

# Local Jobs – Crawley & Horsham

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## December 2021

These vacancies were correct on the above date. Please check that the vacancy is still being advertised before applying and check the vacancy is suitable for you.

The latest list can be found on [YourSpace](#). Vacancies can also be found on sites and apps such as [Reed](#), [Total Jobs](#), [Fish4](#), [Jobsite](#), and [Indeed](#).

### Warehouse Assistant

**Employer:** Twin Employment and Training, Crawley

**Salary:** £9.42 per hour

**Hours:** Full time, permanent.

**Description:** Duties are picking items from allocated shelves ensuring that the correct amount is picked ready to be packed. Packing the picked items and ensuring that the packaging meets client specification. Always keeping the warehouse neat and tidy. Assisting with the shipment of orders by helping to load/unload the lorries ready for delivery. Maintaining high levels of accuracy and organisation at all times during tasks. You need excellent written and verbal communications. Organised. Efficient. Excellent IT skills.

**How to apply:** [uk.indeed.com](http://uk.indeed.com)

## **Kitchen Assistant**

**Employer:** Greensleeves Care Home

**Salary:** £9.40 - £10.40 per hour

**Hours:** Part-time, permanent

**Description:** Greensleeves is a family-run private home in Crawley and has been established in the region for over 20 years. We are a specialist ladies only care home, where we thrive on supporting our ladies to have a fun and fulfilling life and ensuring that the residents are at the heart of anything that happens here at Greensleeves. As kitchen assistant you will be ensuring that the residents are respected and listened to, making sure that a 5 star service is offered to all residents, have great communication skills, be involved in developing and supporting the home to achieve outstanding and dedicated in ensuring the food and table service is of the highest standard.

**How to apply:** [uk.indeed.com](http://uk.indeed.com)

## **Warehouse Operative**

**Employer:** Driver Hire Group Services Ltd, Gatwick

**Salary:** £11.70 per hour

**Hours:** Permanent, Mon - Fri

**Description:** Driver Hire Gatwick are looking to recruit a warehouse operative to work for a company based in Crawley. The job specification is: picking and packing of electrical goods from a distribution centre in Crawley, initially up to Christmas but could be permanent depending on performance. You would need own transport or have access to public transport to get to and from work.

**How to apply:** [www.driverhire.co.uk](http://www.driverhire.co.uk)



## Keyholder

**Employer:** Moss Bros Group Ltd, Crawley

**Salary:** Not stated

**Hours:** Part-time 24 hours per week

**Description:** You will be a true **brand ambassador** who will be able to interact easily with a broad range of customers, you will also play a key role in supporting the store management team. You will be a natural promoter of customer service excellence, going out of your way to provide an exceptional sartorial Customer experience and to ensure that customers return time and time again. You will be hardworking, dedicated, and quickly identify the needs of your customer to provide engaging styling options. Your dedication to exceed customer expectations will support the overall store KPI's and performance.

**How to apply:** [uk.indeed.com](https://uk.indeed.com)

## Hotel Cleaner

**Employer:** Concept Resources, Crawley

**Salary:** £11.50 - £12.20 per hour

**Hours:** Full-time 12 hour shift pattern, 4 days on, 4 days off.

**Description:** Concept Resources are actively recruiting for Cleaners based in hotels around the Gatwick area. The day to day duties are as follows: Cleaning / Sanitising areas of the hotel where COVID-19 tests take place, some general cleaning duties, main duties to be carried out between 0700am & 1900pm. (This is when hotel staff will be taking their COVID tests and you will be required to sanitise the areas in which they do so). We have both day shift and night shifts available for this position.

**How to apply:** [uk.indeed.com](https://uk.indeed.com)



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## Front of House

**Employer:** RUSH Hair & Beauty, Crawley

**Salary:** £17000 - £24000 per year

**Hours:** Part-time, Permanent

**Description:** Ready for a career with our award-winning team? We want to hear from passionate, experienced Front of Houses and Receptionists who are committed to providing a fantastic service to our customers! Apply today to join the Rush Team for unrivalled training, great benefits and endless possibilities with one of the biggest earning potentials in the industry! Starting your career within the Rush Family means joining an illustrious team with a 25-year history and 15 British Hairdressing Awards under our belt. We currently operate across 97 salons in the UK with huge plans for the future, meaning a massive opportunity for career growth – as we grow, you grow. Provide outstanding customer service throughout client's salon experience, motivate a passionate and creative team, maintain the salon to a high standard, improve salon performance and promote brand awareness.

