

Annual Leave Entitlement

	NJC for Local Government Services (Grades 1-10)	NJC for Local Government Services (Grades 11-12 + HAY Grades)	Chief Officers	Senior Management Group (SMG) + Chief Executive	Soulbury	Youth & Community Workers	Fire & Rescue Service	Sessional Workers	Casual Workers	Night workers only
Annual Leave Entitlement	Grade 1-7 23 days Grade 8-10 26 days All – 27 days after completion of 5 years LG service	29 days	30 days or 32 days after completion of 10 years LG service	30 days 31 days if employed before 1 st November 2001	31 days To be taken during West Sussex school closures	30 days or 35 days after completion of 5 years LG service	See below for F&RS annual leave entitlement	28 days	28 days	See below for night workers only annual leave entitlement

Note: Additional leave entitlements for NJC staff reflecting previous arrangements.

WSSC employees who were employed before 1 November 2001 and who were contracted to work 37 hours and 5 minutes per week are entitled to an additional days annual leave as compensation for the additional 5 minutes worked each week by these members of staff

Night workers only		
Number of contracted nights workers per week	Annual leave entitlement in nights:	
	Less than 5 years continuous service	5 years or more continuous service
1 night	4 nights	5 nights
2 nights	9 nights	11 nights
3 nights	13 nights	16 nights
4 nights	18 nights	22 nights
This includes 2 extra statutory days granted under the National Scheme of Conditions of Service		

Note: Annual leave for Fire & Rescue Service employees on the retained and non-retained duty system can be found at:

www.fbu.me.uk/workplace/pay/index.php

