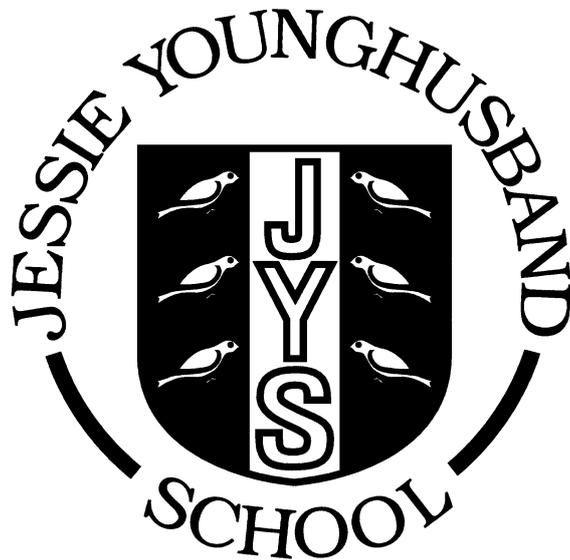


Jessie Younghusband  
Primary School

# Prospectus



Academic Year 2013-14

*A Partnership between Home and School*

*Have a look at our website: [www.jessieyounghusband.w-sussex.sch.uk](http://www.jessieyounghusband.w-sussex.sch.uk)*





# Jessie Younghusband School

Woodlands Lane, Chichester, West Sussex, PO19 5PA  
Telephone: 01243 782192 Fax: 01243 530685  
Headteacher: Mrs Sue Patrick, B.Ed., NPQH

Welcome to our school. Jessie Younghusband School is a happy and successful school providing a wealth of opportunities for our children within a stimulating, caring and secure environment.

We have a talented and experienced staff who ensure that our pupils receive the full National Curriculum and much more during the normal working day. Jessie Younghusband staff enthuse and excite pupils through a broad range of planned activities and extended learning opportunities. Clubs and activities continue after school and we organise many exciting school trips and interesting visitors to enrich our curriculum.

Jessie Younghusband has gained many awards including the Gold Artsmark, ICT Mark, Enhanced Healthy Schools Status and Basic Skills award. In July 2010 and again in July 2013 the school was judged "outstanding" by Ofsted- an achievement we all take great pride in and seek to maintain in all we do. We have gained numerous sporting achievements in swimming, cricket and running. We place great value on the development of the whole child, and expect everyone to work to achieve our best and to show respect in all our dealings with each other.

This prospectus contains information which will help you and your child become part of our community. We hope it contains all you require but if you need further information or clarification please contact the office staff who will be very happy to help. They will also be pleased to offer you an appointment to visit the school should you wish.

At Jessie Younghusband School we value our partnership with parents and carers, and together we strive to give our children the best possible education and to prepare them for life. We look forward to meeting you and your child and welcoming them to our school.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sue Patrick', followed by a horizontal line.

Mrs Sue Patrick  
Head Teacher



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# Our School

## The Ethos of Jessie Younghusband School

Jessie Younghusband is an exciting school rightly proud of the achievements of its pupils. The Governors and staff work together to secure its continuing development, and follow a carefully prepared School Development Plan.

OFSTED inspected the school in July 2010 judging the school to be outstanding. This judgement was confirmed again in July 2013. The report praised the behaviour of the children and also the emphasis placed by the school on the well-being of our children.

The aims of the school are well established and are reflected in the every day behaviour and attitudes of all those involved with the school.

The school is extending its final aim of encouraging active participation and involvement in our local community and appreciation of our place in the wider world. We are fortunate to work alongside St Anthony's Special School, and value the opportunity this provides for staff and pupils to learn more of the challenges faced by others here in Chichester, and are extending our understanding of the wider world through assemblies and the history, Geography and RE curriculum.

At JYS we teach all our children to respect and care for others. We set very high expectations of courtesy and manners, and work together to resolve problems when they occur.

We encourage our children to realise their potential and to grow in confidence. We expect them to try their hardest in all they do. This is a model which is also set by the adults in the school. It is a pleasure and a privilege to work with the children of our school.

## History of Jessie Younghusband School

Our school was opened in 1965 and was named after Jessie Madeleine Younghusband, a former Chichester City councillor. She was highly respected for her community and voluntary work in the area and was Chairman of the Primary Schools Managers for 20 years.

The school comprises seven classrooms, a library / foyer, hall, group rooms, computer suite, small kitchen, kiln room, cloakroom and toilet facilities, and administrative accommodation. All classrooms and the computer suite have interactive whiteboards.

The playground area is marked out with a large variety of play markings, and an exciting selection of play equipment which is available at playtimes. The school grounds are an important part of our environment, including a sensory garden, a quiet courtyard, an outside classroom with a pond, a vegetable garden and a "bottle" green house. Trees for shade and interest and a trim trail and play boat are also features which encourage positive play and imaginative games.



## **Aims of Jessie Younghusband School**

**The Staff and Governors of the Jessie Younghusband School believe that children learn best when all participants in their education work as partners. Therefore they believe that the School Aims apply to all governors of the school, staff at the school and all families who are part of the school.**

**The staff and governors of the Jessie Younghusband School believe that the school should:**

- Provide a happy and safe environment where everyone is valued and respected
- Seek to achieve good relationships with all those involved in the school through mutual support and open and honest communication
- Encourage everyone to aim high and try to achieve their full potential, whether in academic work, sport or play
- Collectively create a stimulating environment which fosters excitement and enthusiasm for learning
- Encourage active participation and involvement in our local community and appreciation of our place in the wider world

This version of the School Aims was produced by Year 6 children.

