

## APPENDIX 1

### SUMMARY OF REVENUE BUDGET AND PRECEPT 2021/22

Total Net Expenditure 2020/21			Total Net Expenditure 2021/22	
Amount	Amount per Council Taxpayer (Band D equivalent)	SERVICE	Amount	Amount per Council Taxpayer (Band D equivalent)
£000	£		£000	£
209,423	620.36	Adults and Health	209,991	622.61
129,571	383.82	Children and Young People	132,631	393.24
52,805	156.42	Economy and Corporate Resources	49,278	146.11
20,815	61.66	Education and Skills	21,805	64.65
60,378	178.86	Environment	62,129	184.21
13,892	41.15	Finance	15,841	46.97
35,732	105.85	Fire & Rescue and Communities	38,042	112.79
35,401	104.87	Highways and Infrastructure	36,577	108.45
1,452	4.30	Leader	1,452	4.30
<b>559,469</b>	<b>1,657.29</b>	<b>SERVICE TOTALS</b>	<b>567,746</b>	<b>1,683.33</b>
28,719	85.07	Capital Financing Costs	28,934	85.79
2,377	7.04	Revenue Contribution to Capital Outlay - County Council	532	1.58
500	1.48	Revenue Contribution to Capital Outlay - Business Rates Pilot	1,900	5.63
-2,970	-8.80	Investment Income	-2,970	-8.81
6,832	20.24	General Contingency	6,400	18.98
0	0.00	Pay Contingency	2,200	6.52
25	0.07	Care Leavers Council Tax Support	25	0.07
-595	-1.76	Transfers to/from (-) Earmarked Reserves - County Council	21,966	65.13
-500	-1.48	Transfers to/from (-) Earmarked Reserves - Business Rates Pilot	-1,900	-5.63
<b>34,388</b>	<b>101.86</b>	<b>NON-SERVICE TOTALS</b>	<b>57,087</b>	<b>169.26</b>
<b>593,857</b>	<b>1,759.15</b>	<b>NET EXPENDITURE</b>	<b>624,833</b>	<b>1,852.59</b>
-85,110	-252.12	Business Rates Retention Scheme	-79,257	-234.99
0	0.00	Covid-19 Expenditure Pressures Grant	-15,618	-46.31
0	0.00	Local Council Tax Support Grant	-6,628	-19.65
-3,713	-11.00	New Homes Bonus Grant	-2,352	-6.98
-17,343	-51.37	Social Care Support Grant	-18,169	-53.87
-2,000	-5.92	Collection Fund Surplus (-) / Deficit	6,667	19.77
<b>485,691</b>	<b>1,438.74</b>	<b>PRECEPT</b>	<b>509,476</b>	<b>1,510.56</b>
	<b>3.99%</b>	Increase in Council Tax Band D on Previous Year		<b>4.99%</b>
<b>337,580.90</b>		Council Tax Band D Equivalents	<b>337,276.40</b>	

## APPENDIX 2

### ANALYSIS OF CHANGES

<b>PORTFOLIO</b>	<b>Budget 2020/21</b>	Pay and prices	Committed and Service Changes	Balancing the Budget (Appendix 3)	<b>Total Change in Spending (col 2+3+4) <sup>1</sup></b>	Transfers between Portfolios	<b>Overall Change in Spending (col 5+6)</b>	<b>Budget 2021/22 (col 1+7)</b>
	<b>column 1</b>	column 2	column 3	column 4	<b>column 5</b>	column 6	<b>column 7</b>	<b>column 8</b>
	<b>£000</b>	£000	£000	£000	<b>£000</b>	£000	<b>£000</b>	<b>£000</b>
Adults and Health	<b>209,423</b>	237	8,369	-7,976	<b>630</b>	-62	<b>568</b>	<b>209,991</b>
Children and Young People	<b>129,571</b>	351	6,286	-3,906	<b>2,731</b>	329	<b>3,060</b>	<b>132,631</b>
Economy and Corporate Resources	<b>52,805</b>	694	649	-3,371	<b>-2,028</b>	-1,499	<b>-3,527</b>	<b>49,278</b>
Education and Skills	<b>20,815</b>	216	1,439	-781	<b>874</b>	116	<b>990</b>	<b>21,805</b>
Environment	<b>60,378</b>	786	1,907	-540	<b>2,153</b>	-402	<b>1,751</b>	<b>62,129</b>
Finance	<b>13,892</b>	24	256	-203	<b>77</b>	1,872	<b>1,949</b>	<b>15,841</b>
Fire & Rescue and Communities	<b>35,732</b>	181	1,734	-438	<b>1,477</b>	833	<b>2,310</b>	<b>38,042</b>
Highways and Infrastructure	<b>35,401</b>	1,016	1,494	-1,297	<b>1,213</b>	-37	<b>1,176</b>	<b>36,577</b>
Leader	<b>1,452</b>	4	-9	-1	<b>-6</b>	6	<b>0</b>	<b>1,452</b>
<b>SERVICE TOTALS</b>	<b>559,469</b>	<b>3,509</b>	<b>22,125</b>	<b>-18,513</b>	<b>7,121</b>	<b>1,156</b>	<b>8,277</b>	<b>567,746</b>
Capital Financing Costs	<b>28,719</b>		215		<b>215</b>		<b>215</b>	<b>28,934</b>
Revenue Contribution to Capital Outlay - County Council	<b>2,377</b>		-1,845		<b>-1,845</b>		<b>-1,845</b>	<b>532</b>
Revenue Contribution to Capital Outlay - Business Rates Pilot	<b>500</b>		1,400		<b>1,400</b>		<b>1,400</b>	<b>1,900</b>
Investment Income	<b>-2,970</b>				<b>0</b>		<b>0</b>	<b>-2,970</b>
General Contingency	<b>6,832</b>		724		<b>724</b>	-1,156	<b>-432</b>	<b>6,400</b>
Pay Contingency	<b>0</b>		2,200		<b>2,200</b>		<b>2,200</b>	<b>2,200</b>
Care Leavers Council Tax Support	<b>25</b>				<b>0</b>		<b>0</b>	<b>25</b>
Transfers to/from (-) Earmarked Reserves - County Council	<b>-595</b>		22,561		<b>22,561</b>		<b>22,561</b>	<b>21,966</b>
Transfers to/from (-) Earmarked Reserves - Business Rates Pilot	<b>-500</b>		-1,400		<b>-1,400</b>		<b>-1,400</b>	<b>-1,900</b>
<b>NON-SERVICE TOTALS</b>	<b>34,388</b>	<b>0</b>	<b>23,855</b>	<b>0</b>	<b>23,855</b>	<b>-1,156</b>	<b>22,699</b>	<b>57,087</b>
<b>NET EXPENDITURE</b>	<b>593,857</b>	<b>3,509</b>	<b>45,980</b>	<b>-18,513</b>	<b>30,976</b>	<b>0</b>	<b>30,976</b>	<b>624,833</b>

<sup>1</sup> The effective change in spending is shown in greater detail in each portfolio section. This represents changes that will either be borne directly by the council taxpayer or via general financing grants from central government.

### APPENDIX 3

#### BALANCING THE BUDGET

Activity	2021/22	2022/23	Total	Description	Estimated fte impact (if known)	Equality Impact Assessment (EIA)
	<b>£000</b>	<b>£000</b>	<b>£000</b>			
<b>Adults and Health:</b>						
<i>Strategic Decisions:</i>						
Review of in-house residential services	640		640	In 2018 the 'Choices for the Future' transformation programme for in-house services was approved by the Adults Cabinet Member. Within the programme there was a commitment to review the in-house residential services. The County Council is developing an accommodation strategy, partly as significantly fewer referrals are being made to older people's residential services due to initiatives like Home First. It is anticipated there could be opportunities to redevelop some sites into extra care housing or release for a capital receipt. One of these is Marjorie Cobby House in Selsey, which is a resource centre that works primarily with St Richard's Hospital, providing Discharge to Assess (D2A) and interim beds. Since the introduction of Home First and the increase of capacity in the Community Rehabilitation Services there has been a change in referral patterns into the service. It is anticipated there will be a need for a small provision of D2A beds in the Western area, which could be purchased in the external market and closer to the acute setting. The cost for replacing eight beds is approximately £320K, which would be funded from the gross saving to deliver a net benefit of £640k. Marjorie Cobby House is not a long stay resource so impacts for families and people using the service will be minimised if closure is agreed, following consultation that will include staff.	Up to 50 people, circa 30 fte, will be affected. There will be some opportunities for redeployment.	Usual EIA Methodology will apply
Review of Shaw day services	250		250	Shaw day services are provided at six of the 12 care homes that are operated by Shaw Healthcare as part of a block contract on behalf the County Council. Before Covid-19 pandemic closed the services on the 25th March 2020, 92 people were registered to attend the six services which were operating at an average of 45% attendance against capacity. This meant that the County Council was paying for places that were not being used. Since March operational staff report that now only 50 people are either able to or want to return to the same day service provision meaning that demand has significantly reduced further.	n/a	Usual EIA Methodology will apply
Review of Lifelong services day services		2,240	2,240	The County Council has a clear strategic intent to reduce dependence on building based day services for people with learning disabilities and to ensure that people, wherever possible, are able to access local community provision. There is a renewed focus on enabling independence and increasing employment opportunities. There is an intention to significantly reduce the spend on building based services to create the savings. This will be phased in part due to the reduced use of day provision during Covid-19 and the emergence of new ways of offering support, the opportunities afforded by the re-procurement of services at the end of the current contract in March 2022 and continued development of the Council provided day services. Initial discussions have been held with contracted day services about a new model and there will be further consultation with all stakeholders including customers and family carers.	n/a	Usual EIA Methodology will apply

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Activity	2021/22	2022/23	Total	Description	Estimated fte impact (if known)	Equality Impact Assessment (EIA)
<i>Business as usual:</i>						
Non-residential customers to remain at home with reduced package	890	2,610	3,500	An additional 1600 people to benefit from reablement prior to receiving long-term care. The service is proven to deliver better care outcomes. The outcome is expected to be average reductions in care packages that will fund both the increase in investment and produce a net saving.	n/a	Not likely to be required
Redirecting residential customers to home-based care		2,020	2,020	Around 670 older people enter residential care per year, excluding nursing placements. Through the promotion of independence, the aim is to reduce that total by around 450, which is in line with best practice.	n/a	Not likely to be required
Increase supply and use of shared lives carers	448		448	30 additional placements, saving an average of £15k per person per year after allowing for additional investment of £50k in Shared Lives.	n/a	Not likely to be required
Supported Living - transfer of customers from residential provision	1,059		1,059	50 customers to move from residential care to supported living, saving an average of £500 per person per week.	n/a	Not likely to be required
Increase number of customers supported by live-in care	106		106	5 customers to be supported through live-in care rather than by personal assistants/domiciliary care, saving an average of £21.2k per person per year.	n/a	Not likely to be required
Reduce use of single person services for customers where shared services may be suitable	114		114	6 customers currently living in single person services, who would be suitable for living in a shared service, to be moved into new arrangements, saving an average of £19k per person per year.	n/a	Not likely to be required
Absorption of demand growth for adult social care from older people through demand management	4,361		4,361	Demand growth will be managed within the limits of the existing budget, so avoiding the need for the County Council to provide the increase in funding that otherwise would have been necessary. Most of this will be delivered from the full-year effect of actions that are already in place, such as Home First, technology enabled care and an increase in provision of extra care housing.	n/a	Not likely to be required
Review of agency staff	108		108	Savings from contract reprourement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>7,976</b>	<b>6,870</b>	<b>14,846</b>			
<b>Children and Young People:</b>						
<i>Strategic Decisions:</i>						
National House Project	250	750	1,000	<p>The National House Project is a social enterprise built with young people leaving care, providing sustainable homes and a community of support that enables young people to have confidence in themselves and their future.</p> <p>The cost of accommodation for young people represents one of the highest challenges to local authority budgets. National House Projects deliver improved outcomes for young people at lower costs and reduces demand on wider local authority and partner agency budgets with fewer tenancy breakdowns, improved emotional, physical and mental health and less contact with criminal justice services.</p> <p>Savings of up to £0.2m per annum could be achieved for every residential placement avoided, meaning maximum savings potential of £2m per annum based on a cohort of 10 young people. However, in reality not all young people will be stepped down from residential placements, but potentially foster placements which cost less.</p>	n/a	Usual EIA Methodology will apply

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Activity	2021/22	2022/23	Total	Description	Estimated fte impact (if known)	Equality Impact Assessment (EIA)
Increase in Council's top slice of Early Years DSG to compensate for lost Central DSG grant funding used for wider benefit of children and young people	225	225	450	<p>To compensate for the continued reduction of DSG grant for the Central Services Schools block used to fund support to the MASH, Early Help services and Education Area Inclusion and Improvement Boards the council could increase the total funds to be topsliced from the DSG Early Years block. Under the Early Years funding regulations 95% of the Early Years funding for 3 and 4 year olds must be passed through to Early Years providers, but the remaining 5% can be topsliced by the County Council towards the overheads incurred in running the service. Since we are currently only topslicing 4% of this budget, we can under the national regulations look to increase our share by a further 1% (£0.450m).</p> <p>The proposed increase in the County Council's centrally retained element equates to 5p per pupil on the hourly rate paid to Early Years providers. This will need to be phased in over the next two years. The DSG funding rates paid to the County Council are set to increase by 8p per hour for 2 year olds and 6p per hour for 3 and 4 year olds in 2021/22.</p>	n/a	Not likely to be required
<i>Business as usual:</i>						
In-house residential programme – reduced independent placement costs	200	100	300	<p>The focus of phase 1 of this proposal is the reopening of the 3 closed homes (Cissbury Lodge, May House and Seaside) in order to both increase capacity and create more appropriate, safe and high-quality provision in response to demand. This will avoid cost in external agency residential placements, particularly high-cost out of county placements, through better meeting the needs of more complex children in county.</p> <p>Phase 2 will focus on investing in the 3 open homes (Orchard House, High Trees and Teasel Close) in order to resolve critical issues with the sites and close the gap between good and outstanding care.</p>	n/a	Usual EIA Methodology will apply
Reduce the number of solo placements and retainers	100	95	195	The main aim of this proposal is to reduce annual spend on solo placements by 50% from 2021 to 2025, with the assumption that the alternative would be shared accommodation sourced through the Dynamic Purchasing System at £1.3k per week, the cost of which has been taken into account when calculating savings.	n/a	Usual EIA Methodology will apply
Improved commissioning for children's social care service	1,800	750	2,550	This proposal includes a number of initiatives that will look to step down young people from a residential care into an alternative setting, increase market capacity to effect a change from spot purchasing to increased block contracting, reduce the excessive costs of the most expensive residential placements, and ensure any additional costs are closely monitored to ensure good outcomes and best use of resources.	n/a	Usual EIA Methodology will apply
Early help restructure (year 2 savings)	550	400	950	Redesign of the service to deliver a more targeted Early Help offer, focussed towards supporting the most vulnerable children and families (year 2 of earlier decision).	40-50	Usual EIA Methodology will apply

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Activity	2021/22	2022/23	Total	Description	Estimated fte impact (if known)	Equality Impact Assessment (EIA)
Lease of vacant properties to reduce intentionally homeless costs	100		100	The council is proposing to enter into a lease agreement with a registered housing provider, through which approximately 10 Vacant council owned properties will be used to accommodate intentionally homeless families rather than bed and breakfast arrangements.	n/a	Not likely to be required
Increased grant funding towards support for unaccompanied asylum seeking children	450		450	Increased grant funding rate for 18+ unaccompanied asylum seeking children leaving care.	n/a	Not likely to be required
Review of agency staff	231		231	Savings from contract reprocurement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>3,906</b>	<b>2,320</b>	<b>6,226</b>			
<b>Economy and Corporate Resources:</b>						
<i>Strategic Decisions:</i>						
IT service redesign	500	250	750	The current contract for IT services concludes at the end of September 2022 and work has demonstrated that there are benefits to the council of moving to a new provision model at an earlier date.	n/a	Not likely to be required
Review of Democratic Support	108		108	Removal of post supporting the Community Initiative Fund and a review of member and meeting costs.	1	Usual EIA Methodology will apply
Public Health – use of uncommitted Public Health Grant/other changes within existing contracts	370	88	458	This savings has two elements. (1) Decommissioning of the Help at Home Contract. This has provided a subsidised home support service, but has been used by significantly fewer people during the Covid-19 pandemic and does not align with the County Council's current model of community led support for adult social care. There will be a tapered withdrawal of the service accompanied by ongoing assessment of service user needs and integration with community support. (2) A reduction of £0.1m in the Wellbeing Programme. This will focus on activity that has been disrupted due to Covid-19 and the options created as a result.	n/a	Not likely to be required
<i>Business as usual:</i>						
Reduction in professional fees to support One Public Estate (OPE) delivery	50		50	Reprioritisation of the OPE programme will reduce the requirement for external technical advice and project management.	n/a	Not likely to be required
Review of Economy project budgets	100		100	Projects have now entered the delivery phase and technical and project support is no longer required within the revenue budget.	n/a	Not likely to be required
Digital Infrastructure - 1 FTE Vacancy Freeze	45	-45	0	1 Fte has been frozen for 2021/22 only within the Digital Infrastructure team.	1	Not likely to be required
Facilities Management - associated services	40		40	The reprocurement of soft FM services has led to savings in service provision.	n/a	Not likely to be required
Reshaping communications offer	200		200	A review of the Communications support offered to the County Council in light of changing requirements.	2-4	Usual EIA Methodology will apply
Reduction in corporate stationary requirements	100		100	Savings arising from reduced demand for stationery as a result of new ways of working.	n/a	Not likely to be required
Licencing savings following reprocurement of ERP Solution	400		400	Efficiencies resulting from the replacement of the corporate system which supports the Council with its HR and Finance processes.	n/a	Not likely to be required
Reduction in legal costs required for child protection cases	200		200	Reduction in the level of support required to support child protection cases.	n/a	Not likely to be required

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<b>Activity</b>	<b>2021/22</b>	<b>2022/23</b>	<b>Total</b>	<b>Description</b>	<b>Estimated fte impact (if known)</b>	<b>Equality Impact Assessment (EIA)</b>
HR service redesign	300		300	Restructuring of HR Services to reflect support required to frontline services.	3-5	Usual EIA Methodology will apply
Review of agency staff	118		118	Savings from contract reprocurement.	n/a	Not likely to be required
Public Health – use of uncommitted Public Health Grant/other changes within existing contracts	840	0	840	This saving covers a mix of items, utilising £0.49m of uncommitted growth funding from 2020/21 together with measures that will reduce spending in areas like Substance Misuse but with limited impacts on current activity levels. This will allow expenditure in Economy and Corporate Resources that supports delivery of Public Health to be recharged against the Public Health Grant and so realise the saving.	n/a	Not likely to be required
<b>Sub-total</b>	<b>3,371</b>	<b>293</b>	<b>3,664</b>			
<b>Education and Skills:</b>						
<i>Business as usual:</i>						
Home to school transport – increased internal fleet and greater taxi competition	500		500	There are a number of workstreams already in motion such as paying parents a fuel allowance and annual reviews of lone taxi use. Proposed new initiatives to reduce transport costs include the following:  i) Investing and increasing our own internal fleet of minibuses and cars to reduce the need for external commissioning of some SEND transport;  ii) Investigating the recent increase in taxi competition due to a downturn in public use to bring greater efficiencies and savings in contract and journey costs which have been controlled by a limited supply;  iii) Investigating route and branch project reviews of our transport approach and focusing on particular programmes to bring longer term savings and creative approaches that have not had the time or capacity to undertake internally.	n/a	Not likely to be required
Improve school trading offer (year 2 savings)	150		150	A number of trading opportunities are being explored and developed with the view of increasing overall income (year 2 of earlier decision).	n/a	Not likely to be required
Charge Inclusion and Disadvantaged Pupils Programme to School Effectiveness	127		127	The Disadvantaged Pupils programme is to be funded out of the existing School Effectiveness budget which is funded by government grant next year thereby making a saving within the commissioned school improvement budget.	n/a	Not likely to be required
Closure of Martlets Public Café	0		0	Cost avoidance from closure of onsite catering facility.	4	Not likely to be required
Review of agency staff	4		4	Savings from contract reprocurement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>781</b>	<b>0</b>	<b>781</b>			

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<b>Activity</b>	<b>2021/22</b>	<b>2022/23</b>	<b>Total</b>	<b>Description</b>	<b>Estimated fte impact (if known)</b>	<b>Equality Impact Assessment (EIA)</b>
<b>Environment:</b>						
<i>Strategic Decisions:</i>						
Reduction in MBT Insurance		750	750	Reduction in the Insurance Premium for the MBT facility at Warnham.	n/a	Not likely to be required
<i>Business as usual:</i>						
Review Countryside Fees and Charges	20		20	Review current fees and charges to ensure cost recovery.	n/a	Not likely to be required
Community support for the mobile Household Waste Recycling Sites (HWRS)	50		50	Changes to the funding arrangements in respect of service provision in Selsey and the Witterings.	n/a	Not likely to be required
Restructure of Waste Prevention budgets	128		128	Review of waste prevention support and projects.	n/a	Not likely to be required
Restructure of Electricity Budget	190		190	Savings to reflect the continued reduction in the unit rates in wholesale energy costs.	n/a	Not likely to be required
Development of battery storage site	100		100	Additional income arising from the development of the Halewick Lane site including provision of a Battery storage Facility.	n/a	Usual EIA Methodology will apply
Charge for monitoring travel plans	50		50	The Council requires developers to provide travel plans to support initiatives such as sustainable travel on new sites. The cost of monitoring these plans should be met by the developer and will be through this charge. The charge will be introduced through the planning process and agreed as part of the application.	n/a	Not likely to be required
Review of agency staff	2		2	Savings from contract reprocurement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>540</b>	<b>750</b>	<b>1,290</b>			
<b>Finance</b>						
<i>Business as usual:</i>						
Finance service redesign following implementation of ERP		250	250	Efficiency savings resulting from ERP implementation.	3-4	Usual EIA Methodology will apply
Asset & Estates holding of staffing changes	96	-66	30	Review of recruitment plans to deliver temporary and permanent savings without significant impact on ability to deliver the service.	1	Not likely to be required
Reduction in business rates payable on corporate estate	100		100	Rationalisation in County Council building estate through implementation of the Asset Strategy will reduce business rate liability.	n/a	Not likely to be required
Review of agency staff	7		7	Savings from contract reprocurement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>203</b>	<b>184</b>	<b>387</b>			