**How to apply:** [uk.indeed.com](http://uk.indeed.com)

## Contact Centre Agent

**Employer:** Go Centric, Crawley

**Salary:** £9.44 per hour.

**Hours:** Full-time, permanent

**Description:** An exciting opportunity has arisen to join our team working from the comfort of your home. This role will be supporting the response to the current pandemic and will involve calls, largely related to booking, checking or cancelling appointments. Forming part of a team of Covid Support Services. Key responsibilities are: undertake telephone support with members of the public, provide advice to the caller in line with processes and procedures, escalate and refer challenging or complex cases or incidents, working to a script to rescheduling appointments, you will work to clearly defined targets and deadlines and your performance will be continuously measured and reviewed with the support of training as required.

**How to apply:** [careers.go-centric.co.uk](http://careers.go-centric.co.uk)



## Driver/Warehouse Operative

**Employer:** Access Garage Doors Ltd, Crawley

**Salary:** Dependent on experience

**Hours:** 7.30am – 5pm Mon - Fri

**Description:** Successful Garage Door distribution and installation company seeks a full-time experienced driver with some warehouse duties. This is a great opportunity to play a key part in the busy warehouse team and assist in the safe and on-time delivery of our Garage Doors and associated products. Reporting to the Warehouse Manager, you will be responsible for loading, unloading, and delivering our range of garage doors to customers within the South East and London. There will also be some general warehouse duties. This is a customer facing role.

**How to apply:** [accessgaragedoors.com/access-garage-doors-careers](https://accessgaragedoors.com/access-garage-doors-careers)

## Hotel Room Attendant

**Employer:** Upex Group, Crawley

**Salary:** Up to £10.50per hour

**Hours:** Full-time, temporary, permanent

**Description:** **Hotel Room Attendants Duties Include:** Cleaning & making beds, thoroughly cleaning bathrooms and showers, hoovering, dusting, and wiping down surface areas, restocking teas, coffees, and supplies, cleaning to high very standard, reporting any maintenance problems and good customer service.

**How to apply:** [uk.indeed.com](https://uk.indeed.com)

## Support Worker

**Employer:** Mill River Lodge, Horsham

**Salary:** £9.78 per hour

**Hours:** Full-time, part-time, permanent

**Description:** Shaw Healthcare are looking for Support Workers with a positive and caring attitude. As an award-winning health care organisation, we can support you wherever you are in your healthcare career. To join the Shaw healthcare team you will need to be fully vaccinated against COVID-19, unless you are medically exempt and can provide evidence of your exemption during the interview process. Duties include: providing help with personal care such as washing, bathing and dressing, support at meal times, promoting independence where possible, emotional support and wellbeing, undertake planned activities with residents, update daily logs, including food and fluid intake charts

**How to apply:** [uk.indeed.com](https://uk.indeed.com)

## Customer Service Assistant

**Employer:** Wilko, Horsham

**Salary:** £8.46 - £9.00 per hour

**Hours:** Temporary

**Description:** We love our customers. They're just like our Customer Service Assistants – people who want to get on with stuff, get things done and get hands-on too. That's why they come to our stores for help with all the everyday stuff that makes their world go round. As a Customer Service Assistant, you'll play a big role in a growing business that's as ambitious as you are. Your role as Customer Service Assistant will be all about making sure every customer receives the very best service, every time, at the till or out on the shop floor. Thanks to your warm friendly manner, helpful approach and great product knowledge, customers will keep coming back to us every time they need to tick those to-dos off their list. Taking huge pride in what you do, you'll make sure that the shop floor looks shipshape, and all of the stock is in the right place and of course, looks its best.

**How to apply:** [wilko.jobs](https://wilko.jobs)



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## Facilities Assistant

**Employer:** Sussex Community NHS Foundation Trust, Horsham

**Salary:** £18456 - £19918 per year

**Hours:** Part-time, Mon – Fri 1600 - 2000

**Description:** We are looking for a motivated and hard-working individual to work as a Facilities Assistant within our Facilities evening team and ensure our standards meet the National Specifications for Cleanliness in the NHS. The role involves cleaning the hospital in clinical and non-clinical areas and undertaking various cleaning duties as required. This position includes a considerable amount of manual handling and physical work. Previous cleaning experience (particularly if in a healthcare setting) would be an advantage, but not essential as full training will be provided.

**How to apply:** [jobs.sussexcommunity.nhs.uk](http://jobs.sussexcommunity.nhs.uk)

## Sales Advisor

**Employer:** Moss Bros Froup Ltd, Horsham

**Salary:** Not stated

**Hours:** Part-time permanent, 12 hours per week

**Description:** You will be a true **brand ambassador** who will be able to interact easily with a broad range of customers. You will be a natural promoter of customer service excellence, going out of your way to provide an exceptional sartorial Customer experience and to ensure that customers return time and time again. You will be hardworking, dedicated, and quickly identify the needs of your customer to provide engaging styling options. Your dedication to exceed customer expectations will support the overall store KPI's and performance.

