Information about these data sets

(This document was last updated 07th November 2017.)

Following the publication of a revised Local Authority Transparency Code and the development of a replacement Council website, the data sets associated with the Transparency Code have been collated to be published together.

WSCC Spend Data

On occasion West Sussex County Council consolidates monthly payment data into an annual file.

For the period April 2015 to August 2017 West Sussex County Council has provided details of all expenditures over £100. From September 2017 details of expenditure over £500 will be provided using the guidance provided by LG Group Transparency Programme.

In some instances the net amount may be less than £500 (or, from April 2015 to August 2017, £100). This usually occurs as a result of the coding of individual line items within an invoice of a value of greater than £500 (or, from April 2015 to August 2017, £100) or from the inclusion of petty cash payments.

It should not be assumed that all positive value payments to one supplier represent the net amount paid to that supplier. The data includes some negative value payments which represent instances where invoices or other payments have been adjusted for whatever reason (e.g. recovery of over-payment, credit notes). The information published is from the Accounts Payable ledger; on occasion some payments may be offset by income received through Accounts Receivable (this information is not provided).

In some instances not all levels of the organisational hierarchy is recorded. Consequently, some fields have been left blank. This is typical of capital project expenditure where organisational unit may be blank. However, in these instances, specific project information is provided under the Service Division Label.

There are some instances where service label, service code and service division label resolve to #N/A. These occur when SAP is not able to resolve these fields from the original information provided. However, in all such instances, organisational unit information is provided.

The information provided uses internal classifications, i.e. at this time classifications are not based on SeRCOP or Proclass classifications. West Sussex County Council will consider the inclusion of these classifications in later publications.
**Government Procurement Card (P Card) transactions**

You should note that Procurement Card spend shows the amount paid to individual merchants. The monthly payments spend data includes payments to the P Card provider to offset Procurement Card expenditure. Consequently, in total, expenditure is as provided on the monthly payments data – the Procurement Card data should be treated as “further information” about the breakdown of Procurement Card spend and not as additional expenditure.

**Prompt Payments**

In accordance with regulation 113(7) of the Public Contract Regulations (2015) prompt payments for West Sussex County Council display the:

1. Percentage of invoices paid within 30 days
2. Amount of interest paid to suppliers due to late payments
3. Potential interest liability for invoices paid after 30 days (required from 2016-17 onwards)

**Procurement information**

This information is provided via links to other sources.

**Local authority land**

Please note that the data sets do not include the UPRN. The Council is updating its systems to apply UPRN to property data where this is available and this will be included in later publications of this data.

**Grants to voluntary, community and social enterprise organisations**

Details of all grants to voluntary, community and social enterprise organisations.

**Organisation chart**

No comment.

**Trade union facility time**

No comment.

**Parking account and parking spaces**

Please see information included in the published document.

**Senior salaries**

No comment.
Benefits
No comment.

Senior manager role profiles
No comment.

Constitution
This information is provided via an internal link within the Council website.

Pay multiple
No comment.

Fraud
No comment.