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Activity	2021/22	2022/23	Total	Description	Estimated fte impact (if known)	Equality Impact Assessment (EIA)
<b>Fire &amp; Rescue and Communities:</b>						
<i>Strategic Decisions:</i>						
Development of adapted library service offer in conjunction with Parish Councils	70		70	The opportunity exists to explore the potential for a Parish to take over the existing Library building whilst maintaining a self-service library offer for the community. The way in which this might work would be dependent on discussions with the individual Parish. Depending on those discussions, savings could also be made on property maintenance (dependent on the continued level of support WSCC wishes to provide), IT and staff supervision.	2	Usual EIA Methodology will apply
Removal of Community Initiative Fund (CIF)	140		140	Cessation of the Community Initiative Fund.	n/a	Usual EIA Methodology will apply
<i>Business as usual:</i>						
Increased income from copy certificates for registrars services	150		150	Increased income as a result of increases in statutory charges for copy certificates.	n/a	Not likely to be required
Review of Partnerships & Communities Team	70		70	Developments in partnership working enable consolidation of team structure and release of vacant posts.	1	Not likely to be required
Review of agency staff	8		8	Savings from contract reprocurement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>438</b>	<b>0</b>	<b>438</b>			
<b>Highways and Infrastructure:</b>						
<i>Strategic Decisions:</i>						
Review highway and transport fees and charges	200		200	Review opportunities to introduce new fees and charges and levels of charge in respect of Highway and Transport services.	n/a	Not likely to be required
<i>Business as usual:</i>						
Use of one off funding to support highways and transport priorities	500		500	Use of unallocated reserve funding.	n/a	Not likely to be required
Reduced level of demand for concessionary bus travel scheme	400		400	Reflects reduced demand for concessionary travel.	n/a	Not likely to be required
Review the management of graffiti removal	50		50	Review approach to graffiti removal and management across the County, with no reduction to service.	n/a	Not likely to be required
On street parking (year 2 savings)	76	75	151	Additional income expected from the implementation of the County Council's Parking Management Plan (year 2 of earlier decision).	n/a	Not likely to be required
Redesign processes for the delivery of highways schemes	50		50	Review the processes for delivery of highways and TROs to improve efficiency. The capital funding for delivery of these schemes remains unchanged.	n/a	Not likely to be required

**APPENDIX 3**

<b>Activity</b>	<b>2021/22</b>	<b>2022/23</b>	<b>Total</b>	<b>Description</b>	<b>Estimated fte impact (if known)</b>	<b>Equality Impact Assessment (EIA)</b>
Review of agency staff	21		21	Savings from contract reprocurement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>1,297</b>	<b>75</b>	<b>1,372</b>			
<b>Leader</b>						
<i>Business as usual:</i>						
Review of agency staff	1		1	Savings from contract reprocurement.	n/a	Not likely to be required
<b>Sub-total</b>	<b>1</b>	<b>0</b>	<b>1</b>			
<b>Overall total</b>	<b>18,513</b>	<b>10,492</b>	<b>29,005</b>			
Portfolio Summary:	<b>2021/22</b>	<b>2022/23</b>	<b>Total</b>			
	<b>£000</b>	<b>£000</b>	<b>£000</b>			
Adults and Health	7,976	6,870	14,846			
Children and Young People	3,906	2,320	6,226			
Economy and Corporate Resources	3,371	293	3,664			
Education and Skills	781	0	781			
Environment	540	750	1,290			
Finance	203	184	387			
Fire & Rescue and Communities	438	0	438			
Highways and Infrastructure	1,297	75	1,372			
Leader	1	0	1			
<b>Total</b>	<b>18,513</b>	<b>10,492</b>	<b>29,005</b>			

## APPENDIX 4

### GRANTS TOWARDS SPECIFIC SERVICES

Portfolio and Grant	2020/21 Budget	2021/22 Budget	Change from 2020/21 Budget	
<b>Specific Government Grants <sup>1</sup></b>	£000	£000	£000	%
<b><i>Adults and Health</i></b>				
Independent Living Fund	4,309	4,309	0	0.0
Local Reform and Community Voices	465	473	8	1.7
Social Care in Prison	68	65	-3	-4.4
Syrian Vulnerable Persons Resettlement Scheme	155	441	286	184.5
Public Health	19,221	19,525	304	1.6
Improved Better Care Fund	19,878	19,878	0	0.0
War Pensions Scheme Disregard	153	137	-16	-10.5
Children of Alcohol Dependent Parents	194	0	-194	-100.0
Rough Sleeping	238	0	-238	-100.0
HIV Pre-exposure Prophylaxis	0	139	139	N/A
	<b>44,681</b>	<b>44,967</b>	<b>286</b>	<b>0.6</b>
<b><i>Children and Young People</i></b>				
Dedicated Schools	49,124	49,599	475	1.0
Child Asylum Seekers	2,774	2,774	0	0.0
Adoption Support Fund	1,530	1,830	300	19.6
Asylum - Leaving Care	884	1,684	800	90.5
Public Health	12,962	13,122	160	1.2
Troubled Families	1,190	1,190	0	0.0
Staying Put	241	359	118	49.0
Youth Justice Good Practice	552	563	11	2.0
Improved Better Care Fund	128	128	0	0.0
Extending Personal Advisor Offer (Care Leavers)	72	108	36	50.0
	<b>69,457</b>	<b>71,357</b>	<b>1,900</b>	<b>2.7</b>
<b><i>Economy and Corporate Resources</i></b>				
Public Health	0	1,210	1,210	N/A
	<b>0</b>	<b>1,210</b>	<b>1,210</b>	<b>N/A</b>
<b><i>Education and Skills</i></b>				
Dedicated Schools	586,801	643,372	56,571	9.6
16-19 Sixth Form	13,403	12,793	-610	-4.6
Pupil Premium	13,723	13,492	-231	-1.7
Crawley Schools PFI	4,532	4,532	0	0.0
Extended Rights to Free Travel	417	483	66	15.8
Higher Education Funding Council for England	120	95	-25	-20.8
PE & Sports	3,400	3,330	-70	-2.1
Universal Free School Meals	7,363	7,100	-263	-3.6
Skills Funding Agency	3,006	3,006	0	0.0
Moderation and Phonics Key Stage 2	27	27	0	0.0
School Improvement Monitoring and Brokerage	800	825	25	3.1
European Structural and Investment Fund	168	0	-168	-100.0
Teachers Pensions	12,403	0	-12,403	-100.0
Teachers Pay	4,344	0	-4,344	-100.0
	<b>650,507</b>	<b>689,055</b>	<b>38,548</b>	<b>5.9</b>
<b><i>Environment</i></b>				
Waste PFI	2,124	2,124	0	0.0
	<b>2,124</b>	<b>2,124</b>	<b>0</b>	<b>0.0</b>

## APPENDIX 4

Portfolio and Grant	2020/21 Budget	2021/22 Budget	Change from 2020/21 Budget	
<b>Finance</b>				
Inshore Fisheries and Conservation Support	148	148	0	0.0
	<b>148</b>	<b>148</b>	<b>0</b>	<b>0.0</b>
<b>Fire &amp; Rescue and Communities</b>				
Public Health	832	832	0	0.0
Fire Revenue	2,199	2,199	0	0.0
	<b>3,031</b>	<b>3,031</b>	<b>0</b>	<b>0.0</b>
<b>Highways and Infrastructure</b>				
Street Lighting PFI	6,069	6,069	0	0.0
Bus Service Operators	436	436	0	0.0
Lead Local Flood Authority	66	66	0	0.0
Public Health	50	50	0	0.0
	<b>6,621</b>	<b>6,621</b>	<b>0</b>	<b>0.0</b>
<b>TOTAL SPECIFIC GOVERNMENT GRANTS</b>	<b>776,569</b>	<b>818,513</b>	<b>41,944</b>	<b>5.4</b>
<sup>1</sup> Where final grant confirmations are outstanding, provisional 2021/22 allocations have been budgeted				
Memo: Other Non-Service and Financing Grants	2020/21 Budget	2021/22 Budget	Change from 2020/21 Budget	
	£000	£000	£000	%
Business Rate Retention Scheme	85,110	79,257	-5,853	-6.9
Covid-19 Expenditure Pressures Grant	0	15,618	15,618	N/A
Local Council Tax Support Grant	0	6,628	6,628	N/A
New Homes Bonus Grant	3,713	2,352	-1,361	-36.7
Social Care Support Grant	17,343	18,169	826	4.8
<b>TOTAL OTHER NON-SERVICE AND FINANCING GRANTS</b>	<b>106,166</b>	<b>122,024</b>	<b>15,858</b>	<b>14.9</b>

## APPENDIX 5

### RESERVES

Reserve	Projected balance at 31 March 2021 £000	Projected balance at 31 March 2022 £000	Description
Adult Social Care Support Grant	-1,317	-299	Earmarked as a contribution towards funding the cost of engaging a strategic partner to support the delivery of the Adults' Improvement Programme.
Budget Management	-35,066	-38,248	Held to guard against uncertainty and volatility over future Local Government Finance Settlements, business rate income and localisation of Council Tax benefits, as well as guarding against the risk of non delivery of savings. The projected balances do not include any adjustments which are required to reflect the final collection fund and business rates figures for 2021/22 once these are confirmed by billing authorities, including the 2021/22 s31 grant and 2020/21 reconciliation payment, or any changes arising from the final Local Government Finance Settlement.
Business Infrastructure	-256	-256	Reserve held to pump-prime local economic developments, through developing the broadband network, facilitating new business start-ups, and financing internal infrastructure improvements using local contractors where appropriate.
Business Rates Pilot	-20,750	-18,850	This reserve holds the gains from the 75% business rates retention pilot scheme from 2019/20. The gain will be invested jointly by the County Council and Districts/Boroughs on project work with economic benefit, but is reflected in the County's budget as the lead authority.
Children First Improvement Plan	-2,000	-500	Reserve created to support the delivery of the Children First Improvement Plan. The balance at 31 March 2021 represents a planned outturn carry-forward to be applied in 2021/22 to fund ongoing improvement work.
Contracts Reserve	-349	-349	Provides for potential claims arising from the settlement of contractual arrangements.
Covid-19 Fund	0	-22,246	Holds the balance of monies allocated by central government to support local authorities with pressures arising from the coronavirus pandemic. It is expected that all funding received up to 31 March 2021 will be deployed in 2020/21. The 31 March 2022 balance provisionally includes the new Covid-19 Expenditure Pressures and Local Council Tax Support grants which are being held in the reserve pending spending decisions.
Economic Growth Reserve (including Strategic Economic Plan)	-1,671	-1,648	Held to deliver the Economic Growth Plan 2018-2023, including the progression of the economic priorities within the Coast to Capital Local Enterprise Partnership.
Elections	-600	0	To hold annual contributions built into the base revenue budget. Will be used to finance administrative costs in an election year.
Highways Commuted Sums	-4,282	-4,880	Holds a balance of contributions received from developers in respect of future maintenance costs of non-standard highways infrastructure.

## APPENDIX 5

Reserve	Projected balance at 31 March 2021 £000	Projected balance at 31 March 2022 £000	Description
Infrastructure Works Feasibility	-801	-2,324	Reserve held to support the development of the County Council's Capital Programme.
Insurance	-4,349	-4,349	Held in respect of the Authority's self-funding insurance scheme, to provide for the risk of unknown future claims. The value of the reserve is subject to regular review by independent insurance advisers to assess its validity in consideration of historical and market trends.
Interest Smoothing Account	-2,111	-2,111	Held to meet temporary shortfalls arising from fluctuations in interest rates, such as a reduction in investment returns or increased costs of borrowing, in line with the prudence principle in the financial strategy over matters over which the Council has little control.
Investment Property Sinking Fund	-100	-200	Held to meet one off expenses associated with the maintenance of the Council's commercial investment property portfolio.
NNDR Appeals	-460	-460	To cover the council's share of any potential liability following successful business rates appeals.
On Street Parking	-1,250	-1,250	Represents the surplus of charges over enforcement and associated costs, which is used to finance on street parking development and eligible transport network expenditure.
One Public Estate	-120	-120	Reserve established in 2017/18 to hold the balance of Government grant funding received to develop plans for rationalising the public estate together with partners including District Councils, Health and Sussex Police.
Crawley Schools Private Finance Initiative (PFI)	-140	-140	The PFI reserves hold the surplus of government credits and other sources of finance over unitary charge payments and other expenditure in the early years of the respective contracts, to meet future expenditure over the life of the PFI arrangements. This equalises the costs to the taxpayer of building and maintaining the facilities over the duration of the contracts. This is underpinned by detailed financial models to ensure that the schemes remain solvent throughout their durations.
PFI Street Lighting	-23,466	-23,024	
PFI Waste Management	-10,541	-10,341	
Schools Sickness and Maternity Insurance Scheme	-1,933	-1,933	Holds the accumulated surplus on the Sickness and Maternity Insurance Scheme operated by the Authority for its maintained schools.
Service Transformation Fund	-9,113	-9,113	The Service Transformation Fund is held to meet the costs of major organisational transformation. It is used to fund short-term costs in order to deliver on-going savings, and as a source of investment to finance improvements to services so that they become more efficient and provide better outcomes.

## APPENDIX 5

Reserve	Projected balance at 31 March 2021 £000	Projected balance at 31 March 2022 £000	Description
Statutory Duties Reserve	-2,256	-2,256	Holds funding to meet any obligations over and above that which the Authority has made provision for, such as those relating to payments made outside of payroll, and to meet any costs associated with the implementation of the General Data Protection Regulation (GDPR) and Health and Safety requirements.
Street Works Permit Scheme	-194	-194	Street Works Permit surplus income transferred into reserve as the use of this income is restricted to supporting the delivery of the scheme in line with legislation.
Unapplied Revenue Grants	-360	-360	The Unapplied Revenue Grants reserve represents the unspent balance on revenue grants which are received for specific purposes but where there are no outstanding conditions on the grant which could require its repayment. The grant has therefore been recognised in full in accordance with accounting standards, but the unapplied balance is held in a reserve to fund future expenditure plans relevant to the purpose of the grant.
Waste Management MRMC	-25,350	-23,450	An investment fund to meet the 25-year Materials Resource Management Contract (MRMC) with Biffa Waste Services Ltd for the treatment and disposal of waste, including the development of appropriate facilities.
<b>TOTAL EARMARKED RESERVES (NON SCHOOLS)</b>	<b>-148,835</b>	<b>-168,901</b>	
Dedicated Schools Grant (DSG)	12,459	18,236	Dedicated Schools Grant: DSG is ring-fenced and can only be applied to finance expenditure on schools. This includes individual school budgets and an element of central expenditure on educational services provided on an authority-wide basis. The accumulated deficit on the reserve is carried forward to be funded from future DSG income in accordance with statute.
School Balances	-15,544	-15,544	The School Balances reserve holds net underspending on locally managed budgets.
<b>TOTAL EARMARKED RESERVES (SCHOOLS &amp; NON SCHOOLS)</b>	<b>-151,920</b>	<b>-166,209</b>	
General Fund	-20,286	-20,286	The General Fund is the statutory fund into which all the receipts of an authority are required to be paid and out of which all liabilities of the authority are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the General Fund balance, which is not necessarily in accordance with proper accounting practice. The General Fund Balance therefore summarises the resources that the Council is statutorily empowered to spend on its services or on capital investment.
Capital Receipts Reserve	-259	-259	Holds the balance of receipts generated through the disposal of assets which have yet to be applied to finance spend via the capital programme.

## APPENDIX 5

Reserve	Projected balance at 31 March 2021 £000	Projected balance at 31 March 2022 £000	Description
Capital Grants Unapplied	-45,400	-45,400	Holds the unspent balance on capital grants which are received for specific purposes where there are no outstanding conditions on the grant which could require its repayment.
<b>TOTAL USABLE RESERVES</b>	<b>-217,865</b>	<b>-232,154</b>	



## APPENDIX 6

### ADULTS AND HEALTH

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b>Older People</b>						
<i>Commissioned Costs</i>						
<b>20,446</b>	Nursing Care (OP)	31,485	-14,094	0	<b>17,391</b>	-14.9%
<b>34,220</b>	Residential Care (OP)	76,557	-26,894	-5,502	<b>31,099</b>	-9.1%
<b>14,552</b>	Personal Budgets - Council Managed (OP)	33,301	-9,450	-1,869	<b>20,366</b>	40.0%
<b>5,729</b>	Personal Budgets - Direct Payments (OP)	6,685	-1,368	0	<b>5,269</b>	-8.0%
<i>Other Costs</i>						
<b>2,388</b>	In-House Day and Residential Care (OP)	2,107	-69	0	<b>1,646</b>	-31.1%
<b>9,234</b>	Social Care Activities (OP)	14,977	0	-4,764	<b>8,704</b>	-5.7%
<b>86,569</b>		165,112	-51,875	-12,135	<b>84,475</b>	-2.4%
<b>Physical and Sensory Impairment</b>						
<i>Commissioned Costs</i>						
<b>2,190</b>	Nursing Care (PSI)	2,042	-410	0	<b>1,632</b>	-25.5%
<b>6,222</b>	Residential Care (PSI)	6,582	-686	0	<b>5,896</b>	-5.2%
<b>4,520</b>	Personal Budgets - Council Managed (PSI)	7,196	-869	0	<b>6,222</b>	37.7%
<b>8,081</b>	Personal budgets - Direct Payments (PSI)	9,305	-724	0	<b>7,560</b>	-6.4%
<b>621</b>	Social care activities (PSI)	615	0	0	<b>615</b>	-1.0%
<b>21,634</b>		25,740	-2,689	0	<b>21,925</b>	1.3%
<b>Learning Disabilities</b>						
<b>1,155</b>	Nursing Care (LD)	1,162	-118	0	<b>1,044</b>	-9.6%
<b>40,571</b>	Residential Care (LD)	42,444	-3,210	0	<b>39,234</b>	-3.3%
<b>34,245</b>	Personal Budgets - Council Managed (LD)	40,844	-2,740	0	<b>35,359</b>	3.3%
<b>7,326</b>	Personal Budgets - Direct Payments (LD)	10,652	-544	0	<b>9,027</b>	23.2%
<b>0</b>	Preventative Services (LD)	1,328	0	-1,328	<b>0</b>	N/A
	In-House Day and Residential Care					
<b>10,345</b>	Recharges (LD)	10,427	0	0	<b>10,427</b>	0.8%
<b>3,275</b>	Health Services (LD)	3,805	0	-403	<b>3,274</b>	0.0%
<i>Other Costs</i>						
<b>3,312</b>	Social Care Activities (LD)	3,366	0	0	<b>3,366</b>	1.6%
<b>-19,064</b>	CCG Contribution to Pooled Budget	0	0	-19,333	<b>-19,333</b>	1.4%
<b>81,165</b>		114,028	-6,612	-21,064	<b>82,398</b>	1.5%

## APPENDIX 6

### ADULTS AND HEALTH

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b>Working Age Mental Health</b>						
<i>Commissioned Costs</i>						
<b>1,666</b>	2,567	-63	0	0	<b>2,504</b>	50.3%
<b>8,417</b>	9,894	-506	0	0	<b>9,388</b>	11.5%
<b>2,921</b>	7,192	-234	0	-33	<b>6,925</b>	137.1%
<b>966</b>	1,079	-50	0	-19	<b>1,010</b>	4.6%
<b>-13,970</b>	0	0	-19,827	0	<b>-19,827</b>	41.9%
<i>Other Costs</i>						
<b>430</b>	3,150	0	-2,262	-150	<b>738</b>	71.6%
<b>9,185</b>	9,481	0	0	0	<b>9,481</b>	3.2%
<b>9,615</b>	33,363	-853	-22,089	-202	<b>10,219</b>	6.3%
<b>Assistive Equipment and Technology</b>						
<b>0</b>	9,139	0	-9,139	0	<b>0</b>	N/A
<b>0</b>	879	0	-879	0	<b>0</b>	N/A
<b>0</b>	10,018	0	-10,018	0	<b>0</b>	N/A
<b>Universal Services</b>						
<b>0</b>	2,719	0	-2,719	0	<b>0</b>	N/A
<b>0</b>	6,045	0	-5,678	-367	<b>0</b>	N/A
<b>0</b>	934	-934	0	0	<b>0</b>	N/A
<b>2,050</b>	4,882	0	-1,950	-870	<b>2,062</b>	0.6%
<b>0</b>	760	0	-760	0	<b>0</b>	N/A
<b>2,050</b>	15,340	-934	-11,107	-1,237	<b>2,062</b>	0.6%