**How to apply:** [uk.indeed.com](http://uk.indeed.com)



## Customer Services Assistant with Post Office Duties

**Employer:** One Stop Convenience Stores Ltd, Horsham

**Salary:** Not Stated

**Hours:** Not Stated

**Description:** At One Stop Stores we aim to serve local shoppers a little better every day. Being a part of the local community we really can achieve this but it's our colleagues in store that brings this to life. In this role, you will greet and welcome our customers warmly, engaging with them to find out their shopping needs, sell the right products to them and make their shopping experience a great one. As well as having brilliant customer service, you'll also need to be a team player, making sure that your store is always looking great, with the right products on the shelves and fantastic services on offer.

**How to apply:** [www.onestop.co.uk/careers](http://www.onestop.co.uk/careers)

## Hall and Kitchen Staff

**Employer:** Kokoro CH Ltd , Horsham

**Salary:** £6.00 - £8.91 per hour

**Hours:** Full-time permanent

**Description:** We are looking for Hall and Kitchen staff to join us and be a part of the expansion of Kokoro Horsham – a sushi takeaway shop. We are currently looking to expand and add a succession of new sites, and need you to help us with the growth of Kokoro. We are looking for a passionate and energetic staff to work as part of our team to prepare and deliver high quality food. All of the food we prepare is fresh and seasonal, so experience with high quality seasonal ingredients is necessary. Hard work, attention to detail, and an ability to learn quickly and grasp new concepts is essential. The ideal candidate will have a passion for food with a desire to learn.

**How to apply:** [uk.indeed.com](http://uk.indeed.com)



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## Team Member, Housekeeping

**Employer:** Premier Inn, Horsham

**Salary:** £10.10 per hour

**Hours:** Part-time, permanent

**Description:** At Premier Inn, our mission is to help the nation rest easy. That's only made possible by our hardworking and passionate housekeeping teams. You will be at the heart of making sure every guest has the best possible experience, sleeping in a hotel that's cleaned to the highest of standards. If you don't have experience in cleaning or linen, that's OK. It's about what you bring as a person. If you can offer the following skills and qualities, we want to hear from you.

**How to apply:** [www.whitbreadcareers.com](http://www.whitbreadcareers.com)

## Restaurant Team Member

**Employer:** Nandos, Horsham

**Salary:** £9.42 per hour

**Hours:** Not stated

**Description:** We're on the search for Team Members to join us! The role of our Nandoca's are simple...to prepare and make the finest PERi-PERi meals to wow every guest. You will make our guests feel valued as part of our family by cooking, grilling and preparing their meals to Nando's high standards. It's up to you to make sure our guests are wowed by their food and have a really positive experience. You will prepare, cook and serve amazing food to Nando's high standards and make customers feel fired up, wowed by the experience and hooked for the next taste, set up, maintain, hand over and close down a clean, safe and fully operational workstations, handle deep cleaning to Nando's high standards and follow all fire safety, health and safety, food hygiene and restaurant security measures.

**How to apply:** [careers.nandos.co.uk](http://careers.nandos.co.uk)



## Warehouse and Event Assistant

**Employer:** Creative Spark Services Ltd, Horsham

**Salary:** £18,000 per year

**Hours:** Full-time permanent.

**Description:** Creative Spark is a small family run company. This is an exciting opportunity to join a fast-growing business that specialises in technical production for a wide range of events and venues. We have spent six years building relationships with venues, establishing a strong reputation in the events industry. We have also begun to set roots to establish a standing with schools and venues to look after their installations, testing and maintenance programmes. The Warehouse and Event Assistant will be part of a team responsible for the day-to-day running of an increasingly busy warehouse including maintaining and preparing equipment for events and hires. They will also be required to provide technical assistance for events, functions and installations where required.

**How to apply:** [uk.indeed.com](http://uk.indeed.com)

## Mobile Cleaner Operative

**Employer:** TDG Services Ltd, Horsham

**Salary:** £10.00 per hour

**Hours:** Part-time and full-time

**Description:** Duties may include: To undertake the cleaning of buildings using the approved chemicals and equipment, to carry out a range of cleaning duties, including sweeping, vacuum cleaning, floor polishing, dusting, mopping, etc, clean all work areas/equipment during and after use, remove all waste to the appropriate area, to comply with legislation, Company procedures and safe working practices, after training, to report faults and hazards to their supervisor, as soon as possible, to undertake training relevant to their job, to ensure that their work is carried out to the highest possible standard, to work on own initiative, unsupervised whilst carrying out their duties and to have a proactive attitude towards customer needs, always.

**How to apply:** [uk.indeed.com](http://uk.indeed.com)

