

West Sussex County Council

Controlled Parking Zone (CPZ) Policy

Part 3

How the County Council Amends New CPZs

New CPZs will be reviewed, as standard, 6-12 months after they have been implemented, thereby ensuring that they meet their outlined objectives. This review will seek to establish how well a CPZ has worked since its introduction and if any amendments, such as changes to the days/hours of control or to specific restrictions, are warranted.

The review will also consider small scale extensions if there is evidence of displacement in roads surrounding the new CPZ. Ideally, the trigger should again be in the form of a submission from residents, businesses or stakeholders and have County Councillor support, but under these circumstances, submissions will be accepted from single roads (rather than 5 as a minimum). In these cases, it is expected that over 50% of residents in a particular road support the introduction of further parking restrictions.

Depending on the nature/scale of any amendments, the initial views of residents, businesses and stakeholders may first be sought via a letter drop/online survey. The same process, as outlined in Part 2 of the policy - 'How the County Council Implements New CPZs', would then apply.

Alternatively, in cases where there are very few or small-scale amendments, the process may be streamlined and determined by a 'fast-track' TRO advertisement. In these circumstances, approval may be sought from The Director for Highways, Transport and Planning, the relevant County Councillor(s) and Sussex Police, to proceed directly with a statutory advertisement of proposals.

Access Protection Lines will also be installed free of charge as part of a six-month CPZ review if evidence can be provided to the County Council of any access difficulties within the first six months of operation. After this review, requests for new or refreshed Access Protection Lines within a CPZ will be considered via a separate process and will be chargeable.

How the County Council Amends Existing CPZs

As demographics and local attractions change over the longer term, the County Council will ensure that it is adapting to these changes and carry out reviews of established CPZs. These will not be cyclical but will typically be prioritised based on resident, business and stakeholder requests, changes to existing infrastructure as well as any significant developments in an area. They will also consider small scale extensions in surrounding roads if there is evidence of

displacement. Ideally, the trigger should again be in the form of a submission from residents, businesses or stakeholders and have County Councillor support, but under these circumstances, submissions will be accepted from single roads. In these cases, it is expected that over 50% of residents in a particular road support the introduction of further parking restrictions.

There may also be outstanding TRO priorities in the area surrounding a new or established CPZ and so every effort will be made to incorporate these TROs into CPZ reviews, provided they have all scored accordingly.

If you would like to suggest a change to an existing CPZ, please contact:

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Tower Street
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