## APPENDIX 6

### ADULTS AND HEALTH

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b>Other Responsibilities</b>						
	Independent Mental Capacity					
<b>1,320</b>	1,461	0	0	-158	<b>1,303</b>	-1.3%
<b>100</b>	100	0	0	0	<b>100</b>	0.0%
<b>2,341</b>	2,704	0	-350	0	<b>2,354</b>	0.6%
<b>795</b>	1,296	0	-223	-210	<b>863</b>	8.6%
<b>2,201</b>	4,072	0	-883	-532	<b>2,657</b>	20.7%
<b>297</b>	451	-157	0	0	<b>294</b>	-1.0%
<b>0</b>	441	0	0	-441	<b>0</b>	N/A
<b>1,336</b>	1,342	0	-1	0	<b>1,341</b>	0.4%
<b>8,390</b>	11,867	-157	-1,457	-1,341	<b>8,912</b>	6.2%
<b>Public Health</b>						
<b>0</b>	3,561	0	0	-3,561	<b>0</b>	N/A
	Health Intelligence, Economic Evaluation					
<b>0</b>	39	0	0	-39	<b>0</b>	N/A
<b>0</b>	110	0	0	-110	<b>0</b>	N/A
<b>0</b>	4,989	0	0	-4,989	<b>0</b>	N/A
<b>0</b>	3,908	0	0	-3,908	<b>0</b>	N/A
<b>0</b>	1,755	0	-245	-1,510	<b>0</b>	N/A
<b>0</b>	6,165	-14	-104	-6,047	<b>0</b>	N/A
<b>0</b>	316	0	0	-316	<b>0</b>	N/A
<b>0</b>	20,843	-14	-349	-20,480	<b>0</b>	N/A
<b>209,423</b>	<b>396,311</b>	<b>-63,134</b>	<b>-78,219</b>	<b>-44,967</b>	<b>209,991</b>	<b>0.3%</b>

## APPENDIX 6

### ADULTS AND HEALTH

#### CHANGE IN SPENDING

As analysed in the table below, the increase in spending is £0.568m or 0.3%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		237	0.1
<b>Committed and Service Changes</b>			
Rising trend in means-tested customer contributions towards social care	-1,000		
Adults demand pressure	6,051		
National Living Wage	2,600		
Increase in application of the Adult Social Care Support Grant 2018/19 reserve	1,018		
Actuarial review of employer pension contributions	<u>-300</u>		
		8,369	4.0
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-7,976	-3.8
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		<u>-62</u>	0.0
<b>TOTAL CHANGE IN SPENDING</b>		<b><u>568</u></b>	<b><u>0.3</u></b>

## APPENDIX 6

### CHILDREN AND YOUNG PEOPLE

#### REVENUE BUDGET 2021/22

<b>Net Expenditure 2020/21</b>	<b>£000</b>	Gross Expenditure 2021/22	£000	Sales, Fees and Charges 2021/22	£000	Other Income 2021/22	£000	Specific Government Grants 2021/22	£000	<b>Net Expenditure 2021/22</b>	<b>£000</b>	Net Expenditure Change from 2020/21	%
<b><u>Local Authority Funding</u></b>													
<b>Services for Children with Disabilities</b>													
<b>6,201</b>		In House Residential & Fostercare	7,018	0	0	0	0	0	0	<b>7,018</b>		13.2%	
		Externally Commissioned Residential & Fostercare	6,001	0	-466	0	0	0	0	<b>5,535</b>		-21.5%	
<b>2,073</b>		Disability Short Breaks	2,065	0	0	0	0	0	0	<b>2,065</b>		-0.4%	
<b>3,883</b>		Direct Payments	4,095	0	-337	0	0	0	0	<b>3,758</b>		-3.2%	
<b>795</b>		Client Expenditure	870	0	-122	0	0	0	0	<b>748</b>		-5.9%	
<b>Services for Children without Disabilities</b>													
<b>8,488</b>		In House Residential & Fostercare	8,893	0	0	0	0	0	0	<b>8,893</b>		4.8%	
		Externally Commissioned Residential & Fostercare	29,151	0	-60	0	0	0	0	<b>29,091</b>		34.4%	
<b>21,653</b>		Adoption & Special Guardianship	7,343	0	-81	-1,830	-1,830	-1,830	-1,830	<b>5,432</b>		9.8%	
<b>4,948</b>		Client Expenditure	1,331	0	0	0	0	0	0	<b>1,331</b>		0.0%	
<b>1,331</b>		Supervised Contact	1,070	0	0	0	0	0	0	<b>1,070</b>		-1.5%	
<b>1,086</b>													
<b>Services for Asylum Seekers</b>													
<b>494</b>		In House Residential & Fostercare	294	0	0	0	0	0	0	<b>294</b>		-40.5%	
		Externally Commissioned Residential & Fostercare	3,449	0	0	0	0	0	0	<b>3,449</b>		18.4%	
<b>2,912</b>		Client Expenditure	287	0	0	0	0	0	0	<b>287</b>		7.5%	
<b>267</b>		Asylum Staffing	421	0	0	0	0	0	0	<b>421</b>		1.4%	
<b>415</b>		Asylum Grant	0	0	0	0	-4,458	-4,458	-4,458	<b>-4,458</b>		21.9%	
<b>-3,658</b>													
<b>Social Care Activities (including Children's Improvement Programme)</b>													
<b>49,100</b>			46,396	0	-129	-100	-100	-100	-100	<b>46,167</b>		-6.0%	
<b>Services for Care Leavers</b>													
<b>4,921</b>		Care Leavers Accommodation & Support	5,443	0	0	0	-359	-359	-359	<b>5,084</b>		3.3%	
<b>1,222</b>		Care Leavers Staffing	1,344	0	0	0	-108	-108	-108	<b>1,236</b>		1.1%	

## APPENDIX 6

### CHILDREN AND YOUNG PEOPLE

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b>1,935</b> Children's Safeguarding	2,022	0	-127	0	<b>1,895</b>	-2.1%
<b>754</b> Youth Offending Service	1,543	0	-226	-563	<b>754</b>	0.0%
<b>Child and Adolescent Mental Health Services</b>						
<b>1,284</b> Services	2,086	0	-801	0	<b>1,285</b>	0.1%
<b>Early Help &amp; Prevention</b>						
<b>2,114</b> Early Help Other	2,477	-65	-706	0	<b>1,706</b>	-19.3%
<b>7,159</b> Early Help Hubs	9,433	0	-6	-2,986	<b>6,441</b>	-10.0%
<b>0</b> Healthy Child Programme	11,026	0	0	-11,026	<b>0</b>	N/A
<b>2,071</b> Intentionally Homeless	2,681	0	-600	0	<b>2,081</b>	0.5%
<b>916</b> Domestic Abuse Services	1,273	0	-80	-300	<b>893</b>	-2.5%
<b>152</b> Young Carers	469	0	-286	-28	<b>155</b>	2.0%
<b>129,571</b> Local Authority Funding	158,481	-65	-4,027	-21,758	<b>132,631</b>	2.4%
<b>Dedicated Schools Grant Funding</b>						
<b>DSG Early Years</b>						
<b>4,617</b> 2 year old entitlement	4,582	0	0	0	<b>4,582</b>	-0.8%
<b>41,869</b> 3 & 4 year old entitlement	42,119	0	0	0	<b>42,119</b>	0.6%
<b>1,144</b> Early Years Central Expenditure	1,154	0	0	0	<b>1,154</b>	0.9%
<b>Other DSG</b>						
<b>673</b> Early Help	1,123	0	0	0	<b>1,123</b>	66.9%
<b>821</b> Children's Social Care	621	0	0	0	<b>621</b>	-24.4%
<b>-49,124</b> Dedicated Schools Grant	0	0	0	-49,599	<b>-49,599</b>	1.0%
<b>0</b> Dedicated Schools Grant and Other Schools Funding	49,599	0	0	-49,599	<b>0</b>	N/A
<b>129,571</b> PORTFOLIO TOTAL	<b>208,080</b>	<b>-65</b>	<b>-4,027</b>	<b>-71,357</b>	<b>132,631</b>	<b>2.4%</b>

## APPENDIX 6

### CHILDREN AND YOUNG PEOPLE

#### CHANGE IN SPENDING

As analysed in the table below, the increase in spending is £3.06m or 2.4%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		351	0.3
<b>Committed and Service Changes</b>			
Children's Improvement Fund - reversal of prior year one-off funding	-6,873		
Children's Residential Review - reversal of prior year one-off funding	-1,800		
Actuarial review of employer pension contributions	-434		
Increased demand for Children Looked After placements	9,775		
Extending temporary element of Improvement Fund	2,880		
Increased staffing pressure due to Children Looked After demand	250		
Children First Governance Team	235		
Increased Local Authority share of combined services budgets	703		
National House Project	250		
Fostering Allowances and Support	1,300		
		6,286	4.9
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-3,906	-3.0
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		329	0.3
<b>TOTAL CHANGE IN SPENDING</b>		<b>3,060</b>	<b>2.4</b>

## APPENDIX 6

### ECONOMY AND CORPORATE RESOURCES

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b>Commercial Services</b>						
<b>22,199</b>	20,381	-535	0	0	<b>19,846</b>	-10.6%
<b>Support Services</b>						
<b>2,163</b>	2,254	0	0	0	<b>2,254</b>	4.2%
<b>7,621</b>	8,132	-243	-175	0	<b>7,714</b>	1.2%
<b>4</b>	188	-99	-20	0	<b>69</b>	1,625.0%
<b>6,412</b>	6,414	-103	-107	0	<b>6,204</b>	-3.2%
<b>0</b>	742	0	0	0	<b>742</b>	N/A
<b>2,542</b>	0	0	0	0	<b>0</b>	-100.0%
<b>5,935</b>	6,344	-489	-105	0	<b>5,750</b>	-3.1%
<b>1,270</b>	1,283	0	-122	0	<b>1,161</b>	-8.6%
<b>26</b>	1,026	0	0	0	<b>1,026</b>	3,846.2%
<b>1,434</b>	1,434	0	0	0	<b>1,434</b>	0.0%
<b>1,519</b>	1,377	-58	0	0	<b>1,319</b>	-13.2%
<b>56</b>	1,563	0	-5	0	<b>1,558</b>	2,682.1%
<b>0</b>	0	0	0	-1,210	<b>-1,210</b>	N/A
<b>28,982</b>	30,757	-992	-534	-1,210	<b>28,021</b>	<b>-3.3%</b>
<b>Economy</b>						
<b>318</b>	714	0	-441	0	<b>273</b>	-14.2%
<b>306</b>	333	-28	0	0	<b>305</b>	-0.3%
<b>215</b>	164	0	0	0	<b>164</b>	-23.7%
<b>782</b>	801	0	-132	0	<b>669</b>	-14.5%
<b>3</b>	0	0	0	0	<b>0</b>	-100.0%
<b>1,624</b>	2,012	-28	-573	0	<b>1,411</b>	<b>-13.1%</b>
<b>52,805</b>	<b>53,150</b>	<b>-1,555</b>	<b>-1,107</b>	<b>-1,210</b>	<b>49,278</b>	<b>-6.7%</b>



## APPENDIX 6

### ECONOMY AND CORPORATE RESOURCES

#### CHANGE IN SPENDING

As analysed in the table below, the decrease in spending is £3.527m or 6.7%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		694	1.3
<b>Committed and Service Changes</b>			
Actuarial review of employer pension contributions	-156		
Reversal of prior year Transformation Portfolio Office funding from capital receipts	742		
Reversal of prior year Customer Experience transformation costs funding from capital receipts	1,419		
County Council Election costs	200		
Enhanced maintenance to inspected services	100		
Independent Visitor Scheme	100		
2020/21 undeliverable saving relating to the redesign of business processes	2,400		
Increase in application of the Elections Reserve	800		
Net reduction in application of the Strategic Economic Plan Reserve	-14		
Net reduction in application of the Service Transformation Fund	<u>-4,942</u>		
		649	1.2
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-3,371	-6.4
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		<u>-1,499</u>	<u>-2.8</u>
<b>TOTAL CHANGE IN SPENDING</b>		<u><b>-3,527</b></u>	<u><b>-6.7</b></u>

## APPENDIX 6

### EDUCATION AND SKILLS

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b><u>Local Authority Funding</u></b>						
<b>School Budgets</b>						
<b>0</b>	Government Grants to Schools	15,657	0	0	-15,657	<b>0</b> N/A
<b>Education and Skills Service</b>						
<b>294</b>	Director of Education	128	0	-16	0	<b>112</b> -61.9%
<b>994</b>	Skills & Commercial Services	1,140	0	-21	0	<b>1,119</b> 12.6%
<b>-167</b>	School Effectiveness	743	0	-212	-852	<b>-321</b> 92.2%
<b>3,173</b>	Inclusion & SEND	4,216	0	-585	0	<b>3,631</b> 14.4%
<b>278</b>	Compliance & Pupil Entitlement	357	0	-68	0	<b>289</b> 4.0%
<b>School Transport</b>						
<b>369</b>	Transport Management	369	0	0	0	<b>369</b> 0.0%
<b>3,506</b>	Mainstream Transport	3,896	-125	-25	0	<b>3,746</b> 6.8%
<b>13,477</b>	SEND Transport	14,243	0	-125	-483	<b>13,635</b> 1.2%
<b>181</b>	Post-16 Transport	286	-104	0	0	<b>182</b> 0.6%
<b>315</b>	School Crossing Patrols	321	0	-1	0	<b>320</b> 1.6%
<b>Support to Schools</b>						
<b>-37</b>	School Catering	7,368	-152	-152	-7,100	<b>-36</b> -2.7%
<b>1,374</b>	Crawley Private Finance Initiative (PFI)	7,444	0	-1,292	-4,532	<b>1,620</b> 17.9%
<b>0</b>	Pupil Premium (Children Looked After)	1,257	0	0	-1,257	<b>0</b> N/A
<b>1,189</b>	School Redundancies & Pensions	1,277	0	0	-95	<b>1,182</b> -0.6%
<b>Other</b>						
<b>-39</b>	Adult Education	3,081	-64	0	-3,058	<b>-41</b> 5.1%
<b>-1,611</b>	Overheads & Recharges	-1,521	0	0	0	<b>-1,521</b> -5.6%
<b>23,296</b>	<b>Local Authority Funding</b>	<b>60,262</b>	<b>-445</b>	<b>-2,497</b>	<b>-33,034</b>	<b>24,286</b> 4.2%

## APPENDIX 6

### EDUCATION AND SKILLS

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b><u>Dedicated Schools Grant Funding</u></b>						
<b>School Budgets</b>						
<b>491,541</b>	Mainstream Schools	550,972	0	0	-12,649	<b>538,323</b> 9.5%
<b>39,602</b>	Special Schools & APC	41,964	0	0	0	<b>41,964</b> 6.0%
<b>Education and Skills</b>						
<b>990</b>	Director of Education	1,094	0	0	0	<b>1,094</b> 10.5%
<b>404</b>	Skills & Commercial Services	414	0	0	0	<b>414</b> 2.5%
<b>1,309</b>	School Effectiveness	1,208	0	0	0	<b>1,208</b> -7.7%
<b>2,481</b>	Inclusion & SEND	2,924	-18	-67	0	<b>2,839</b> 14.4%
<b>1,727</b>	Compliance & Pupil Entitlement	2,012	0	-114	0	<b>1,898</b> 9.9%
<b>454</b>	School Organisation & Resources	474	0	0	0	<b>474</b> 4.4%
<b>Special Educational Needs</b>						
<b>22,223</b>	Independent & Non-Maintained Schools	32,547	0	0	0	<b>32,547</b> 46.5%
<b>1,168</b>	Other Local Authority Schools	1,196	0	0	0	<b>1,196</b> 2.4%
<b>5,316</b>	Post-16 Placements	5,963	0	0	0	<b>5,963</b> 12.2%
<b>6,794</b>	Alternative Provision	7,073	0	-279	0	<b>6,794</b> 0.0%
<b>2,674</b>	Specialist Support	3,955	0	0	0	<b>3,955</b> 47.9%
<b>Support to Schools</b>						
<b>691</b>	Collaborative Inclusion & Improvement	687	0	0	0	<b>687</b> -0.6%
<b>2,900</b>	Growth Fund	2,000	0	0	0	<b>2,000</b> -31.0%
<b>648</b>	Transport (Alternative Provision)	648	0	0	0	<b>648</b> 0.0%
<b>63</b>	School Catering	63	0	0	0	<b>63</b> 0.0%
<b>940</b>	School Redundancies & Pensions	934	0	0	0	<b>934</b> -0.6%
<b>782</b>	Other Support to Schools	836	0	0	0	<b>836</b> 6.9%
<b>Other</b>						
<b>1,613</b>	Overheads & Recharges	2,831	0	0	0	<b>2,831</b> 75.5%
<b>0</b>	Transfer from DSG Reserves	-5,777	0	0	0	<b>-5,777</b> N/A
<b>Government Grant</b>						
<b>-586,801</b>	Dedicated Schools Grant	0	0	0	-643,372	<b>-643,372</b> 9.6%
<b>-2,481</b>	<b>Dedicated Schools Grant</b>	654,018	-18	-460	-656,021	<b>-2,481</b> 0.0%
<b>20,815</b>	<b>PORTFOLIO TOTAL</b>	<b>714,280</b>	<b>-463</b>	<b>-2,957</b>	<b>-689,055</b>	<b>21,805</b> <b>4.8%</b>

## APPENDIX 6

### EDUCATION AND SKILLS

#### CHANGE IN SPENDING

As analysed in the table below, the increase in spending is £0.99m or 4.8%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		216	1.0
<b>Committed and Service Changes</b>			
Home to School Transport pressures	800		
Crawley Schools PFI	200		
Increased Local Authority share of combined services budgets	127		
Special Educational Needs Assessment Team	350		
Educational Psychology Service	62		
Commercial Services	110		
Post-16 Service	72		
Small schools project	-184		
Adult Education management fee	-60		
Actuarial review of employer pension contributions	-38		
	1,439		6.9
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-781	-3.8
<b>Funding from Central Government</b>			
Expenditure:			
Directly allocated to mainstream schools	29,209		
Special educational needs	15,183		
Other minor variations	-67		
Financed by:			
Dedicated Schools Grant (DSG)	-56,571		
Transfer from DSG Reserves	-5,777		
16-19 Sixth Form Grant	610		
Teachers Pay Grant	4,344		
Teachers Pensions Grant	12,403		
PE & Sports Grant	70		
Pupil Premium Grant	231		
Universal Free School Meals	263		
European Structural and Investment Fund	168		
Extended Rights to Free Travel	-66		
Higher Education Funding Council for England	25		
School Improvement Monitoring & Brokerage Grant	-25		
	0		0.0
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		116	0.6
<b>TOTAL CHANGE IN SPENDING</b>		<b>990</b>	<b>4.8</b>

## APPENDIX 6

### ENVIRONMENT

#### REVENUE BUDGET 2021/22

<b>Net Expenditure 2020/21</b>		Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	<b>Net Expenditure 2021/22</b>	Net Expenditure Change from 2020/21
<b>£000</b>		£000	£000	£000	£000	<b>£000</b>	%
	<b>Environment and Public Protection</b>						
<b>2,204</b>	Energy and Sustainability	5,012	-1,717	-296	0	<b>2,999</b>	36.1%
<b>18,179</b>	Waste Recycling	23,103	-1,934	-725	-2,124	<b>18,320</b>	0.8%
<b>36,619</b>	Waste Disposal	38,365	-250	-11	0	<b>38,104</b>	4.1%
<b>1,059</b>	Waste Strategy and Support	1,004	0	0	0	<b>1,004</b>	-5.2%
<b>1,315</b>	Trading Standards	1,361	-34	-11	0	<b>1,316</b>	0.1%
<b>59,376</b>		68,845	-3,935	-1,043	-2,124	<b>61,743</b>	4.0%
	<b>Other Responsibilities</b>						
	Countryside Services (Including Public						
<b>1,433</b>	Rights of Way)	1,486	-41	-16	0	<b>1,429</b>	-0.3%
<b>-431</b>	Planning Services	2,770	-2,667	-1,146	0	<b>-1,043</b>	142.0%
<b>60,378</b>	<b>PORTFOLIO TOTAL</b>	<b>73,101</b>	<b>-6,643</b>	<b>-2,205</b>	<b>-2,124</b>	<b>62,129</b>	<b>2.9%</b>

## APPENDIX 6

### ENVIRONMENT

#### CHANGE IN SPENDING

As analysed in the table below, the increase in spending is £1.751m or 2.9%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		786	1.3
<b>Committed and Service Changes</b>			
Reduction in market rates for generated energy	1,000		
Increase in Waste Mechanical and Biological Treatment facility insurance premium	400		
Actuarial review of employer pension contributions	-43		
Net increase in application of Waste Management Material Resource Management Contract (MRMC) reserve	<u>550</u>		
		1,907	3.2
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-540	-0.9
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		<u>-402</u>	<u>-0.7</u>
<b>TOTAL CHANGE IN SPENDING</b>		<b><u>1,751</u></b>	<b><u>2.9</u></b>

