

4. **Provision of Equipment**

The County Fire Officer has arrangements for the purchase of equipment in bulk and he will obtain the necessary equipment, supply and fit it. Because the Fire Officer makes his purchases in this way he is able to obtain more favourable rates than would be the case if items were to be purchased on an individual scheme basis and therefore contract administrators should not arrange for equipment to be purchased separately for a single contract.

5. **Contract Documentation**

The Consultant must ensure that provision is made in the tender documentation for the cost of the purchase and fixing of the equipment. A Provisional Sum is to be included to cover this cost.

6. **Payments and Charges**

BCD 20

BCD 23

NOTE:

*THIS DIRECTIVE IS APPLICABLE TO THE MAJORITY OF SCHEMES BUT IT WILL NOT NECESSARILY BE APPROPRIATE TO ALL WORKS AND THEREFORE ON EACH SCHEME IT WILL BE NECESSARY TO CHECK THE SPECIFIC REQUIREMENTS.*

The County Fire Officer will provide the Service Department with details of the cost of the equipment also advise the Section 151 Officer of the cost, together with the job and finance code against which the charge is to be set. An internal transfer of cost will take place. The Consultant will then omit the provisional sum in full from the works.

**CONCLUSION**