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| Key Conversations | | |
| This section should be used to record key events and information, such as work with other agencies or significant events affecting the child (such as family events and transitions). If information relating to the child is elsewhere in the document, it **does not** need to be repeated here. Insert further rows as required. | | |
| Chronology of Key Events | | |
| Date | What happened? Who did you talk to? What did you find out? | Comment / Actions |
|  |  |  |
|  |  |  |
|  |  |  |
| Important Medical Information | | |
| Information here will be added to as appropriate by: teachers, support staff, SENCO, Inclusion Manager, Pastoral Leader | | |
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