## APPENDIX 6

### FINANCE

#### REVENUE BUDGET 2021/22

<b>Net Expenditure 2020/21</b>	<b>£000</b>	Gross Expenditure 2021/22	£000	Sales, Fees and Charges 2021/22	£000	Other Income 2021/22	£000	Specific Government Grants 2021/22	£000	<b>Net Expenditure 2021/22</b>	<b>£000</b>	Net Expenditure Change from 2020/21	%
<b>Finance</b>													
<b>3,533</b>	Finance	5,931		-573		-350		0		<b>5,008</b>		41.7%	
<b>595</b>	Internal Audit	595		0		0		0		<b>595</b>		0.0%	
	Strategic Procurement and Contract												
<b>1,388</b>	Management	1,803		-218		0		0		<b>1,585</b>		14.2%	
<b>1,171</b>	Intelligence and Performance	1,233		0		0		0		<b>1,233</b>		5.3%	
<b>1,737</b>	Levies and Precepts	1,974		0		0		-148		<b>1,826</b>		5.1%	
<b>331</b>	Fees and Other Payments	380		0		-49		0		<b>331</b>		0.0%	
<b>40</b>	Council Tax Hardship Fund	40		0		0		0		<b>40</b>		0.0%	
<b>170</b>	Insurance	158		0		0		0		<b>158</b>		-7.1%	
<b>8,965</b>		12,114		-791		-399		-148		<b>10,776</b>		20.2%	
<b>Asset &amp; Capital Programme</b>													
<b>4,927</b>	Capital and Infrastructure (Property)	10,433		-3,755		-1,613		0		<b>5,065</b>		2.8%	
<b>13,892</b>	<b>PORTFOLIO TOTAL</b>	<b>22,547</b>		<b>-4,546</b>		<b>-2,012</b>		<b>-148</b>		<b>15,841</b>		<b>14.0%</b>	

## APPENDIX 6

### FINANCE

#### CHANGE IN SPENDING

As analysed in the table below, the increase in spending is £1.949m or 14%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		24	0.2
<b>Committed and Service Changes</b>			
Actuarial review of employer pension contributions	-73		
Undeliverable income on commercial properties	275		
Littlehampton Harbour Board	62		
Net reduction in application of the Infrastructure Works Feasibility Reserve	<u>-8</u>		
		256	1.8
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-203	-1.5
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		<u>1,872</u>	13.5
<b>TOTAL CHANGE IN SPENDING</b>		<u><b>1,949</b></u>	<u><b>14.0</b></u>



## APPENDIX 6

### FIRE & RESCUE AND COMMUNITIES

#### REVENUE BUDGET 2021/22

Net Expenditure 2020/21	Gross Expenditure 2021/22	Sales, Fees and Charges 2021/22	Other Income 2021/22	Specific Government Grants 2021/22	Net Expenditure 2021/22	Net Expenditure Change from 2020/21
£000	£000	£000	£000	£000	£000	%
<b>Fire &amp; Rescue</b>						
	Strategic Leadership, Assurance and Governance					
<b>2,187</b>	4,213	-298	0	-1,727	<b>2,188</b>	0.0%
<b>2,751</b>	3,741	-14	0	-413	<b>3,314</b>	20.5%
<b>1,874</b>	2,334	0	0	0	<b>2,334</b>	24.5%
<b>841</b>	1,228	0	0	0	<b>1,228</b>	46.0%
<b>778</b>	1,626	0	0	-477	<b>1,149</b>	47.7%
<b>383</b>	383	0	0	0	<b>383</b>	0.0%
<b>17,193</b>	17,576	0	0	-59	<b>17,517</b>	1.9%
<b>863</b>	920	0	0	0	<b>920</b>	6.6%
<b>26,870</b>	<b>32,021</b>	<b>-312</b>	<b>0</b>	<b>-2,676</b>	<b>29,033</b>	<b>8.0%</b>
<b>Information and Regulatory Services</b>						
<b>6,997</b>	7,811	-565	-66	-105	<b>7,075</b>	1.1%
<b>768</b>	821	-49	0	0	<b>772</b>	0.5%
<b>-815</b>	1,357	-2,199	-134	0	<b>-976</b>	19.8%
<b>6,950</b>	<b>9,989</b>	<b>-2,813</b>	<b>-200</b>	<b>-105</b>	<b>6,871</b>	<b>-1.1%</b>
<b>Communities</b>						
<b>1,520</b>	2,217	0	-57	-250	<b>1,910</b>	25.7%
<b>175</b>	881	-380	-350	0	<b>151</b>	-13.7%
<b>141</b>	0	0	0	0	<b>0</b>	-100.0%
<b>76</b>	77	0	0	0	<b>77</b>	1.3%
<b>1,912</b>	<b>3,175</b>	<b>-380</b>	<b>-407</b>	<b>-250</b>	<b>2,138</b>	<b>11.8%</b>
<b>35,732</b>	<b>45,185</b>	<b>-3,505</b>	<b>-607</b>	<b>-3,031</b>	<b>38,042</b>	<b>6.5%</b>

## APPENDIX 6

### FIRE & RESCUE AND COMMUNITIES

#### CHANGE IN SPENDING

As analysed in the table below, the increase in spending is £2.31m or 6.5%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		181	0.5
<b>Committed and Service Changes</b>			
Actuarial review of employer pension contributions	-91		
Fire & Rescue - reversal of prior year one off funding	-100		
Reversal of prior year Fire & Rescue transformation costs funding from capital receipts	1,200		
Fire Improvement Plan - Phase one	500		
Fire Improvement Plan - full year effect of phase two	100		
Worthing Community Hubs project	150		
Increased income from the Registration Service	-25		
		1,734	4.9
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-438	-1.2
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		833	2.3
<b>TOTAL CHANGE IN SPENDING</b>		<b>2,310</b>	<b>6.5</b>

## APPENDIX 6

### HIGHWAYS AND INFRASTRUCTURE

#### REVENUE BUDGET 2021/22

<b>Net Expenditure 2020/21</b>	<b>Gross Expenditure 2021/22</b>	<b>Sales, Fees and Charges 2021/22</b>	<b>Other Income 2021/22</b>	<b>Specific Government Grants 2021/22</b>	<b>Net Expenditure 2021/22</b>	<b>Net Expenditure Change from 2020/21</b>
<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
<b>Highways Service</b>						
<b>2,893</b>	4,811	-1,560	-250	0	<b>3,001</b>	3.7%
<b>9,768</b>	10,066	0	0	-66	<b>10,000</b>	2.4%
<b>0</b>	1,500	0	0	0	<b>1,500</b>	N/A
<b>0</b>	1,757	-1,757	0	0	<b>0</b>	N/A
<b>8,913</b>	15,536	0	-139	-6,069	<b>9,328</b>	4.7%
<b>21,574</b>	<b>33,670</b>	<b>-3,317</b>	<b>-389</b>	<b>-6,135</b>	<b>23,829</b>	<b>10.5%</b>
<b>Transport and Countryside</b>						
<b>10,966</b>	11,804	0	-1,514	-19	<b>10,271</b>	-6.3%
<b>1,214</b>	2,316	0	-740	-355	<b>1,221</b>	0.6%
<b>1,120</b>	2,383	-439	-559	-112	<b>1,273</b>	13.7%
<b>0</b>	2,520	-2,420	-100	0	<b>0</b>	N/A
<b>0</b>	4,619	-4,558	-61	0	<b>0</b>	N/A
<b>13,300</b>	<b>23,642</b>	<b>-7,417</b>	<b>-2,974</b>	<b>-486</b>	<b>12,765</b>	<b>-4.0%</b>
<b>Other Responsibilities</b>						
<b>-89</b>	73	0	-90	0	<b>-17</b>	-80.9%
<b>616</b>	0	0	0	0	<b>0</b>	-100.0%
<b>527</b>	73	0	-90	0	<b>-17</b>	-103.2%
<b>35,401</b>	<b>57,385</b>	<b>-10,734</b>	<b>-3,453</b>	<b>-6,621</b>	<b>36,577</b>	<b>3.3%</b>

## APPENDIX 6

### HIGHWAYS AND INFRASTRUCTURE

#### CHANGE IN SPENDING

As analysed in the table below, the increase in spending is £1.176m or 3.3%

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		1,016	2.9
<b>Committed and Service Changes</b>			
Ash Dieback action plan	1,500		
Removal of one-off increase to 2020/21 highway maintenance budget	-178		
Actuarial review of employer pension contributions	-58		
Net increase in application of the Street Lighting PFI reserve	206		
Net increase in application of the Highways Commuted Sums reserve	24		
		1,494	4.2
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-1,297	-3.7
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		-37	-0.1
<b>TOTAL CHANGE IN SPENDING</b>		<b>1,176</b>	<b>3.3</b>



## APPENDIX 6

### LEADER

#### CHANGE IN SPENDING

As analysed in the table below, the overall change in spending is nil

	£000	£000	%
<b>Allowance for Pay and Price Increases</b>			
Pay and price rise allowance		4	0.3
<b>Committed and Service Changes</b>			
Actuarial review of employer pension contributions		-9	-0.6
<b>Balancing the Budget</b>			
As detailed in Appendix 3		-1	-0.1
<b>Transfers between Portfolios</b>			
Net cross portfolio transfers		6	0.4
<b>TOTAL CHANGE IN SPENDING</b>		<b>0</b>	<b>0.0</b>

# APPENDIX 7

## FEES AND CHARGES

Section 3 of the Localism Act 2011 and Section 93 of the Local Government Act sets out the general legal framework regarding charging for services, albeit that various other specific legal provisions and local policy objectives may also influence or dictate the level of fees or income to be generated.

**Statutory Fees and Charges** are charging structures set by relevant national bodies, usually with regulatory responsibility for the service which must be adhered to.

The proposed **Discretionary Fees and Charges** for 2021/22 are detailed in the document below. Discretionary fees and charges generally fall into the following broad categories:

- **Cost Recovery** - a fee or charge levied to ensure the cost of the service provided is fully recovered,
- **Subsidised** - where the County Council has decided to subsidise a service when setting the related fees and charges.

Generally, the County Council increases its fees and charges by the published September Retail Price Index (RPI) rate. This is in-line with the County Council's policy to budget for cost inflation. The **RPI rate as at September 2020 increased by 1.1%**. All changes will be implemented from 1st April 2021, unless otherwise stated.

A full list of the West Sussex Fees and Charges for 2021/22 will be published separately on our website.

### Adult's Services Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Adult Services	Meeting space letting (1)	Small room/Hour	8.29	Exempt (0%)	8.29	8.38	8.38	1.1%	Cost Recovery
Adult Services	Meeting space letting (1)	Medium room/Hour	10.99	Exempt (0%)	10.99	11.11	11.11	1.1%	Cost Recovery
Adult Services	Meeting space letting (1)	Large room/Hour	13.91	Exempt (0%)	13.91	14.06	14.06	1.1%	Cost Recovery
Adult Services	Care Act 2014: support brokerage	One off discretionary fee	176.39	Non-business (0%)	176.39	178.33	178.33	1.1%	Cost Recovery
Adult Services	Care Act 2014: support brokerage	Review request	176.39	Non-business (0%)	176.39	178.33	178.33	1.1%	Cost Recovery
Adult Services	Care Act 2014: support brokerage	Weekly admin fee	5.66	Non-business (0%)	5.66	5.72	5.72	1.1%	Cost Recovery
Adult Services	Care Act 2014: deferred payment agreements	Set-up one-off fee	559.41	Non-business (0%)	559.41	565.56	565.56	1.1%	Cost Recovery
Adult Services	Care Act 2014: deferred payment agreements	One-off fee	282.45	Non-business (0%)	282.45	285.56	285.56	1.1%	Cost Recovery
Adult Services	Care Act 2014: deferred payment agreements	Weekly admin fee	8.08	Non-business (0%)	8.08	8.17	8.17	1.1%	Cost Recovery
Adult Services	Transport to Day Services (2)	Return trip per day	6.04	Non-business (0%)	6.04	6.11	6.11	1.1%	Subsidised

1) Meeting Space Letting: the full charge only applies when the use of the room is unrelated to Adult Services. If use is mixed including Adults' services, then the charge is set at 50%

2) This charge forms part of a social care customer's personal budget if using an in-house day service. This does not generate any income to the County Council

## APPENDIX 7

### Children's Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Early years providers - Training course fee	Early Years Training - Webinar (1-2 hours)	Training attendee		Exempt (0%)		15.00	15.00	New	Cost Recovery
Early years providers - Training course fee	Early Years Training - Webinar or Face to Face Half day	Training attendee		Exempt (0%)		25.00	25.00	New	Cost Recovery
Early years providers - Training course fee	Early Years Training - Webinar or Face to Face Full Day	Training attendee		Exempt (0%)		50.00	50.00	New	Cost Recovery
Early years providers - Training course fee	Early Years Training - Online course log in	Training attendee		Exempt (0%)		10.00	10.00	New	Cost Recovery
Early years providers - Training course fee	Early Years Training - Conference Face to Face	Training attendee		Exempt (0%)		75.00	75.00	New	Cost Recovery
Early years providers - Training course fee	Early Years Training - Paediatric First Aid full 12 hour course	Training attendee		Exempt (0%)		60.00	60.00	New	Cost Recovery

### Legal Services Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Legal	Fee to copy a Common Land or Town or Village Green register entry	Copy	23.55	Non-business (0%)	23.55	23.81	23.81	1.1%	Cost Recovery
Legal	Fee for the supply of a definitive map/statement extract	Copy	11.26	Non-business (0%)	11.26	11.38	11.38	1.1%	Cost Recovery
Legal	Fee for copy orders/agreements	Copy	6.15	Non-business (0%)	6.15	6.22	6.22	1.1%	Cost Recovery
Legal	Fee for other copying - in accordance with the Record Office's current scale of charges	Copy	1.03	Non-business (0%)	1.03	1.04	1.04	1.0%	Cost Recovery
Legal	Fee to process a Highways or CROW Act landowner deposit	Deposit	402.43	Non-business (0%)	402.43	406.90	406.90	1.1%	Cost Recovery
Legal	Fee to process a corrective application made under the Commons Act 2006	Course	846.85	Non-business (0%)	846.85	856.17	856.17	1.1%	Cost Recovery
Legal	Legal agreements linked to S106 contributions	Hour	196.61	Non-business (0%)	196.61	198.77	198.77	1.1%	Cost Recovery
Legal	Highway agreement works	Hour		Non-business (0%)		198.77	198.77	New	Cost Recovery
Legal	West Sussex transit site plot rental (nine plots)	Week	77.00	Non-business (0%)	77.00	77.00	77.00	0.0%	Subsidised



## APPENDIX 7

### Property Services Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Nursery	SLA	1,387.00	Non-business (0%)	1,387.00	1,402.50	1,402.50	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Nursery Number On Roll	SLA	4.00	Non-business (0%)	4.00	4.05	4.05	1.3%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Primary	SLA	1,387.00	Non-business (0%)	1,387.00	1,402.50	1,402.50	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support)- Primary Number On Roll	SLA	4.00	Non-business (0%)	4.00	4.05	4.05	1.3%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Primary Academy	SLA	1,387.00	Standard	1,664.40	1,402.50	1,683.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Primary Academy Number On Roll	SLA	4.00	Standard	4.80	4.05	4.86	1.3%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Secondary	SLA	1,819.00	Non-business (0%)	1,819.00	1,839.00	1,839.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Secondary Number on Roll	SLA	3.10	Non-business (0%)	3.10	3.15	3.15	1.6%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support)- Secondary Academy	SLA	1,819.00	Standard	2,182.80	1,839.00	2,206.80	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Secondary Academy Number on Roll	SLA	3.10	Standard	3.72	3.15	3.78	1.6%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Special Schools	SLA	1,512.00	Non-business (0%)	1,512.00	1,529.00	1,529.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support) - Special Schools Number on Roll	SLA	3.40	Non-business (0%)	3.40	3.45	3.45	1.5%	Cost Recovery
Facilities Management	Schools SLA's (Building Services and Engineering Support)- Alternative Provision	SLA	1,639.00	Non-business (0%)	1,639.00	1,657.50	1,657.50	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Caretaking and Premises Support) - Nursery	SLA	580.80	Non-business (0%)	580.80	587.50	587.50	1.2%	Cost Recovery
Facilities Management	Schools SLA's (Caretaking and Premises Support) - Primary	SLA	580.80	Non-business (0%)	580.80	587.50	587.50	1.2%	Cost Recovery
Facilities Management	Schools SLA's (Caretaking and Premises Support) - Primary Academy	SLA	580.80	Standard	696.96	587.50	705.00	1.2%	Cost Recovery
Facilities Management	Schools SLA's (Caretaking and Premises Support) - Secondary	SLA	1,047.00	Non-business (0%)	1,047.00	1,059.00	1,059.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Caretaking and Premises Support) - Secondary Academy	SLA	1,047.00	Standard	1,256.40	1,059.00	1,270.80	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Caretaking and Premises Support) - Special Schools	SLA	618.70	Non-business (0%)	618.70	626.00	626.00	1.2%	Cost Recovery

## APPENDIX 7

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Facilities Management	Schools SLA's (Caretaking and Premises Support) - Alternative Provision	SLA	618.70	Non-business (0%)	618.70	626.00	626.00	1.2%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) - Nursery	SLA	339.00	Non-business (0%)	339.00	342.80	342.80	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) - Primary	SLA	339.00	Non-business (0%)	339.00	342.80	342.80	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) - Primary Academy	SLA	339.00	Standard	406.80	342.80	411.36	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) - Secondary	SLA	511.00	Non-business (0%)	511.00	516.80	516.80	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) - Secondary Academy	SLA	511.00	Standard	613.20	516.80	620.16	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) - Special Schools	SLA	428.20	Non-business (0%)	428.20	433.00	433.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) - Alternative Provision	SLA	428.20	Non-business (0%)	428.20	433.00	433.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) Additional Play Area Inspection - Nursery, Primary, Secondary, Special School & Alternative Provision	SLA		Non-business (0%)		80.00	80.00	New	Cost Recovery
Facilities Management	Schools SLA's (Grounds Maintenance Support) Additional Play Area Inspection - Primary & Secondary Academy	SLA		Standard		80.00	96.00	New	Cost Recovery
Facilities Management	Schools SLA's (Contract Services Team) Supplies-Nursery	SLA	428.20	Non-business (0%)	428.20	433.00	433.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Contract Services Team) Supplies-Primary	SLA	428.20	Non-business (0%)	428.20	433.00	433.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Contract Services Team) Supplies-Primary Academy	SLA	428.20	Standard	513.84	433.00	519.60	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Contract Services Team) Supplies-Secondary	SLA	428.20	Non-business (0%)	428.20	433.00	433.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Contract Services Team) Supplies-Secondary Academy	SLA	428.20	Standard	513.84	433.00	519.60	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Contract Services Team) Supplies-Special Schools	SLA	428.20	Non-business (0%)	428.20	433.00	433.00	1.1%	Cost Recovery
Facilities Management	Schools SLA's (Contract Services Team) Supplies-Alternative Provision	SLA	428.20	Non-business (0%)	428.20	433.00	433.00	1.1%	Cost Recovery
Facilities Management	Buyback 4 SLA'S Nursery - Building & Surveying, Caretaking, Grounds Maintenance & Contract Services	Four SLA'S		Non-business (0%)		2,515.80	2,515.80	New	Cost Recovery
Facilities Management	Buyback 4 SLA'S Primary - Building & Surveying, Caretaking, Grounds Maintenance & Contract Services	Four SLA'S		Non-business (0%)		2,515.80	2,515.80	New	Cost Recovery

## APPENDIX 7

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Facilities Management	Buyback 4 SLA'S Secondary - Building & Surveying, Caretaking, Grounds Maintenance & Contract Services	Four SLA'S		Non-business (0%)		3,597.80	3,597.80	New	Cost Recovery
Facilities Management	Buyback 4 SLA'S Special Schools - Building & Surveying, Caretaking, Grounds Maintenance & Contract Services	Four SLA'S		Non-business (0%)		2,771.00	2,771.00	New	Cost Recovery
Facilities Management	Buyback 4 SLA'S Primary Academies- Building & Surveying, Caretaking, Grounds Maintenance & Contract Services	Four SLA'S		Standard		2,515.80	3,018.96	New	Cost Recovery
Facilities Management	Buyback 4 SLA'S Secondary Academies- Building & Surveying, Caretaking, Grounds Maintenance & Contract Services	Four SLA'S		Standard		3,597.80	4,317.36	New	Cost Recovery
Facilities Management	Schools Management Project Admin Fee (SMP) - Nursery, Primary, Secondary, Special Schools	Project		Non-business (0%)		100.00	100.00	New	Cost Recovery
Facilities Management	Schools Management Project Admin Fee (SMP) - Primary Academy & Secondary Academy	Project		Standard		100.00	120.00	New	Cost Recovery
Facilities Management	Mid Year Joining Fee - Nursery, Primary, Secondary & Special School	SLA		Non-business (0%)		50.00	50.00	New	Cost Recovery
Facilities Management	Mid Year Joining Fee - Primary Academy & Secondary Academy	SLA		Standard		50.00	60.00	New	Cost Recovery

