**FOR OFFICE USE ONLY**

|  |  |
| --- | --- |
| Date & Initial  |  |
| Checked  |  |
| Scanned  |  |
| Sent to DSR  |  |
| Filed  |  |

**Please complete this form 8 weeks prior to your ceremony and e-mail it to:** **ceremonies@westsussex.gov.uk**

**Please ensure all music choices and reading choices are included before submitting this form.**

|  |  |
| --- | --- |
| Date  |  |
| Time |  |
| Venue & Ceremony Room Name |  |
| Number of guests attending ceremony |  |

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| **Your information** |
|  | **Partner 1** | **Partner 2** |
| Full name  |  |  |
| Usually known by |  |  |
| Age |  |  |
| Occupation |  |  |
| Email |  |  |
| Best Contact Telephone No  |  |  |
| Father’s full name |  |  |
| Father’s occupation |  |  |
| Is he deceased? |  |  |
| Best Man/Woman’s Name |  |
| Number of bridesmaid/Pageboy/Attendants |  |
| Name of first witness |  |
| Name of second witness |  |
| Number of rings |  |
| Name of Ring Bearer/s |  |
| How would you like to be introduced to your guests at the end of the ceremony e.g. Mr & Mrs, Bride & Groom, First names? |  |

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| Name of the escort into the ceremony room |  |
|  Relationship (e.g. Father/Mother/ Brother/Friend/Step-father etc) |  |

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| Do you want to see each other before the ceremony?  |  |

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| **Declarations (please clearly indicate which is your preferred option e.g. delete irrelevant options or circle chosen option.)** |
| **Modern** - I declare that I know of no legal reason why I, (name), may not be joined in marriage to (name). I (name) take you (name) to be my wedded wife/husband | **Short** - by replying “I am” to the question:- Are you (name) free lawfully to marry (name)? I (name) take thee (name) to be my wedded wife/husband | **Traditional** - I do solemnly declare that I know not of any lawful impediment why I, (name), may not be joined in matrimony to (name). I call upon these persons here present to witness that I, (name), do take thee, (name), to be my lawful wedded wife/husband |

**Additional Promises Ring Vows are optional**, please clearly indicate which is your preferred option e.g. delete irrelevant options or circle chosen option for either or both **if required.**

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| **Additional Promises** |  |  |
| **V1** - I promise to give you my love and friendship.  To support and comfort you. To care for you with love and patience. To respect and cherish you, and to be faithful always. These promises I make to you for the rest of my life | **V2** - From this day we will stand together through all that life offers.  I will give you help and support through times of hardship and share times of joy.  I will love you as I do now, for the rest of our lives | **V3** - As we set out in partners in married life together, I declare my love for you and I give myself to you as your husband/wife.  I promise you my love, loyalty and my trust |

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| **Ring Vows**  |
| **E1** - I give you this ring as a sign of our marriage and a symbol of my love and commitment | **E2** - I give you this ring as a symbol of my love and commitment and as a pledge of our marriage.  With this ring I thee wed and I promise to love, respect and cherish you always | **E3** - I give you this ring as a symbol of my love and devotion.  Just as a circle is without end, my love for you is eternal and my commitment forever.  On this day I give you my hand and my heart |

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| **Readings** (please attach copies) | Read By: | When: |
|  |  |  |
|  |  |  |
|  |  |  |

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| **Music – what type of media will you use (select one)** |
| **Live** | **CD** | **I-Pad** | **Mobile Phone** |

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| **Places where music may be played** | **Title of Music & Artist** |
| Entrance  |  |
| Signing of register (3 tracks are recommended) |  |
| Exit |  |

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| **Photographs & Video during ceremony** |
| Will you have a nominated photographer? |  |
| Will there be a video recording? |  |

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| **Do you have any cultural preferences?** |  |
| **Notes/Handwritten personal vows** |

**Any changes can be made with your Registrar a couple of days before the ceremony or on the day.**

**Please share your photos on our Facebook page @westsussexregistrationservice**