## APPENDIX 7

### Education and Skills Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Education & Skills	SLA With Schools - Governor Services: training and support for school governing bodies	Lump sum based on total pupil numbers: <150 pupils	1,079.00	Exempt (0%)	1,079.00	1,091.00	1,091.00	1.1%	Cost Recovery
Education & Skills	SLA With Schools - Governor Services: training and support for school governing bodies	Lump sum based on total pupil numbers: = >150 <500 pupils	1,186.00	Exempt (0%)	1,186.00	1,199.00	1,199.00	1.1%	Cost Recovery
Education & Skills	SLA With Schools - Governor Services: training and support for school governing bodies	Lump sum based on total pupil numbers: = >500 <850 pupils	1,406.00	Exempt (0%)	1,406.00	1,421.00	1,421.00	1.1%	Cost Recovery
Education & Skills	SLA With Schools - Governor Services: training and support for school governing bodies	Lump sum based on total pupil numbers: =>850 pupils	1,513.00	Exempt (0%)	1,513.00	1,530.00	1,530.00	1.1%	Cost Recovery
Education & Skills	SLA With Schools - Outdoor Education: Charge to academies, FE colleges etc	Pupil	1.43	Exempt (0%)	1.43	1.45	1.45	1.4%	Cost Recovery
Education & Skills	SLA With Schools - Free School Meals	N/A	N/A	Exempt (0%)	N/A	N/A	N/A	1.1%	Cost Recovery
Education & Skills	SLA With Schools - Special School Meals	N/A	N/A	Exempt (0%)	N/A	N/A	N/A	1.1%	Cost Recovery
Education & Skills	Schools Financial Services Sickness Maternity Scheme -Secondary School Teacher	Weighted pupil no.	35.48	Non-business (0%)	35.48	36.00	36.00	1.5%	Cost Recovery
Education & Skills	Schools Financial Services Sickness Maternity Scheme -Primary School Teacher	Weighted pupil no.	39.60	Non-business (0%)	39.60	40.00	40.00	1.0%	Cost Recovery
Education & Skills	Schools Financial Services Sickness Maternity Scheme -Nursery, planned places - Teacher	Weighted pupil no.	93.00	Non-business (0%)	93.00	46.00	46.00	-50.5%	Cost Recovery
Education & Skills	Schools Financial Services Sickness Maternity Scheme -Caretaker / Bursar	Flat rate, pro-rated for hours	253.00	Non-business (0%)	253.00	256.00	256.00	1.2%	Cost Recovery
Education & Skills	Schools Financial Services Sickness Maternity Scheme -Nursery Nurse	Flat rate, pro-rated for hours	202.00	Non-business (0%)	202.00	204.00	204.00	1.0%	Cost Recovery
Education & Skills	Schools Financial Services Sickness Maternity Scheme -Special School Teachers	Weighted pupil no.	250.70	Non-business (0%)	250.70	186.00	186.00	-25.8%	Cost Recovery
Education & Skills	Home to School Transport - Primary school children living within walking distance	Year	245.00	Non-business (0%)	245.00	266.00	266.00	8.6%	Cost Recovery
Education & Skills	Home to School Transport - Primary school children living beyond walking distance	Year	280.00	Non-business (0%)	280.00	308.00	308.00	10.0%	Cost Recovery
Education & Skills	Home to School Transport - Secondary school children living within walking distance	Year	371.00	Non-business (0%)	371.00	406.00	406.00	9.4%	Cost Recovery
Education & Skills	Home to School Transport - Secondary school children living beyond walking distance	Year	420.00	Non-business (0%)	420.00	462.00	462.00	10.0%	Cost Recovery
Education & Skills	Home to School Transport - Post 16 students (concessionary and SEN)	Year	651.00	Non-business (0%)	651.00	658.00	658.00	1.1%	Cost Recovery

## APPENDIX 7

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Education & Skills	SLA with Schools - Education Psychology and behaviour	Full day course	550.00	Non-business (0%)	550.00	550.00	550.00	0.0%	Cost Recovery
Education & Skills	SLA With Schools - Education Psychology and behaviour	Half day course	275.00	Non-business (0%)	275.00	275.00	275.00	0.0%	Cost Recovery
Education & Skills	SLA With Schools - Charges to schools for statutory induction for Newly Qualified Teachers (NQTs)	NQT FTE	309.00	Exempt (0%)	Exempt (0%)	309.00	309.00	0.0%	Cost Recovery
Education & Skills	Charges to Schools for services provided in converting to academy status	School	8,000.00	Exempt (0%)	Exempt (0%)	8,000.00	8,000.00	0.0%	Cost Recovery
Education & Skills	SLA With Schools -Subscriptions: Charges to schools and academies for subscriptions for pupil data analyses to support school improvement planning NCER	Lump sum according to school size plus sum per pupil: Infant	£0.42 per pupil	LA Schools - Outside scope (0%) Academies Standard Rating (20%)	LA Schools £0.42 per pupil Academies £0.50 per pupil	£0.46 per pupil	LA schools - £0.46 per pupil Academies £0.55 per pupil	9.5%	Cost Recovery
Education & Skills	SLA With Schools -Subscriptions: Charges to schools and academies for subscriptions for pupil data analyses to support school improvement planning FFT	Lump sum according to school size plus sum per pupil: Infant	£40 school rate + £0.35 per pupil	LA Schools - Outside scope (0%) Academies Standard Rating (20%)	LA Schools £40 school rate + £0.35 per pupil Academies £48 school rate + £0.42 per pupil	£40 school rate + £0.37 per pupil	LA schools £40 school rate + £0.37 per pupil Academies £48 school rate + £0.44 per pupil	5.7% on per pupil rate	Cost Recovery
Education & Skills	SLA With Schools -Subscriptions: Charges to schools and academies for subscriptions for pupil data analyses to support school improvement planning FFT	Lump sum according to school size plus sum per pupil: Primary	£52 school rate + £0.35 per pupil	LA Schools - Outside scope (0%) Academies Standard Rating (20%)	LA Schools £52 school rate + £0.35 per pupil Academies £52 school rate + £0.42 per pupil	£52 school rate + £0.37 per pupil	LA Schools £52 school rate + £0.37 per pupil Academies £62.40 school rate + £0.44 per pupil	5.7% on per pupil rate	Cost Recovery
Education & Skills	SLA With Schools -Subscriptions: Charges to schools and academies for subscriptions for pupil data analyses to support school improvement planning FFT Academy Admin	Lump sum according to school size plus sum per pupil: Secondary	Various	LA Schools - Outside scope (0%) Academies Standard Rating (20%)	Various	Various	Various	5.7%	Cost Recovery
Education & Skills	SLA With Schools -Subscriptions: Charges to schools and academies for subscriptions for pupil data analyses to support school improvement planning FFT	Lump sum according to school size plus sum per pupil: Secondary	£460 school rate + £0.35 per pupil	LA Schools - Outside scope (0%) Academies Standard Rating (20%)	LA schools £460 school rate + £0.35 per pupil Academies £460 school rate + £0.42 per pupil	£460 school rate + £0.37 per pupil	LA Schools £460 school rate + £0.37 per pupil Academies £552 school rate + £0.44 per pupil	5.7% on per pupil rate	Cost Recovery
Education & Skills	SLA With Schools -Subscriptions: Charges to schools and academies for subscriptions for pupil data analyses to support school improvement planning	Lump sum according to school size plus sum per pupil: Special schools	£2.36 per statemented pupil	LA Schools - Outside scope (0%) Academies Standard Rating (20%)	LA schools £2.36 per statemented pupil Academies £2.83 per statemented pupil	£2.49 per statemented pupil	LA Schools £2.49 per statemented pupil Academies £2.99 per statemented pupil	5.7% on per pupil rate	Cost Recovery
Education & Skills	Range of Ad-hoc services within Education and Skills	Various		Standard		Various	Various	New	Cost Recovery

## APPENDIX 7

### Planning Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Implementation	S38 & S278 Highway agreements	Agreement	Various	Non-business (0%)	Various	Various	Various	0%	Cost Recovery
Monitoring and Records	Local land charge fees	Search	20.00	Standard	24.00	22.00	26.40	10%	Cost Recovery
Monitoring and Records	Local land charge search follow-up	Request	Various	Standard	Various	Various	Various	7.8-10.5%	Cost Recovery
Monitoring and Records	Highway boundaries information	Request	Various	Standard	Various	Various	Various	7.8-10.5%	Cost Recovery
Monitoring and Records	S106 agreement enquiries	Hour	45.00	Standard	54.00	50.00	60.00	11%	Cost Recovery
Planning and Transport Policy	Access to traffic modelling	Request	Various	Standard	Various	Various	Various	0%	Cost Recovery
Planning and Transport Policy	Copies of highway scheme plans	Plan	Various	Standard	Various	At cost	At cost	0%	Cost Recovery
Highways Development Management	Pre-application advice fees	Written Response or Meeting/Site Visit & Written Response	Various	Standard	Various	Various	Various	0%	Cost Recovery
Monitoring and Records	Monitoring of S106 contributions	Per Trigger	200.00	Outside scope (0%)	200.00	200.00	200.00	0%	Cost Recovery
Monitoring and Records	Highway boundaries – Bespoke enquiries	Hour		Standard		50.00	60.00	New	Cost Recovery
County Planning	Pre-application advice fees	Meeting or Site Visit and Written Response, or Written Response Only	Various	Standard	Various	Various	Various	11.2-15.0%	Cost Recovery
Environment & Heritage	Historic environment record - searches	Householder search	95.00	Standard	114.00	95.00	114.00	0%	Cost Recovery
Environment & Heritage	Historic environment record - searches	Standard search	158.00	Standard	189.60	158.00	189.60	0%	Cost Recovery
Environment & Heritage	Historic environment record - searches	Priority search	252.00	Standard	302.40	252.00	302.40	0%	Cost Recovery
Environment & Heritage	Historic environment record - searches	Statutory undertaker standard search	164.00	Standard	196.80	164.00	196.80	0%	Cost Recovery
Environment & Heritage	Historic environment record - searches	Statutory undertaker priority search	338.00	Standard	405.60	338.00	405.60	0%	Cost Recovery
Environment & Heritage	Advice and support to statutory undertakers	Hours	87.00	Standard	104.40	87.00	104.40	0%	Cost Recovery
Environment & Heritage	Pre-application advice fees	Written response or meeting/site visit & written response	Various	Standard	Various	Various	Various	0%	Cost Recovery
Environment & Heritage	Contribution by District and Borough Councils to maintenance of the Historic environment record	Annual fee	3,000.00	Non-business (0%)	3,000.00	3,000.00	3,000.00	0%	Cost Recovery

## APPENDIX 7

### **Rights of Way and Countryside Fees and Charges**

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Countryside Facilities	Rental of land and fishing rights	Agreement	Various	Exempt (0%)	Various	Various	Various	N/A	Cost Recovery
Countryside Services	Family Bushcraft	Per family	63.50	Exempt (0%)	63.50	64.20	64.20	1.10%	Cost Recovery
Countryside Services	All guided walks/night hike/food for free with/without hot drink	Per person	6.50	Exempt (0%)	6.50	6.60	6.60	1.10%	Cost Recovery
Countryside Services	Craft events e.g. Christmas Wreaths (includes materials/drinks)	Per person	21.00	Exempt (0%)	21.00	21.50	21.50	2.38%	Cost Recovery
Countryside Services	Hire of Buchan Country Park Countryside Centre with refreshments hourly charge (All potential bookings must be checked and agreed with the duty ranger first)	Per hour (minimum 2-hour charge)	21.00	Exempt (0%)	21.00	21.50	21.50	2.38%	Cost Recovery
Countryside Services	Schools and hire of Forest School area (per child)	Per child	2.10	Exempt (0%)	2.10	2.20	2.20	4.76%	Cost Recovery
Rights of Way	Unopposed Public Path Orders administrative fees	Order	2,300.00	Non-business (0%)	2,300.00	2,325.00	2,325.00	1.09%	Cost Recovery
Rights of Way	Opposed Public Path Orders administrative fees - legal and case officer support to Public Inquiry (in addition to the fee stated as "Unopposed Public Path Order").	Order	1,300.00	Non-business (0%)	1,300.00	1,315.00	1,315.00	1.15%	Cost Recovery
Rights of Way	Opposed Public Path Orders administrative fees - where objections withdrawn following officer correspondence, so Order can be confirmed as unopposed (in addition to the fee stated as "Unopposed Public Path Order").	Order	400.00	Non-business (0%)	400.00	405.00	405.00	1.25%	Cost Recovery
Rights of Way	Un/Opposed Public Path Orders administrative fees - additional Order(s) in addition to the fee stated as "Unopposed Public Path Order" and "Opposed Public Path Order" fee as applicable)	Order	400.00	Non-business (0%)	400.00	405.00	405.00	1.25%	Cost Recovery
Rights of Way	Un/Opposed Public Path Orders administrative fees - additional site inspections by case officer prior to determining application (in addition to the fee stated as "Unopposed Public Path Order" and "Opposed Public Path Order" fee as applicable).	Site visit plus associated costs	200.00	Non-business (0%)	200.00	205.00	205.00	2.50%	Cost Recovery
Rights of Way	Public Path Orders administrative fees - Temporary Traffic Regulation Order (path closure) (21 days emergency/ unplanned Orders)	Path order	550.00	Non-business (0%)	550.00	556.00	556.00	1.09%	Cost Recovery
Rights of Way	Public Path Orders administrative fees - Temporary Traffic Regulation Order (path closure) (5 days planned works Orders)	Path order	550.00	Non-business (0%)	550.00	556.00	556.00	1.09%	Cost Recovery
Countryside Services	Licence fee for access across or on to COUNCIL land	Application	Various	Non-business (0%)	Various	Various	Various	1.10%	Cost Recovery
Rights of Way	Charge for advice on PPO legislation and procedures to potential applicants and Order Making Authorities	Per hour	28.00	Exempt (0%)	28.00	28.30	28.30	1.07%	Cost Recovery

## APPENDIX 7

### Trading Standards Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Trading Standards	Weights and Measures Act 1985 - Inspector of weights and measures	Hour	74.00	Standard	88.80	74.80	89.76	1.08%	Cost Recovery
Trading Standards	Weights and Measures Act 1985 - Support officer	Hour	47.50	Standard	57.00	48.00	57.60	1.05%	Cost Recovery
Trading Standards	Hourly charge for demand led discretionary business support services	Hour	74.00	Standard	88.80	74.80	89.76	1.08%	Cost Recovery
Trading Standards	Variation of a licence (other than name or address)	Hour	74.00	Standard	88.80	74.80	89.76	1.08%	Cost Recovery

### Waste Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Waste Recycling	Co-mingled recyclate	Tonne	105.83	Standard	127.00	107.50	129.00	1.6%	Cost Recovery
Waste Disposal	Trade waste	Tonne	147.50	Standard	177.00	150.00	180.00	1.7%	Cost Recovery
Waste Recycling	Green waste	Tonne	61.67	Standard	74.00	62.50	75.00	1.3%	Cost Recovery
Waste Recycling	WEEE category A	Tonne	145.00	Standard	174.00	146.67	176.00	1.2%	Cost Recovery
Waste Recycling	WEEE category B	Tonne	407.08	Standard	488.50	411.67	494.00	1.1%	Cost Recovery
Waste Recycling	WEEE category C	Tonne	407.08	Standard	488.50	411.67	494.00	1.1%	Cost Recovery
Waste Recycling	WEEE category D	Tonne	407.08	Standard	488.50	411.67	494.00	1.1%	Cost Recovery
Waste Recycling	WEEE category E	Tonne	145.00	Standard	174.00	146.67	176.00	1.2%	Cost Recovery
Waste Recycling	Single stream recyclate	Tonne	12.42	Standard	14.90	12.58	15.10	1.3%	Cost Recovery
HWRS Non-Household	Motor vehicle tyre	Tyre	4.17	Standard	5.00	4.17	5.00	0.0%	Cost Recovery
Waste Disposal	Trade waste - mattress disposal	Mattress		Standard		12.50	15.00	New	Cost Recovery



## APPENDIX 7

### Energy Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Energy Services	Schools display energy certificates - SLA	Per certificate	55.00	Non-business (0%)	55.00	56.00	56.00	1.8%	Cost Recovery
Energy Services	Schools display energy certificates - SLA Academy	Per certificate	55.00	Standard	66.00	56.00	67.20	1.8%	Cost Recovery
Energy Services	Schools energy management service - SLA. Band 1	1-5 meters	338.00	Non-business (0%)	338.00	342.00	342.00	1.2%	Cost Recovery
Energy Services	Schools energy management service - SLA. Band 1. Academy	1-5 meters	338.00	Standard	405.60	342.00	410.40	1.2%	Cost Recovery
Energy Services	Schools energy management service - SLA. Band 2	6-9 meters	394.00	Non-business (0%)	394.00	399.00	399.00	1.3%	Cost Recovery
Energy Services	Schools energy management service - SLA. Band 2. Academy	6-9 meters	394.00	Standard	472.80	399.00	478.80	1.3%	Cost Recovery
Energy Services	Schools energy management service - SLA. Band 3	10+ meters	490.00	Non-business (0%)	490.00	496.00	496.00	1.2%	Cost Recovery
Energy Services	Schools energy management service - SLA. Band 3. Academy	10+ meters	490.00	Standard	588.00	496.00	595.20	1.2%	Cost Recovery

## APPENDIX 7

### Finance Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Schools Financial Services	Schools financial services SLA - Section 8 charges. Secondary school	School, per annum	852.00	Non-business (0%)	852.00	£1,000 per school plus £0.50 per pupil	£1,000 per school plus £0.50 per pupil	Not applicable - Change in charging basis	Cost Recovery
Schools Financial Services	Schools financial services SLA - Section 8 charges. Primary & nursery school	School, per annum	1,200.00	Non-business (0%)	1,200.00	£1,000 per school plus £0.50 per pupil	£1,000 per school plus £0.50 per pupil	Not applicable - Change in charging basis	Cost Recovery
Schools Financial Services	Schools financial services SLA - Section 8 charges. Special school	School, per annum	1,200.00	Non-business (0%)	1,200.00	£1,000 per school plus £0.50 per pupil	£1,000 per school plus £0.50 per pupil	Not applicable - Change in charging basis	Cost Recovery
Schools Financial Services	Schools Financial Services - Level 3 services. Year-end financial closedown	Fixed (4 hours)	144.00	Non-business (0%)	144.00	146.00	146.00	1.4%	Cost Recovery
Schools Financial Services	Pre-booked visits to schools	Hours	130 minimum	Non-business (0%)	130 minimum	£36.50 per hour (minimum 2.5 hours) plus a flat rate travel charge of £40.50	132 minimum	Not applicable - Change in charging basis	Cost Recovery
Schools Financial Services	Pre-booked dial-ups to schools	Hour	36 minimum	Non-business (0%)	36 minimum	£36.50 per hour (minimum 1 hour)	36.50 minimum	Not applicable - Change in charging basis	Cost Recovery
Schools Financial Services	Training events/workshops	Person	50.00	Non-business (0%)	50.00	50.00	50.00	0%	Cost Recovery
Schools Financial Services	Training events/workshops	Person	80.00	Non-business (0%)	80.00	80.00	80.00	0%	Cost Recovery

## APPENDIX 7

### Fire Service Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
FRS - Special Services	Major appliance/ large vehicle & crew	Hour	345.00	Standard	414.00	350.00	420.00	1.4%	Cost Recovery
FRS - Special Services	Major appliance/ small vehicle & crew	Hour	295.00	Standard	354.00	300.00	360.00	1.7%	Cost Recovery
FRS - Special Services	Pumping appliance	Hour	230.00	Standard	276.00	235.00	282.00	2.2%	Cost Recovery
FRS - Special Services	Small vehicle (e.g. 4wd)	Hour	225.00	Standard	270.00	230.00	276.00	2.2%	Cost Recovery
FRS - Special Services	Testing of dry riser	Test	299.40	Standard	359.28	305.00	366.00	1.9%	Cost Recovery
FRS - Special Services	Additional dry riser	Test		Standard		225.00	270.00	New	Cost Recovery
FRS - Special Services	Copy of fire report	Report	90.00	Standard	108.00	95.00	114.00	5.6%	Cost Recovery
FRS - Special Services	Fire investigation interview	Hour	135.00	Standard	162.00	140.00	168.00	3.7%	Cost Recovery
FRS - Special Services	Fire investigation report (standard)	Report	437.25	Standard	524.70	440.00	528.00	0.6%	Cost Recovery
FRS - Special Services	Fire report photocopies of maps and plans	Copy		Standard		25.00	30.00	New	Cost Recovery
FRS - Special Services	Labour (dependent on role) - First hour or part thereof	Hour	Various	Standard	Various	70.00	84.00	n/a	Cost Recovery
FRS - Special Services	Labour (dependent on role) - Each subsequent 1/2 hour	Half Hour	Various	Standard	Various	37.00	44.40	n/a	Cost Recovery
FRS - Special Services	Event Charges	Hour	350.00	Standard	420.00	355.00	426.00	1.4%	Cost Recovery
FRS - Special Services	Repeated calls to an unwanted automatic fire alarm (AFA)	Per incident		Standard		400.00	480.00	New	Cost Recovery
Commercial Training	Open course face to face training - Fire safety - various	Per head	125.00	Exempt (0%)	125.00	125.00	125.00	0.0%	Cost Recovery
Commercial Training	On-Site face to face training - Fire safety awareness	Course - Max 20 people.	350.00	Exempt (0%)	350.00	350.00	350.00	0.0%	Cost Recovery
Commercial Training	On-Site face to face training - Fire extinguisher	Course - Max 15 people.	440.00	Exempt (0%)	440.00	440.00	440.00	0.0%	Cost Recovery
Commercial Training	On-Site face to face training - Fire warden	Course - Max 15 people.	585.00	Exempt (0%)	585.00	585.00	585.00	0.0%	Cost Recovery
Commercial Training	On-Site face to face training - Manual handling	Course - Max 15 people.	585.00	Exempt (0%)	585.00	585.00	585.00	0.0%	Cost Recovery
Commercial Training	On-Site face to face training - Management of fire risk	Course - Max 15 people.	585.00	Exempt (0%)	585.00	585.00	585.00	0.0%	Cost Recovery
Commercial Training	Fire extinguisher maintenance	Extinguisher	Various	Exempt (0%)	Various	Various	Various	0.0%	Cost Recovery

## APPENDIX 7

### Records Office Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Record Office	Publication fees for film and TV	Photograph	53.33	Standard	64.00	54.17	65.00	1.6%	Cost Recovery
Record Office	Room hire of work room (up to 12 people)	Full day	84.00	Exempt (0%)	84.00	85.00	85.00	1.2%	Cost Recovery
Record Office	Publication fees for Garland photos UK rights	Image	22.50	Standard	27.00	23.33	28.00	3.7%	Cost Recovery
Record Office	Publication fees for Garland photos world rights	Image	45.00	Standard	54.00	46.67	56.00	3.7%	Cost Recovery
Record Office	Publication fee in books with print run of 1-1000	Photograph	5.83	Standard	7.00	5.83	7.00	0.0%	Cost Recovery
Record Office	Publication fee in books with print run of 1001-3000	Photograph	11.67	Standard	14.00	11.67	14.00	0.0%	Cost Recovery
Record Office	Publication fee in books with print run of 3001-5000	Photograph	17.50	Standard	21.00	17.50	21.00	0.0%	Cost Recovery
Record Office	Publication fee in books with print run of 5001 and over	Photograph	23.33	Standard	28.00	23.33	28.00	0.0%	Cost Recovery
Record Office	Publication fees for national media/ periodicals	Photograph	22.50	Standard	27.00	23.33	28.00	3.7%	Cost Recovery
Record Office	Record Office 'surgeries'	Hour	34.17	Standard	41.00	34.17	41.00	0.0%	Cost Recovery
Record Office	Publication fees for other commercial publications	Photograph	31.67	Standard	38.00	31.67	38.00	0.0%	Cost Recovery
Record Office	Publication fees for local media	Photograph	5.83	Standard	7.00	5.83	7.00	0.0%	Cost Recovery
Record Office	Publication fees for Eric Gill Collection	Item	9.58	Standard	11.50	9.58	11.50	0.0%	Cost Recovery
Record Office	Scanned image and print A3	Sheet	19.17	Standard	23.00	19.17	23.00	0.0%	Cost Recovery
Record Office	Scanned image and print A3-A1	Sheet	38.33	Standard	46.00	38.33	46.00	0.0%	Cost Recovery
Record Office	Scanned image and print A4	Sheet	9.58	Standard	11.50	9.58	11.50	0.0%	Cost Recovery
Record Office	Supply of scanned image - A3-A0	Sheet	25.00	Standard	30.00	25.00	30.00	0.0%	Cost Recovery
Record Office	Supply of scanned image - A4-A3	Sheet	12.50	Standard	15.00	12.50	15.00	0.0%	Cost Recovery
Record Office	Supply of scanned image - up to A4	Sheet	6.25	Standard	7.50	6.25	7.50	0.0%	Cost Recovery
Record Office	Car parking - full day	Day	6.25	Standard	7.50	6.25	7.50	0.0%	Cost Recovery

## APPENDIX 7

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Record Office	Car parking - half day	Half day	3.13	Standard	3.75	3.13	3.75	0.0%	Cost Recovery
Record Office	Daytime tours of Record Office	Tour	36.00	Exempt (0%)	36.00	37.00	37.00	2.8%	Cost Recovery
Record Office	Genealogical research fees	Tour	30.00	Standard	36.00	30.00	36.00	0.0%	Cost Recovery
Record Office	Other searches	Hour	30.00	Standard	36.00	30.00	36.00	0.0%	Cost Recovery
Record Office	Orders by post (up to 3 colour copies)	Up to 3 sheets	7.08	Standard	8.50	7.08	8.50	0.0%	Cost Recovery
Record Office	Orders by post (up to 5 copies)	Up to 5 sheets	5.42	Standard	6.50	5.42	6.50	0.0%	Cost Recovery
Record Office	Evening tours of Record Office	Tour	67.00	Exempt (0%)	67.00	68.00	68.00	1.5%	Cost Recovery
Record Office	Out of office talks	Talk	55.83	Standard	67.00	56.67	68.00	1.5%	Cost Recovery
Record Office	Short research fee	30 mins	15.00	Standard	18.00	15.00	18.00	0.0%	Cost Recovery
Record Office	Evening talks at the Record Office	Person	6.67	Standard	8.00	6.67	8.00	0.0%	Cost Recovery
Record Office	Self-service microform copying	Sheet	0.38	Standard	0.45	0.38	0.45	0.0%	Cost Recovery
Record Office	Self-service printing from computer	Sheet	0.38	Standard	0.45	0.38	0.45	0.0%	Cost Recovery
Record Office	A3 and A4 photocopies	Sheet	0.50	Standard	0.60	0.50	0.60	0.0%	Cost Recovery
Record Office	Coffee time sessions	Person	7.50	Exempt (0%)	7.50	7.50	7.50	0.0%	Cost Recovery
Record Office	Photocopies - A3 colour	Sheet	2.50	Standard	3.00	2.50	3.00	0.0%	Cost Recovery
Record Office	Photocopies - A4 colour	Sheet	1.25	Standard	1.50	1.25	1.50	0.0%	Cost Recovery
Record Office	Room hire of work room (up to 12 people)	Half day	42.00	Exempt (0%)	42.00	42.50	42.50	1.2%	Cost Recovery
Record Office	Certified copies of documents	Document	11.67	Standard	14.00	12.50	15.00	7.1%	Cost Recovery
Record Office	DIY photography in search room	Day	10.00	Standard	12.00	10.00	12.00	0.0%	Cost Recovery
Record Office	Baptism certificate			Standard		25.83	31.00	New	Cost Recovery

## APPENDIX 7

### Libraries Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Libraries	Audiobooks (up to 8 cassettes/CDs)	3 weeks	1.45	Non-business (0%)	1.45	1.45	1.45	0%	Cost Recovery
Libraries	Audiobooks (9+ cassettes/CDs)	3 weeks	2.90	Non-business (0%)	2.90	2.90	2.90	0%	Cost Recovery
Libraries	Audiobooks (Playaway - digital audio)	3 weeks	2.90	Non-business (0%)	2.90	2.90	2.90	0%	Cost Recovery
Libraries	Fax: to UK	Per page	1.67	Standard	2.00	1.67	2.00	0%	Cost Recovery
Libraries	Fax: to Europe	Per page	2.25	Standard	2.70	2.25	2.70	0%	Cost Recovery
Libraries	Fax: to Rest of World	Per page	2.83	Standard	3.40	2.83	3.40	0%	Cost Recovery
Libraries	Fax: receiving fax	Per page	1.13	Standard	1.35	1.13	1.36	0%	Cost Recovery
Libraries	Public access computers: Charge for non-members using PCs	Hour	1.67	Standard	2.00	1.67	2.00	0%	Cost Recovery
Libraries	Reservation Fees - Books in West Sussex or partnership libraries	Item	1.00	Non-business (0%)	1.00	1.00	1.00	0%	Cost Recovery
Libraries	Reading groups - Subscription	Year	27.50	Standard	33.00	27.50	33.00	0%	Cost Recovery
Libraries	CDs - Other	1 week	1.20	Non-business (0%)	1.20	1.20	1.20	0%	Cost Recovery
Libraries	Membership card replacement	Card	1.75	Non-business (0%)	1.75	1.75	1.75	0%	Cost Recovery
Libraries	Overdue charges (Administration charge for overdue letter)	Letter	1.75	Non-business (0%)	1.75	1.75	1.75	0%	Cost Recovery
Libraries	Reservation fees - Books reserved directly online	Item	0.60	Non-business (0%)	0.60	0.60	0.60	0%	Cost Recovery
Libraries	Reservation fees - Books from elsewhere	Item	7.50	Non-business (0%)	7.50	7.50	7.50	0%	Cost Recovery
Libraries	Reservation fees - Books from British Library	Item	11.00	Non-business (0%)	11.00	11.00	11.00	0%	Cost Recovery
Libraries	Overdue charges (Adult Books)	Day	0.30	Non-business (0%)	0.30	0.30	0.30	0%	Cost Recovery
Libraries	Overdue charges (Audio books)	Day	0.30	Non-business (0%)	0.30	0.30	0.30	0%	Cost Recovery
Libraries	Overdue charges (General DVDs)	Day	0.60	Non-business (0%)	0.60	0.60	0.60	0%	Cost Recovery
Libraries	Overdue charges (Music CDs)	Day	0.30	Non-business (0%)	0.30	0.30	0.30	0%	Cost Recovery

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Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Libraries	DVDs (General)	1 Week	2.00	Non-business (0%)	2.00	2.00	2.00	0%	Cost Recovery
Libraries	Exhibition booking fee	Per week, when items are for sale	13.50	Exempt (0%)	13.50	13.50	13.50	0%	Cost Recovery
Libraries	Photocopying - A4 Black and White	Copy	0.13	Standard	0.15	0.13	0.16	0%	Cost Recovery
Libraries	Photocopying - A3 Black and White	Copy	0.17	Standard	0.20	0.17	0.20	0%	Cost Recovery
Libraries	Photocopying - A4 Colour	Copy	0.42	Standard	0.50	0.42	0.50	0%	Cost Recovery
Libraries	Photocopying - A3 Colour	Copy	0.83	Standard	1.00	0.83	1.00	0%	Cost Recovery
Libraries	Printing: charge for internet prints - A4 Black and White	Page	0.17	Standard	0.20	0.17	0.20	0%	Cost Recovery
Libraries	Printing: charge for internet prints - A4 Colour	Page	0.50	Standard	0.60	0.50	0.60	0%	Cost Recovery
Libraries	Reference research	Half-hour, after initial free 30 mins	15.00	Standard	18.00	15.00	18.00	0%	Cost Recovery
Libraries	Lettings - Community use	1 hour	10.00	Exempt (0%)	10.00	10.00	10.00	0%	Cost Recovery
Libraries	Lettings - SME business	1 hour	20.00	Exempt (0%)	20.00	20.00	20.00	0%	Cost Recovery
Libraries	Lettings - Commercial use	1 hour	40.00	Exempt (0%)	40.00	40.00	40.00	0%	Cost Recovery
Libraries	Lettings - Crawley library meeting rooms - Community use	1 hour	12.00	Exempt (0%)	12.00	12.00	12.00	0%	Cost Recovery
Libraries	Lettings - Crawley library meeting rooms - SME business use	1 hour	24.00	Exempt (0%)	24.00	24.00	24.00	0%	Cost Recovery
Libraries	Lettings - Crawley library meeting rooms - Commercial use	1 hour	48.00	Exempt (0%)	48.00	48.00	48.00	0%	Cost Recovery
Libraries	Lettings - Longley exhibition room - Community use	1 hour	22.00	Exempt (0%)	22.00	22.00	22.00	0%	Cost Recovery
Libraries	Lettings - Longley exhibition room - SME business use	1 hour	44.00	Exempt (0%)	44.00	44.00	44.00	0%	Cost Recovery
Libraries	Lettings - Longley exhibition room - Commercial use	1 hour	88.00	Exempt (0%)	88.00	88.00	88.00	0%	Cost Recovery
Libraries	Lettings - Worthing library lecture theatre - Community use	1 hour	22.00	Exempt (0%)	22.00	22.00	22.00	0%	Cost Recovery
Libraries	Lettings - Worthing library lecture theatre - SME business use	1 hour	44.00	Exempt (0%)	44.00	44.00	44.00	0%	Cost Recovery
Libraries	Lettings - Worthing library lecture theatre - Commercial use	1 hour	88.00	Exempt (0%)	88.00	88.00	88.00	0%	Cost Recovery

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### Registrar's Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Citizenship ceremony	Individually organised citizenship ceremony for one person at a registration office.	Ceremony	115.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	115.00	95.83	115.00	0.00%	Cost Recovery
Citizenship ceremony	Individually organised citizenship ceremony for a family at a registration office.	Family ceremony	150.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	150.00	125.00	150.00	0.00%	Cost Recovery
Citizenship ceremony	Individually organised citizenship ceremony for one person at a registration office on a Saturday	Ceremony	130.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	130.00	108.33	130.00	0.00%	Cost Recovery
Citizenship ceremony	Individually organised citizenship ceremony for a family at a registration office on a Saturday	Family ceremony	160.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	160.00	133.33	160.00	0.00%	Cost Recovery
Non-Statutory Ceremonies	Fee for commemorative certificate	Certificate	9.17	Standard	11.00	9.17	11.00	0.00%	Cost Recovery
Additional fee for Notice of Marriage given on Saturdays	Additional administration fee for notice appointments requested on Saturdays. Added to reflect increased cost of delivery of a Saturday service	Notice	10.42	Standard	12.50	10.42	12.50	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat A room (e.g. Balcony, Chichester ceremony room) To register a marriage/ civil partnership	Monday - Thursday	Ceremony	217.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	217.00	180.83	217.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat A room (e.g. Balcony, Chichester ceremony room) To register a marriage/ civil partnership	Friday	Ceremony	280.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	280.00	233.33	280.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat A room (e.g. Balcony, Chichester ceremony room) To register a marriage/ civil partnership	Saturday / Sunday	Ceremony	310.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	310.00	258.33	310.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat A room (e.g. Balcony, Chichester ceremony room) To register a marriage/ civil partnership	Public Holiday	Ceremony	404.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	404.00	336.67	404.00	0.00%	Cost Recovery
Non statutory Ceremonies such as Baby naming & Renewal of vows in West Sussex Rooms (Cat A)	Monday - Thursday	Ceremony	181.00	Standard	217.00	180.83	217.00	0.00%	Cost Recovery
Non statutory Ceremonies such as Baby naming & Renewal of vows in West Sussex Rooms (Cat A)	Friday	Ceremony	233.00	Standard	280.00	233.33	280.00	0.00%	Cost Recovery
Non statutory Ceremonies such as Baby naming & Renewal of vows in West Sussex Rooms (Cat A)	Saturday / Sunday	Ceremony	258.00	Standard	310.00	258.33	310.00	0.00%	Cost Recovery
Non statutory Ceremonies such as Baby naming & Renewal of vows in West Sussex Rooms (Cat A)	Public Holiday	Ceremony	337.00	Standard	404.00	336.67	404.00	0.00%	Cost Recovery



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Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Attendance of Registrars in a West Sussex Venue. Cat B room (e.g. Parlour, Henshall ) To register a marriage/ civil partnership	Monday - Thursday	Ceremony	260.00	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	260.00	216.67	260.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat B room (e.g. Parlour, Henshall ) To register a marriage/ civil partnership	Friday	Ceremony	315.00	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	317.00	264.17	317.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat B room (e.g. Parlour, Henshall ) To register a marriage/ civil partnership	Saturday / Sunday	Ceremony	371.83	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	376.00	313.33	376.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat B room (e.g. Parlour, Henshall ) To register a marriage/ civil partnership	Public Holiday	Ceremony	476.17	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	490.00	408.33	490.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat B)	Monday - Thursday	Ceremony	217.00	Standard	260.00	216.67	260.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat B)	Friday	Ceremony	264.00	Standard	317.00	264.17	317.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat B)	Saturday / Sunday	Ceremony	313.00	Standard	376.00	313.33	376.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat B)	Public Holiday	Ceremony	408.00	Standard	490.00	408.33	490.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat C room (e.g. The Drawing Room) To register a marriage/ civil partnership	Monday - Thursday	Ceremony	430.00	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	455.00	379.17	455.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat C room (e.g. The Drawing Room) To register a marriage/ civil partnership	Friday	Ceremony	471.67	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	505.00	420.83	505.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat C room (e.g. The Drawing Room) To register a marriage/ civil partnership	Saturday / Sunday	Ceremony	573.50	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	618.00	515.00	618.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat C room (e.g. The Drawing Room) To register a marriage/ civil partnership	Public Holiday	Ceremony	636.17	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	682.00	568.33	682.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat C)	Monday - Thursday	Ceremony	379.00	Standard	455.00	379.17	455.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat C)	Friday	Ceremony	421.00	Standard	505.00	420.83	505.00	0.00%	Cost Recovery

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Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat C)	Saturday / Sunday	Ceremony	515.00	Standard	618.00	515.00	618.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat C)	Public Holiday	Ceremony	568.00	Standard	682.00	568.33	682.00	0.00%	Cost Recovery
Attendance of Registrars in West Sussex Venue Cat C room (e.g. The Drawing Room)	Additional ceremony at venue already paying for one ceremony - i.e. baby naming	Additional ceremony	96.00	Standard	115.00	95.83	115.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat D)	Monday - Thursday	Ceremony	645.83	Standard	775.00	645.83	775.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat D)	Friday	Ceremony	688.33	Standard	826.00	688.33	826.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat D)	Saturday / Sunday	Ceremony	753.33	Standard	904.00	753.33	904.00	0.00%	Cost Recovery
Non statutory ceremonies such as Baby Naming & Renewal of vows in West Sussex Rooms (Cat D)	Public Holiday	Ceremony	817.50	Standard	981.00	817.50	981.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat D room (e.g. The Richmond Room Room) To register a marriage/ civil partnership	Monday - Thursday	Ceremony	696.67	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	775.00	645.83	775.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat D room (e.g. The Richmond Room Room) To register a marriage/ civil partnership	Friday	Ceremony	739.17	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	826.00	688.33	826.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat D room (e.g. The Richmond Room Room) To register a marriage/ civil partnership	Saturday / Sunday	Ceremony	811.83	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	904.00	753.33	904.00	0.00%	Cost Recovery
Attendance of Registrars in a West Sussex Venue. Cat D room (e.g. The Richmond Room Room) To register a marriage/ civil partnership	Public Holiday	Ceremony	885.33	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	981.00	817.50	981.00	0.00%	Cost Recovery
Attendance of Registrars at an outside venue to register a marriage / civil partnership	Monday - Thursday	Ceremony	430.00	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	455.00	379.17	455.00	0.00%	Cost Recovery
Attendance of Registrars at an outside venue to register a marriage / civil partnership	Friday	Ceremony	471.67	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	505.00	420.83	505.00	0.00%	Cost Recovery
Attendance of Registrars at an outside venue to register a marriage / civil partnership	Saturday / Sunday	Ceremony	573.50	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	618.00	515.00	618.00	0.00%	Cost Recovery

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Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Attendance of Registrars at an outside venue to register a marriage / civil partnership	Public Holiday	Ceremony	636.17	Standard 1st April 2020 - Standard & non business (0%) 1st April 2019	682.00	568.33	682.00	0.00%	Cost Recovery
Non-Statutory ceremonies such as Baby Naming & Renewal of vows at Outside Venues and non-licensed premises	Monday - Thursday	Ceremony	379.00	Standard	455.00	379.17	455.00	0.00%	Cost Recovery
Non-Statutory ceremonies such as Baby Naming & Renewal of vows at Outside Venues and non-licensed premises	Friday	Ceremony	421.00	Standard	505.00	420.83	505.00	0.00%	Cost Recovery
Non-Statutory ceremonies such as Baby Naming & Renewal of vows at Outside Venues and non-licensed premises	Saturday / Sunday	Ceremony	515.00	Standard	618.00	515.00	618.00	0.00%	Cost Recovery
Venue Licensing	Licence valid for three years for a venue to hold marriages & civil partnerships	License	2018.00	Non-business (0%)	2018.00	2018.00	2018.00	0.00%	Cost Recovery
Licensing a Religious Building to hold civil partnerships	Appeal against a refusal to grant a license.	Appeal	403.00	Non-business (0%)	403.00	403.00	403.00	0.00%	Cost Recovery
Venue Licensing	License valid for three years for a venue to hold marriages & civil partnerships: Fee for additional room	Additional room	347.00	Non-business (0%)	347.00	347.00	347.00	0.00%	Cost Recovery
Attendance of Registrars at venue of choice to celebrate of marriage or civil partnership following statutory ceremony in the West Sussex Register Office	Monday - Thursday	Ceremony	366.67	Standard	440.00	366.67	440.00	0.00%	Cost Recovery
Attendance of Registrars at venue of choice to celebrate of marriage or civil partnership following statutory ceremony in the West Sussex Register Office	Friday	Ceremony	406.67	Standard	488.00	406.67	488.00	0.00%	Cost Recovery
Attendance of Registrars at venue of choice to celebrate of marriage or civil partnership following statutory ceremony in the West Sussex Register Office	Saturday / Sunday	Ceremony	501.67	Standard	602.00	501.67	602.00	0.00%	Cost Recovery
Attendance of Registrars at venue of choice to celebrate of marriage or civil partnership following statutory ceremony in the West Sussex Register Office	Public Holiday	Ceremony	555.00	Standard	666.00	555.00	666.00	0.00%	Cost Recovery
Registrar to register a civil partnership at a religious building	Monday - Thursday	Ceremony	172.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	172.00	143.33	172.00	0.00%	Cost Recovery
Registrar to register a civil partnership at a religious building	Friday	Ceremony	231.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	231.00	192.50	231.00	0.00%	Cost Recovery
Registrar to register a civil partnership at a religious building	Saturday / Sunday	Ceremony	260.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	260.00	216.67	260.00	0.00%	Cost Recovery

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Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Registrar to register a civil partnership at a religious building	Public Holiday	Ceremony	346.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	346.00	288.33	346.00	0.00%	Cost Recovery
Attendance of Registrars at a venue subject to specific partnership arrangement to Register a marriage/civil partnership	Friday	Ceremony	279.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	279.00	232.50	279.00	0.00%	Cost Recovery
Attendance of Registrars at a venue subject to specific partnership arrangement to Register a marriage/civil partnership	Saturday	Ceremony	310.00	Standard 1st April 2020 - Non business (0%) 1st April 2019	310.00	258.33	310.00	0.00%	Cost Recovery

### **Gypsy and Travellers Sites Fees and Charges**

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Gypsy and Travellers Sites	Gypsy Roma Traveller site plot rental – Fairplace Hill (4 X Double pitch plot rental)	Week	104.50	Exempt (0%)	104.50	105.50	105.50	0.96%	Subsidised
Gypsy and Travellers Sites	Gypsy Roma Traveller Site plot rental – Fairplace Hill (5 X Single pitch plot rental)	Week	83.00	Exempt (0%)	83.00	84.00	84.00	1.20%	Subsidised
Gypsy and Travellers Sites	Plot rental all other sites	Week	56.50	Exempt (0%)	56.50	57.00	57.00	0.88%	Subsidised
Gypsy and Travellers Sites	Gypsy Roma Traveller site plot rental – Fairplace Hill (1 X Single pitch plot rental)	Week	99.69	Exempt (0%)	99.69	100.69	100.69	1.00%	Subsidised

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### Highways Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Licensing - Highways	Hoarding application	M2 per 6 weeks	N/A	Non-business (0%)	N/A	27.00	27.00	New	Cost Recovery
Licensing - Highways	Hoarding application - Extension	M2 per 8 weeks	N/A	Non-business (0%)	N/A	27.00	27.00	New	Cost Recovery
Licensing - Highways	Hoarding application - Retrospective	Additional fee per license	302.00	Non-business (0%)	302.00	305.30	305.30	1.1%	Cost Recovery
Licensing - Highways	Scaffold license	Month	190.00	Non-business (0%)	190.00	192.10	192.10	1.1%	Cost Recovery
Licensing - Highways	Scaffold license - Extension	Extra months	127.00	Non-business (0%)	127.00	128.40	128.40	1.1%	Cost Recovery
Licensing - Highways	Scaffold license - Retrospective	Additional fee per license	302.00	Non-business (0%)	302.00	305.30	305.30	1.1%	Cost Recovery
Licensing - Highways	Special event orders Section 16 (Note: In exceptional circumstances, a fee reduction may be agreeing at the discretion of the Traffic Manager for community events with minimal impact on the network)	Order	2,145.00	Non-business (0%)	2,145.00	2,168.60	2,168.60	1.1%	Cost Recovery
Licensing - Highways	Temporary traffic orders: by Notice - only if agreed with Streetworks Section (S14 (2))	Notice	428.00	Non-business (0%)	428.00	432.70	432.70	1.1%	Cost Recovery
Licensing - Highways	Temporary traffic orders: by Notice followed by full Order (NOTICE + 2nd public notice) (S14 (1))	Order	2,145.00	Non-business (0%)	2,145.00	2,168.60	2,168.60	1.1%	Cost Recovery
Licensing - Highways	Temporary traffic orders: by Order (S14 (1))	Order	2,145.00	Non-business (0%)	2,145.00	2,168.60	2,168.60	1.1%	Cost Recovery
Licensing - Highways	Temporary traffic orders: Extension	Order	2,145.00	Non-business (0%)	2,145.00	2,168.60	2,168.60	1.1%	Cost Recovery
Licensing - Highways	Public path orders administrative fees - Temporary traffic regulation order (path closure) (6-month orders)	Path order	2,000.00	Non-business (0%)	2,000.00	2,022.00	2,022.00	1.1%	Cost Recovery
Licensing - Highways	Public path orders administrative fees - Temporary traffic regulation order (Path closure) (Extensions)	Path order	2,000.00	Non-business (0%)	2,000.00	2,022.00	2,022.00	1.1%	Cost Recovery
Licensing - Highways	Vehicle crossover licence - Application fee	Application fee	154.00	Non-business (0%)	154.00	155.70	155.70	1.1%	Cost Recovery
Licensing - Highways	Vehicle crossover licence - Works permission fee	Works permission fee	221.00	Non-business (0%)	221.00	223.40	223.40	1.1%	Cost Recovery
Licensing - Highways	Letter to support VCO legality - Part of house sale	Per letter	50.00	Non-business (0%)	50.00	50.60	50.60	1.2%	Cost Recovery
Licensing - Highways	Section 50 - New Roads and Street Works Act 1991: Private apparatus in the highway	Units of 200m per street	586.00	Non-business (0%)	586.00	592.50	592.50	1.1%	Cost Recovery
Document Copies - Highways	Local land charges -Provision of site drawing, electronic	Number	51.00	Standard	61.20	51.60	61.90	1.1%	Cost Recovery
Document Copies - Highways	Local land charges -Provision of controller specification	Number	53.00	Standard	63.60	53.58	64.30	1.1%	Cost Recovery

## APPENDIX 7

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Document Copies - Highways	Local Land Charges -Provision of SCOOT, UTC or MOVA data	Number	99.00	Standard	118.80	100.10	120.10	1.1%	Cost Recovery
Flood Risk Management/Drainage Advice and Data	Developer enquiries (pre app advice) for housing developments - professional advice over and above risk summary data - one off charge	Hectares of development - banded	Various	Standard	Various	Various	Various	1.1%	Cost Recovery
Local Highway Operations - Markings	Access protection lines - road markings to deter parking across private access - per set	New lines	135.00	Standard	162.00	136.50	163.80	1.1%	Cost Recovery
Local Highway Operations - Markings	Access protection lines - road markings to deter parking across private access - per set	Refurbishment	135.00	Standard	162.00	136.50	163.80	1.1%	Cost Recovery
Licensing - Highways	Moving elevated work platform - Notice required	Up to 10 working days	103.00	Non-business (0%)	103.00	104.00	104.00	1.0%	Cost Recovery
Local Highway Operations	Tourist & private directional signs – Survey and admin fees (Design and manufacture costs in addition to this)	Application	319.00	Non-business (0%)	319.00	323.00	323.00	1.3%	Cost Recovery
Signs - Highways	Tourist & private directional signs - Non-refundable vetting fee	Application	128.00	Non-business (0%)	128.00	129.40	129.40	1.1%	Cost Recovery
Temp Signs - Highways	Temporary direction signs (new developments) - First 5 signs	Up to 5 signs	561.00	Non-business (0%)	561.00	567.20	567.20	1.1%	Cost Recovery
Temp Signs - Highways	Temporary direction signs (new developments) - Additional signs	Additional sign	112.00	Non-business (0%)	112.00	113.20	113.20	1.1%	Cost Recovery
TROs - Highways	TROs required as a consequence of development or another promoter	TRO	7,847.00	Non-business (0%)	7,847.00	7,933.30	7,933.30	1.1%	Cost Recovery
Licensing - Highways	Skip license - Initial 14-day license	14 days	62.00	Non-business (0%)	62.00	63.00	63.00	1.6%	Cost Recovery
Licensing - Highways	Skip license - 14-day extension	14 days	62.00	Non-business (0%)	62.00	63.00	63.00	1.6%	Cost Recovery
Licensing - Highways	Skip license - Over run fee cost recovery	License	92.00	Non-business (0%)	92.00	93.00	93.00	1.1%	Cost Recovery
Licensing - Highways	Skip license - Retrospective	Application	103.00	Non-business (0%)	103.00	104.00	104.00	1.0%	Cost Recovery
Licensing - Highways	Materials on a highway - Licence 171 to temporarily deposit building materials etc, no excavation (non-apparatus) etc OVER 24-hours: 1 to 5 days	Licence 1 to 5 days	90.00	Non-business (0%)	90.00	91.00	91.00	1.1%	Cost Recovery
Licensing - Highways	Licence 171 excavation	Licence 1 to 5 days		Non-business (0%)		592.50	592.50	New	Cost Recovery
Licensing - Highways	Moving elevated work platform - Over run fee	Day	154.00	Non-business (0%)	154.00	155.70	155.70	1.1%	Cost Recovery
Licensing - Highways	Moving elevated work platform - Admin fee for change of date	One off	36.00	Non-business (0%)	36.00	36.40	36.40	1.1%	Cost Recovery
Licensing - Highways	Scaffold - Fine for over run or failure to notify removal complete	Application	239.00	Non-business (0%)	239.00	242.00	242.00	1.3%	Cost Recovery

## APPENDIX 7

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Licensing - Highways	Materials on a Highway - Licence to temporarily deposit building materials - Over run per day	Day	36.00	Non-business (0%)	36.00	36.40	36.40	1.1%	Cost Recovery
Licensing - Highways	Temp vehicle crossover licence: Developer applications - 1 to 5 properties (dwellings) on site	Application	559.00	Non-business (0%)	559.00	565.20	565.20	1.1%	Cost Recovery
Licensing - Highways	Temp vehicle crossover licence: Developer applications - 6 to 25 (dwellings) properties on site	Application	1,118.00	Non-business (0%)	1,118.00	1,130.30	1,130.30	1.1%	Cost Recovery
Licensing - Highways	Temp vehicle crossover licence: Developer applications - 25+ properties (dwellings)	Application	2,794.00	Non-business (0%)	2,794.00	2,824.70	2,824.70	1.1%	Cost Recovery
Licensing - Highways	Temporary direction signs (new developments) - unauthorised sign removal	Each sign removal	103.00	Non-business (0%)	103.00	104.10	104.10	1.1%	Cost Recovery
Traffic Signals	Temporary switch off for pedestrian crossing	Each	611.00	Non-business (0%)	611.00	617.00	617.00	1.0%	Cost Recovery
Traffic Signals	Temporary switch off for signalised junction	Each	796.00	Non-business (0%)	796.00	804.00	804.00	1.0%	Cost Recovery
Local Highway Operations	Tree planting contribution	Application	150.00	Outside scope (0%)	150.00	200.00	200.00	33.3%	Subsidised
Local Highway Operations	Various licences -Under S115E of Highways Act and Consents to temporary activities - Admin fee	Application		Non-business (0%)		Various	Various	New	Subsidised
Local Highway Operations	S59 Licence Agreements	Application		Non-business (0%)		500.00	500.00	New	Cost Recovery

### Transport Fees and Charges

Service	Fee or Charge	Per what?	2020/21 Fee or Charge ex VAT (£)	VAT Type	2020/21 Fee or Charge (inc VAT where applicable) (£)	Proposed 2021/22 Fee or Charge ex VAT (£)	Proposed 2021/22 Fee or Charge (inc VAT where applicable) (£)	% Increase 2021/22	Type of Charge
Road Safety	Cycle training course - complete beginner	1 hour session	35.30	Exempt (0%)	35.30	35.70	35.70	1.13%	Cost Recovery
Road Safety	Cycle training course - beginner/road riding	1.5 hour session	41.00	Exempt (0%)	41.00	41.40	41.40	0.98%	Cost Recovery
Transport Bureau - Transport	Minibus permit S19	Permit	15.00	Non-business (0%)	15.00	15.00	15.00	0.00%	Cost Recovery
Road Safety	Experienced driver assessment	Hour	47.60	Exempt (0%)	47.60	48.10	48.10	1.05%	Cost Recovery
Road Safety	Cycle training course - advanced	2 hour	46.10	Exempt (0%)	46.10	46.60	46.60	1.08%	Cost Recovery
Transport Bureau - Transport	English National Concessionary Travel Scheme - replacement bus pass	Pass	10.00	Exempt (0%)	10.00	10.00	10.00	0.00%	Cost Recovery
Transport Bureau - Transport	Transport DBS – DBS Checks for external transport staff	Check	70.00	Non-business (0%)	70.00	72.00	72.00	2.86%	Cost Recovery

**APPENDIX 8**

**CAPITAL PROGRAMME 2021/22 - 2025/26**

<b>2020/21</b> £000	<b>CAPITAL PROGRAMME (Expenditure)</b>	<b>2021/22</b> £000	<b>2022/23</b> £000	<b>2023/24</b> £000	<b>2024/25</b> £000	<b>2025/26</b> £000	<b>Subsequent</b> £000	<b>Total</b> £000
3,571	Adults and Health	2,039	4,300	4,345	3,973	1,000	0	15,657
4,522	Children and Young People	1,000	1,060	1,000	1,000	1,200	0	5,260
9,851	Economy and Corporate Resources	7,358	17,679	16,886	11,979	12,000	0	65,902
23,569	Education and Skills	19,506	34,816	25,582	21,583	38,935	0	140,422
1,453	Environment	4,511	11,220	16,000	16,330	22,500	0	70,561
6,457	Finance	8,837	13,836	22,262	20,252	24,293	0	89,480
4,681	Fire and Rescue and Communities	3,645	12,731	13,289	10,696	7,550	0	47,911
41,391	Highways and Infrastructure	54,761	65,735	29,747	19,780	22,639	38,602	231,264
<b>95,495</b>	<b>TOTAL CAPITAL PROGRAMME</b>	<b>101,657</b>	<b>161,377</b>	<b>129,111</b>	<b>105,593</b>	<b>130,117</b>	<b>38,602</b>	<b>666,457</b>

<b>2020/21</b> £000	<b>FINANCING</b>	<b>2021/22</b> £000	<b>2022/23</b> £000	<b>2023/24</b> £000	<b>2024/25</b> £000	<b>2025/26</b> £000	<b>Subsequent</b> £000	<b>Total</b> £000
3,700	Capital Receipts	5,300	1,000	1,000	1,000	6,500	0	14,800
6,977	External Contributions including S106	9,730	12,521	7,998	5,102	9,103	30,815	75,269
22,304	Ringfenced Government Grant	17,015	9,913	8,580	1,200	1,200	2,400	40,308
55,712	Non-Ringfenced Government Grant	60,265	26,345	20,596	20,210	20,006	0	147,422
612	Revenue Contributions to Capital Outlay	532	532	2,532	2,532	1,032	0	7,160
1,500	Revenue Contribution to Capital Outlay – Business Rates Pilot	1,900	7,040	4,500	2,000	2,000	0	17,440
0	Core Borrowing	0	84,314	55,060	49,059	58,378	0	246,811
4,690	Economic Development Borrowing	6,915	19,712	28,845	24,490	31,898	5,387	117,247
<b>95,495</b>	<b>TOTAL PROGRAMME</b>	<b>101,657</b>	<b>161,377</b>	<b>129,111</b>	<b>105,593</b>	<b>130,117</b>	<b>38,602</b>	<b>666,457</b>

**CAPITAL PROGRAMME 2021/22**

<b>FINANCED FROM</b>	<b>£000</b>	<b>£000</b>	<b>%</b>
<b>External Sources and Service Portfolio Direct Funding</b>			
<b>Government Grants</b>			
Adults and Health	750		
Economy and Corporate Resources	1,081		
Education and Skills	3,229		
Highways and Infrastructure	11,955		
		17,015	16.74%
<b>External Contributions</b>			
Education and Skills	1,894		
Highways and Infrastructure	7,836		
		9,730	9.57%
<b>Total</b>		26,745	26.31%
<b>Corporate Funding</b>			
- Capital Receipts	5,300		
- Government Grant	60,265		
- Revenue Contributions to Capital Outlay	532		
- Revenue Contribution to Capital Outlay – Business Rates Pilot	1,900		
- Borrowing	6,915		
<b>Total Corporate Funding</b>		74,912	73.69%
<b>TOTAL CAPITAL PAYMENTS</b>		<b>101,657</b>	<b>100%</b>



## Adults and Health

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
NHS Transfer/A Place to Live - 38 Alinora Crescent	20	0	0	0	0	0	0	0
Westergate Extra Care	750	750	0	0	0	0	0	750
Tempe	2	0	0	0	0	0	0	0
Choices For The Future Part A	659	311	0	0	0	0	0	311
Choices For The Future Part B	1,180	978	1,800	600	0	0	0	3,378
East Grinstead Extra Care Housing	960	0	0	0	0	0	0	0
<b>Total In-Flight Approved Projects</b>	<b>3,571</b>	<b>2,039</b>	<b>1,800</b>	<b>600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,439</b>
<b>Proposed Projects*</b>								
NHS Capital Grants	0	0	1,000	745	455	0	0	2,200
Adults In-House Residential Services Phase 1	0	0	1,500	3,000	3,518	1,000	0	9,018
<b>Total Proposed Starts List</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	<b>3,745</b>	<b>3,973</b>	<b>1,000</b>	<b>0</b>	<b>11,218</b>
<b>TOTAL PROGRAMME</b>	<b>3,571</b>	<b>2,039</b>	<b>4,300</b>	<b>4,345</b>	<b>3,973</b>	<b>1,000</b>	<b>0</b>	<b>15,657</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
A Place to Live Grant	20	0	0	0	0	0	0	0
Department of Health Grant	750	750	0	0	0	0	0	750
NHS Capital Grant	339	0	0	745	0	0	0	745
Corporate Resources	2,462	1,289	4,300	3,600	3,973	1,000	0	14,162
<b>Total Funding</b>	<b>3,571</b>	<b>2,039</b>	<b>4,300</b>	<b>4,345</b>	<b>3,973</b>	<b>1,000</b>	<b>0</b>	<b>15,657</b>

\* All projects approved subject to business case

## Children and Young People

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
Cissbury Lodge	2,303	0	0	0	0	0	0	0
Seaside	1,474	0	0	0	0	0	0	0
May House	745	0	0	0	0	0	0	0
Brick Kiln Farmhouse Accommodation	0	60	0	0	0	0	0	60
<b>Total In-Flight Approved Projects</b>	<b>4,522</b>	<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>60</b>
<b>Proposed Projects*</b>								
Children's Social Care – Phase 2	0	940	1,060	1,000	1,000	1,200	0	5,200
<b>Total Proposed Starts List</b>	<b>0</b>	<b>940</b>	<b>1,060</b>	<b>1,000</b>	<b>1,000</b>	<b>1,200</b>	<b>0</b>	<b>5,200</b>
<b>TOTAL PROGRAMME</b>	<b>4,522</b>	<b>1,000</b>	<b>1,060</b>	<b>1,000</b>	<b>1,000</b>	<b>1,200</b>	<b>0</b>	<b>5,260</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
Corporate Resources	4,522	1,000	1,060	1,000	1,000	1,200	0	5,260
<b>Total Funding</b>	<b>4,522</b>	<b>1,000</b>	<b>1,060</b>	<b>1,000</b>	<b>1,000</b>	<b>1,200</b>	<b>0</b>	<b>5,260</b>

\* All projects approved subject to business case

## Economy and Corporate Resources

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
Crawley Growth Programme	805	0	0	0	0	0	0	0
Worthing Public Realm	314	661	2,300	0	0	0	0	2,961
Burgess Hill Growth Programme	719	0	0	0	0	0	0	0
Converged Fibre (Business Rates Pilot)	3,099	600	300	0	0	0	0	900
Transformation Programme	3,700	2,800	0	0	0	0	0	2,800
Gigabit Voucher Scheme (Business Rates Pilot)	200	800	1,850	0	0	0	0	2,650
Creative Bognor	241	0	0	0	0	0	0	0
Gigabit	773	474	0	0	0	0	0	474
<b>Total In-Flight Approved Projects</b>	<b>9,851</b>	<b>5,335</b>	<b>4,450</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,785</b>
<b>Proposed Projects*</b>								
Digital Infrastructure (Business Rates Pilot)	0	500	2,890	3,301	0	0	0	6,691
Rural Connectivity (Business Rates Pilot)	0	0	2,000	2,000	2,000	2,000	0	8,000
Crawley Growth Programme	0	415	3,339	5,585	6,877	5,000	0	21,216
Growth Programme	0	0	0	1,000	1,000	3,000	0	5,000
Worthing Public Realm	0	442	1,000	0	0	0	0	1,442
Burgess Hill Growth Programme	0	666	4,000	5,000	2,102	2,000	0	13,768
<b>Total Proposed Starts List</b>	<b>0</b>	<b>2,023</b>	<b>13,229</b>	<b>16,886</b>	<b>11,979</b>	<b>12,000</b>	<b>0</b>	<b>56,117</b>
<b>TOTAL PROGRAMME</b>	<b>9,851</b>	<b>7,358</b>	<b>17,679</b>	<b>16,886</b>	<b>11,979</b>	<b>12,000</b>	<b>0</b>	<b>65,902</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
Local Enterprise Partnership (LEP) Grant	3,301	1,081	6,000	5,201	0	0	0	12,282
Corporate Resources	4,970	4,377	4,639	5,000	7,877	8,000	0	29,893
External Contributions	0	0	0	2,185	2,102	2,000	0	6,287
Revenue Contribution to Capital Outlay - Business Rates Pilot	1,580	1,900	7,040	4,500	2,000	2,000	0	17,440
<b>Total Funding</b>	<b>9,851</b>	<b>7,358</b>	<b>17,679</b>	<b>16,886</b>	<b>11,979</b>	<b>12,000</b>	<b>0</b>	<b>65,902</b>

\* All projects approved subject to business case

## Education and Skills

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
Basic Need Programme	7,172	1,606	3,026	3,000	3,000	3,401	0	14,033
Special Educational Needs & Disability Programme	1,445	2,029	0	0	0	0	0	2,029
Schools Access Initiative	244	250	250	0	0	0	0	500
Community Schools Capital Maintenance Grant	10,053	2,017	2,400	0	0	0	0	4,417
Devolved Formula Capital Grant	1,360	0	0	0	0	0	0	0
Safeguarding in Schools	570	0	0	0	0	0	0	0
Tanbridge All Weather Pitch	15	68	0	0	0	0	0	68
Forest All Weather Pitch	20	90	0	0	0	0	0	90
Woodlands Mead College	850	2,807	10,015	6,220	0	0	0	19,042
Weald All Weather Pitch	780	0	0	0	0	0	0	0
Section 106 Infrastructure Programme	250	1,418	5,000	0	0	0	0	6,418
Section 106 FFE & IT Programme	810	220	0	0	0	0	0	220
<b>Total In-Flight Approved Projects</b>	<b>23,569</b>	<b>10,505</b>	<b>20,691</b>	<b>9,220</b>	<b>3,000</b>	<b>3,401</b>	<b>0</b>	<b>46,817</b>
<b>Proposed Projects*</b>								
Future Years Basic Need	0	1,000	5,000	5,000	10,000	29,055	0	50,055
Future Years Capital Maintenance	0	6,801	6,291	5,819	5,383	5,229	0	29,523
Future Years Devolved Formula Capital Grant	0	1,200	1,200	1,200	1,200	1,200	0	6,000
Schools Capital Maintenance Block (Additional)	0	0	470	500	0	0	0	970
Special Educational Needs & Disability Programme	0	0	1,164	3,843	2,000	0	0	7,007
Titnore Lane - Land	0	0	0	0	0	50	0	50
<b>Total Proposed Starts List</b>	<b>0</b>	<b>9,001</b>	<b>14,125</b>	<b>16,362</b>	<b>18,583</b>	<b>35,534</b>	<b>0</b>	<b>93,605</b>
<b>TOTAL PROGRAMME</b>	<b>23,569</b>	<b>19,506</b>	<b>34,816</b>	<b>25,582</b>	<b>21,583</b>	<b>38,935</b>	<b>0</b>	<b>140,422</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
Basic Need Grant	6,264	2,508	5,026	7,690	11,670	28,028	0	54,922
Capital Maintenance Grant	9,821	8,818	8,691	5,819	5,383	5,229	0	33,940
Devolved Formula Capital Grant	1,360	1,200	1,200	1,200	1,200	1,200	0	6,000
Special Educational Needs & Disability Grant (SEND)	556	2,029	1,164	1,153	0	0	0	4,346
Corporate Resources	1,660	3,057	10,735	6,720	330	0	0	20,842
External Contributions	3,908	1,894	8,000	3,000	3,000	4,478	0	20,372
<b>Total Funding</b>	<b>23,569</b>	<b>19,506</b>	<b>34,816</b>	<b>25,582</b>	<b>21,583</b>	<b>38,935</b>	<b>0</b>	<b>140,422</b>

\* All projects approved subject to business case

## Environment

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
General After Care Works	15	34	27	0	0	0	0	61
Faygate	18	82	546	0	0	0	0	628
Carbon Reduction Programme	152	0	0	0	0	0	0	0
Fairbridge Waste Transfer Site - Japanese Knotweed	12	300	0	0	0	0	0	300
Your Energy Sussex - Schools Solar PV Programme	486	355	200	0	0	0	0	555
Your Energy Sussex - Westhampnett Solar Farm	30	40	0	0	0	0	0	40
Your Energy Sussex - Project Design	6	200	0	0	0	0	0	200
Your Energy Sussex - Halewick Lane	600	2,500	6,447	2,000	0	0	0	10,947
Your Energy Sussex - Bird Protection	134	0	0	0	0	0	0	0
<b>Total In-Flight Approved Projects</b>	<b>1,453</b>	<b>3,511</b>	<b>7,220</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,731</b>
Baystone Farm	0	0	0	0	550	0	0	550
Climate Change	0	1,000	3,000	3,000	3,000	0	0	10,000
Faygate	0	0	0	0	780	0	0	780
Brookhurst Wood - Site HA	0	0	0	2,000	2,000	500	0	4,500
Your Energy Sussex Programme	0	0	1,000	9,000	10,000	22,000	0	42,000
<b>Total Proposed Starts List</b>	<b>0</b>	<b>1,000</b>	<b>4,000</b>	<b>14,000</b>	<b>16,330</b>	<b>22,500</b>	<b>0</b>	<b>57,830</b>
<b>TOTAL PROGRAMME</b>	<b>1,453</b>	<b>4,511</b>	<b>11,220</b>	<b>16,000</b>	<b>16,330</b>	<b>22,500</b>	<b>0</b>	<b>70,561</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
Corporate Resources	1,453	4,511	11,220	14,000	14,330	22,000	0	66,061
Revenue Contribution to Capital Outlay (RCCO)	0	0	0	2,000	2,000	500	0	4,500
<b>Total Funding</b>	<b>1,453</b>	<b>4,511</b>	<b>11,220</b>	<b>16,000</b>	<b>16,330</b>	<b>22,500</b>	<b>0</b>	<b>70,561</b>

\* All projects approved subject to business case

## Finance

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
Structural Maintenance	2,200	759	500	0	0	0	0	1,259
Staff Capitalisation - Property	702	0	0	0	0	0	0	0
Gypsy, Roma & Traveller Site Improvements Programme	220	120	0	0	0	0	0	120
Burrscofte Demolition	7	0	0	0	0	0	0	0
Crawley County Buildings Demolition	392	398	0	0	0	0	0	398
Targeted Minor Asset Improvement Plan (CLOG)	100	100	215	0	0	0	0	315
Chichester High School Demolition	77	0	0	0	0	0	0	0
Willow Park Departure	172	0	0	0	0	0	0	0
Accessibility Audit	200	200	700	1,100	0	0	0	2,000
Stedham Depot	40	0	0	0	0	0	0	0
Propco: Barnham	10	0	0	0	0	0	0	0
Propco: Orchard Street	1	106	0	0	0	0	0	106
Horsham Enterprise Park	2,336	1,000	825	0	0	0	0	1,825
<b>Total In-Flight Approved Projects</b>	<b>6,457</b>	<b>2,683</b>	<b>2,240</b>	<b>1,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,023</b>
<b>Proposed Projects*</b>								
Capital Improvements Programme	0	700	620	4,868	6,000	9,028	0	21,216
Future Years Staff Capitalisation - Property	0	614	626	639	652	665	0	3,196
Future Years Structural Maintenance	0	2,300	2,300	1,000	2,300	2,300	0	10,200
Future Years Gypsy, Roma & Traveller Improvements Site Programme	0	300	300	300	300	300	0	1,500
Propco Others	0	0	250	1,750	1,000	2,000	0	5,000
Future Economic Developments	0	0	0	5,000	10,000	10,000	0	25,000
Procurement of Business Management Solution	0	1,500	0	0	0	0	0	1,500
Broadbridge Heath Park	0	740	7,500	7,605	0	0	0	15,845
<b>Total Proposed Starts List</b>	<b>0</b>	<b>6,154</b>	<b>11,596</b>	<b>21,162</b>	<b>20,252</b>	<b>24,293</b>	<b>0</b>	<b>83,457</b>
<b>TOTAL PROGRAMME</b>	<b>6,457</b>	<b>8,837</b>	<b>13,836</b>	<b>22,262</b>	<b>20,252</b>	<b>24,293</b>	<b>0</b>	<b>89,480</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
Corporate Resources	6,457	8,837	13,836	22,262	20,252	24,293	0	89,480
<b>Total Funding</b>	<b>6,457</b>	<b>8,837</b>	<b>13,836</b>	<b>22,262</b>	<b>20,252</b>	<b>24,293</b>	<b>0</b>	<b>89,480</b>

\* All projects approved subject to business case

## Fire and Rescue and Communities

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
Fleet	1,840	950	1,681	0	0	0	0	<b>2,631</b>
Fire Equipment	366	34	0	0	0	0	0	<b>34</b>
Live Training Centre and Horsham Fire Station	859	1,461	7,000	7,389	5,000	0	0	<b>20,850</b>
Worthing Community Hub	1,093	400	600	0	0	0	0	<b>1,000</b>
Self Service Library Terminals	523	0	0	0	0	0	0	<b>0</b>
<b>Total In-Flight Approved Projects</b>	<b>4,681</b>	<b>2,845</b>	<b>9,281</b>	<b>7,389</b>	<b>5,000</b>	<b>0</b>	<b>0</b>	<b>24,515</b>
<b>Proposed Projects*</b>								
Electric Vehicles	0	0	100	0	0	0	0	<b>100</b>
Future Years Fire Equipment	0	300	350	400	350	350	0	<b>1,750</b>
Future Years Fleet	0	500	2,000	4,500	4,346	5,200	0	<b>16,546</b>
Fire and Rescue Estate Improvements Programme	0	0	1,000	1,000	1,000	2,000	0	<b>5,000</b>
<b>Total Proposed Starts List</b>	<b>0</b>	<b>800</b>	<b>3,450</b>	<b>5,900</b>	<b>5,696</b>	<b>7,550</b>	<b>0</b>	<b>23,396</b>
<b>TOTAL PROGRAMME</b>	<b>4,681</b>	<b>3,645</b>	<b>12,731</b>	<b>13,289</b>	<b>10,696</b>	<b>7,550</b>	<b>0</b>	<b>47,911</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
Electric Vehicles Grant	0	0	100	0	0	0	0	<b>100</b>
Corporate Resources	4,681	3,645	12,631	13,289	10,696	7,550	0	<b>47,811</b>
<b>Total Funding</b>	<b>4,681</b>	<b>3,645</b>	<b>12,731</b>	<b>13,289</b>	<b>10,696</b>	<b>7,550</b>	<b>0</b>	<b>47,911</b>

\* All projects approved subject to business case

## Highways and Infrastructure

## CAPITAL PROGRAMME 2021/22 to 2025/26

Project	Approved Budget Profiled							
	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Subsequent £000	Total £000
<b>In-Flight Projects</b>								
Annual Works Programme	19,592	3,744	7,526	0	0	0	0	<b>11,270</b>
Footway Improvement Programme	1,516	0	0	0	0	0	0	<b>0</b>
A2300 Corridor Capacity Enhancement, Burgess Hill	9,500	5,500	4,471	0	0	0	0	<b>9,971</b>
A259 Corridor Capacity Enhancement, Arun	4,616	10,073	7,470	0	0	0	0	<b>17,543</b>
A284 Lyminster Bypass	1,030	2,276	12,348	8,513	0	0	0	<b>23,137</b>
A285 Road Safety	19	0	0	0	0	0	0	<b>0</b>
A29 Re-alignment, Arun, Phase One	1,500	5,039	4,500	0	0	0	0	<b>9,539</b>
Flood Management	278	102	0	0	0	0	0	<b>102</b>
On Street Parking	27	0	0	0	100	398	0	<b>498</b>
Operation Watershed	375	0	0	0	0	0	0	<b>0</b>
Staff Capitalisation 2020/21	1,908	0	0	0	0	0	0	<b>0</b>
West of Horsham	741	2,500	674	0	0	0	0	<b>3,174</b>
Emergency Active Travel Fund, Tranche One	176	0	371	0	0	0	0	<b>371</b>
A259 Bognor to Littlehampton Corridor Enhancement, Arun	0	325	849	0	0	0	0	<b>1,174</b>
LED Street Lighting	113	1,500	3,490	3,490	3,490	3,398	5,387	<b>20,755</b>
<b>Total In-Flight Approved Projects</b>	<b>41,391</b>	<b>31,059</b>	<b>41,699</b>	<b>12,003</b>	<b>3,590</b>	<b>3,796</b>	<b>5,387</b>	<b>97,534</b>
<b>Proposed Projects*</b>								
Footways Improvement Programme	0	1,500	0	0	0	0	0	<b>1,500</b>
Annual Works Programme	0	13,320	15,777	16,077	14,777	14,777	0	<b>74,728</b>
Future Years Operation Watershed	0	300	300	0	0	0	0	<b>600</b>
Future Years Staff Capitalisation - Highways	0	1,332	1,359	1,386	1,413	1,441	0	<b>6,931</b>
Traffic Signals Refurbishment Programme	0	250	0	0	0	0	0	<b>250</b>
Emergency Active Travel Fund Tranche Two	0	1,000	600	281	0	0	0	<b>1,881</b>
Haywards Heath South Road	0	0	0	0	0	2,625	0	<b>2,625</b>
Additional Highways Maintenance	0	6,000	6,000	0	0	0	0	<b>12,000</b>
A29 Re-alignment, Arun, Phase Two	0	0	0	0	0	0	33,215	<b>33,215</b>
<b>Total Proposed Starts List</b>	<b>0</b>	<b>23,702</b>	<b>24,036</b>	<b>17,744</b>	<b>16,190</b>	<b>18,843</b>	<b>33,215</b>	<b>133,730</b>
<b>TOTAL PROGRAMME</b>	<b>41,391</b>	<b>54,761</b>	<b>65,735</b>	<b>29,747</b>	<b>19,780</b>	<b>22,639</b>	<b>38,602</b>	<b>231,264</b>
<b>Financing</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>	<b>2022/23 £000</b>	<b>2023/24 £000</b>	<b>2024/25 £000</b>	<b>2025/26 £000</b>	<b>Subsequent £000</b>	<b>Total £000</b>
<b>Sources of Funding</b>								
Flood & Coastal Erosion Grant	78	102	0	0	0	0	0	<b>102</b>
Local Enterprise Partnership (LEP) Grant	15,242	7,735	0	0	0	0	2,400	<b>10,135</b>
Local Transport Maintenance Grant	16,681	14,787	11,043	11,043	11,043	11,043	0	<b>58,959</b>
Local Integrated Transport Grant	3,734	3,734	3,734	3,734	3,734	3,734	0	<b>18,670</b>
Department for Transport A259 Bognor to Littlehampton	0	0	849	0	0	0	0	<b>849</b>
Pot Hole Action Fund	0	818	0	0	0	0	0	<b>818</b>
Highways Incentive Fund	2,300	2,300	0	0	0	0	0	<b>2,300</b>
Emergency Active Travel Fund	176	1,000	971	281	0	0	0	<b>2,252</b>
Rural Payments Agency Grant	111	0	0	0	0	0	0	<b>0</b>
Corporate Resources	0	16,449	44,617	11,876	5,003	5,237	5,387	<b>88,569</b>
External Contributions	3,069	7,836	4,521	2,813	0	2,625	30,815	<b>48,610</b>
<b>Total Funding</b>	<b>41,391</b>	<b>54,761</b>	<b>65,735</b>	<b>29,747</b>	<b>19,780</b>	<b>22,639</b>	<b>38,602</b>	<b>231,264</b>

\* All projects approved subject to business case



**APPENDIX 9**

<b>PRUDENTIAL INDICATORS (2021/22 TO 2025/26)</b>							
<b>Capital Programme</b>	<b>Actual 31-Mar-20 £000</b>	<b>Estimate 2020/21 £000</b>	<b>Estimate 2021/22 £000</b>	<b>Estimate 2022/23 £000</b>	<b>Estimate 2023/24 £000</b>	<b>Estimate 2024/25 £000</b>	<b>Estimate 2025/26 £000</b>
<b>Capital Expenditure (i)</b>	<b>92,339</b>	<b>95,495</b>	<b>101,657</b>	<b>161,377</b>	<b>129,111</b>	<b>105,593</b>	<b>168,719</b>
Capital Financing Requirement (CFR) - Service	531,206	518,502	505,186	577,776	615,379	644,958	682,195
CFR - Economic Developments	78,699	81,440	86,251	103,640	129,624	150,480	183,448
<b>Capital Financing Requirement (Closing Balance)</b>	<b>609,905</b>	<b>599,942</b>	<b>591,437</b>	<b>681,416</b>	<b>745,003</b>	<b>795,437</b>	<b>865,643</b>
Gross External Debt	486,794	480,319	476,803	466,787	466,772	466,756	497,787
Economic Developments	0	0	0	0	76,954	135,623	183,448
PFI Schemes and Finance Leases	94,382	91,726	88,750	87,671	83,251	78,531	73,765
<b>Actual Debt/Operational Boundary (ii)</b>	<b>581,176</b>	<b>572,045</b>	<b>565,553</b>	<b>554,458</b>	<b>626,977</b>	<b>680,910</b>	<b>755,000</b>
Gross External Debt		600,560	578,227	633,240	711,749	716,468	721,235
PFI Schemes and Finance Leases		91,726	88,750	87,671	83,251	78,531	73,765
<b>Authorised Borrowing Limit</b>	<b>N/A</b>	<b>692,286</b>	<b>666,977</b>	<b>720,910</b>	<b>795,000</b>	<b>795,000</b>	<b>795,000</b>
<b>Revenue Impact</b>	<b>Actual 31-Mar-20 £000</b>	<b>Estimate 2020/21 £000</b>	<b>Estimate 2021/22 £000</b>	<b>Estimate 2022/23 £000</b>	<b>Estimate 2023/24 £000</b>	<b>Estimate 2024/25 £000</b>	<b>Estimate 2025/26 £000</b>
Capital Financing Costs (Corporately Funded)	28,189	28,533	28,664	28,669	32,248	35,212	38,758
Net Revenue Expenditure	575,469	593,857	624,833	633,874	656,914	687,238	700,000
<b>Ratio (%)</b>	<b>4.9%</b>	<b>4.8%</b>	<b>4.6%</b>	<b>4.5%</b>	<b>4.9%</b>	<b>5.1%</b>	<b>5.5%</b>
(i) 2019/20 actual capital expenditure includes PFI notional investment, as per Note 6 of the Council's "Statement of Accounts"							
(ii) The <i>Operational Boundary</i> represents the Council's forecast of its gross external debt (including PFI and Finance Lease liabilities)							
<b>Non-Treasury Investments (iii)</b>		<b>Estimate 2020/21 £000</b>	<b>Estimate 2021/22 £000</b>	<b>Estimate 2022/23 £000</b>	<b>Estimate 2023/24 £000</b>	<b>Estimate 2024/25 £000</b>	<b>Estimate 2025/26 £000</b>
Forecast Income		3,450	3,777	3,964	4,425	5,089	5,693
Net Revenue Expenditure		593,857	624,833	633,874	656,914	687,238	700,000
<b>Income to Net Service Ratio (%)</b>		<b>0.6%</b>	<b>0.6%</b>	<b>0.6%</b>	<b>0.7%</b>	<b>0.7%</b>	<b>0.8%</b>
Forecast Income		3,450	3,777	3,964	4,425	5,089	5,693
Cost of Borrowing (Capital Financing)		2,289	2,345	2,484	2,824	3,315	3,763
<b>Investment Cover Ratio</b>		<b>1.5</b>	<b>1.6</b>	<b>1.6</b>	<b>1.6</b>	<b>1.5</b>	<b>1.5</b>
(iii) Income relating to Investment Property (purchased before April 2020) and Your Energy Sussex (inc. solar farms and solar panels) schemes.							
<b>TREASURY MANAGEMENT INDICATORS</b>							
<b>Maximum % Gross Borrowing at Fixed and Variable Rates</b>	<b>Actual 31-Mar-20 £000</b>	<b>Estimate 2020/21 £000</b>	<b>Estimate 2021/22 £000</b>	<b>Estimate 2022/23 £000</b>	<b>Estimate 2023/24 £000</b>	<b>Estimate 2024/25 £000</b>	<b>Estimate 2025/26 £000</b>
Maximum % Gross Borrowing at Fixed Rates	99%	100%	100%	100%	100%	100%	100%
Maximum % Gross Borrowing at Variable Rates	1%	25%	25%	25%	25%	25%	25%
<b>Internal Borrowing Forecast</b>	<b>Actual 31-Mar-20 £000</b>	<b>Estimate 2020/21 £000</b>	<b>Estimate 2021/22 £000</b>	<b>Estimate 2022/23 £000</b>	<b>Estimate 2023/24 £000</b>	<b>Estimate 2024/25 £000</b>	<b>Estimate 2025/26 £000</b>
Under/Over(-) Borrowing (iv)	28,729	27,897	25,884	126,958	118,026	114,527	110,643
Under/Over(-) Borrowing as a % of CFR	4.7%	4.6%	4.4%	18.6%	15.8%	14.4%	12.8%
<b>Maturity Structure of External Debt</b>	<b>Actual 31-Mar-20</b>	<b>Lower Limit 2020/21</b>	<b>Upper Limit 2020/21</b>	<b>Lower Limit 2021/22</b>	<b>Upper Limit 2021/22</b>		
Debt Maturity (v):							
Over 30 Years	26%	0%	40%	0%	40%		
Over 25 to 30 Years	0%	0%	25%	0%	25%		
Over 20 to 25 Years	3%	0%	25%	0%	25%		
Over 15 to 20 Years	0%	0%	25%	0%	25%		
Over 10 to 15 Years	41%	0%	65%	0%	50%		
Over 5 to 10 Years	25%	0%	45%	0%	60%		
Over 1 to 5 Years	3%	0%	35%	0%	35%		
Under 12 months	2%	0%	25%	0%	25%		
(iv) The Council's forecast levels of internal borrowing based on gross external debt projections.							
(v) These percentages reflect maximum values to allow for new external and/or debt restructuring. They do not reflect actual maturity values.							
<b>Upper Limit for Principal Sums Invested over 365 Days</b>	<b>Actual 31-Mar-20</b>	<b>Upper Limit 2020/21</b>	<b>Upper Limit 2021/22</b>	<b>Upper Limit 2022/23</b>	<b>Upper Limit 2023/24</b>	<b>Upper Limit 2024/25</b>	<b>Upper Limit 2025/26</b>
Maximum invested for a year or longer (vi)	£72.2m	£100m	£100m	£100m	£100m	£100m	£100m
(vi) Limits for future years to be reviewed on an annual basis.							