- We want our school to be like one big family and to be kind and caring towards each other.
- The rules in our school are important to keep everyone safe and everyone should try to obey them.
- In our school we want good standards of work and we want to learn and to co-operate.
- Everyone in our school must feel comfortable, needed, welcome and important.
- We want everyone to be polite, respectful and courteous to each other in our school.



## Admissions

Jessie Younghusband School is a community school serving the local catchment area.

Parents and carers of children about to start school should contact

Pupils Admissions Office  
Centenary House  
Centenary Road  
Worthing  
BN13 2QB  
0845 0751007

Parents can express a preference for any school, but as a community school the criteria for admission is set by West Sussex. Further information about this can be obtained from the Admissions Office.

Transport matters for children attending JYS are managed by the Transport Co-ordination Group based in The Grange, Tower Street, Chichester, PO19 1RH. They can be contacted on 01243 753530 or [school.transport@westsussex.gov.uk](mailto:school.transport@westsussex.gov.uk).

Where space is available, we welcome children into any year group. However, the Governors continue to monitor pupil numbers in each year group aiming to maintain the current pupil numbers for each class. The agreed class size is 30 children.

We aim to be an inclusive school supporting all pupils, especially those who have barriers to learning. If you have specific concerns about your child's needs, please speak to the head teacher. Parents considering JYS for their child are warmly invited to make a preliminary visit, by arrangement, to see the facilities and the children at work, and to have any questions answered.

## Starting School

Starting school is a very important time for you, your child and the school, and we will work together closely to make the transition as smooth and rewarding as possible.

In the term prior to entry, pupils and parents will be invited into the school for visits. This will help the children to become familiar with the surroundings, staff and routines of the school, and will give an opportunity for parents and carers to learn more about the school and how we can work together to prepare your child for those first important and exciting days at JYS. Letters will be sent with this information during the summer term.

Pupils will be admitted into school in the September of the year in which they are five. Children may start full time education at the beginning of the autumn term, or may attend part time for part of the year. Great care is taken to ensure that all children settle happily and well into the school, and discussions about the best way for your child to start will be held once places are allocated.

Our Early Years Foundation Stage class (Year R) is run by a fully qualified teacher, supported by a nursery nurse and a teaching assistant. The children have a bright, interactive and well-equipped classroom and their own outside area with play spaces, a hut and an undercover area. The Early Years Foundation Stage curriculum is grounded in active learning. Through practical activities, purposeful play and talk, independent challenges and stimulating adult-led sessions, the children develop their understanding of the world and begin to acquire the basic skills for learning.

The Early Years Foundation Stage develops children's personal, social and emotional well-being; promotes positive attitudes and dispositions towards learning; provides opportunities to develop social skills as well as developing language and communication, reading, writing, maths, knowledge and understanding of the world; and physical and creative development.



During this first year at school you will be invited to parents meetings and curriculum information events. Teachers are always happy to arrange meetings at other times should concerns arise or if more information is needed.

### **Moving on from JYS**

Children from Jessie Younghusband School transfer to their secondary school at the end of year 6, aged 11 years old. This is again managed by the West Sussex Admissions Office, and parents and carers are informed of decisions in the spring term before they leave.

Most children move on to one of the local secondary schools: Bishop Luffa CE School, Chichester High School for Boys and Chichester High School for Girls.

In some cases children move on to other schools. Recently these have included Portsmouth Grammar School, Portsmouth High School, Christ's Hospital, The Bourne and St Philip Howard RC School.

We ensure that all our children have a smooth and positive transfer to their secondary schools. Staff meet with teachers from the secondary schools to discuss individual needs and achievement, and, where necessary, ensure that additional support for transition is given.

## **The Governing Body of Jessie Younghusband School**

The Governing Body of the school is made up of people from a variety of backgrounds, including five parent governors. Other groups represent the Local Authority, the community of Chichester and staff at the school.

The school governors work with the head teacher and are responsible for setting the strategic direction of the school.

A list of the current members of the governing body is available at the end of this prospectus, and a section of the school website has further information. If you are interested in becoming a school governor, please speak to the head teacher to find out about any vacancies.

### **Links with Parents**

At Jessie Younghusband School we believe that children learn best when we work in partnership. From your first visit to the school you will be welcomed and every effort will be made to ensure that you have all the information you require to secure the good development of your child.

There are many opportunities for parents and carers to be involved with the school, both formal and informal.

In the autumn and spring terms teachers hold formal interviews to enable the progress and achievements of your child

to be shared, and any areas for further development to be considered. Targets are often set at these meetings, and these are reviewed during the term. Older children in years 5 and 6 join their parents in the spring term appointments for a “three way” interview, drawing them deeper into their own learning journeys.

In addition, parents and carers are welcome to come into school at the end of the day and look at their child’s work or to talk with the class teacher. However, we do ask that a time and date has been agreed with the teacher first.

The office staff are always available at the beginning of the day should there be an immediate concern, but teachers are very busy at this time and messages will be passed to them as quickly as possible. If necessary, the teacher will contact you by telephone to ensure that any pressing concerns are dealt with swiftly.

At the start of each year, an afternoon meeting is held during which the expectations for the year are set, and an overview of the curriculum is given. More detailed information is sent out each term, clarifying the focus for learning during the year.

A regular newsletter is sent to parents and carers, outlining important events, giving reminders and providing diary updates.

## **The Friends of Jessie Younghusband School**

The Friends of Jessie Younghusband School is a very active and supportive association in which all parents and carers are encouraged to take part. They raise significant amounts of money used to enrich the life and learning of the school.

Funds have recently been raised to support the development of the outside

area for the Reception class and to purchase a new cooker and PE equipment. The Friends also run activities for the benefit and enjoyment of adults and children, including quiz nights, discos, and fairs.

The Friends is an invaluable part of the school community and they welcome the help and support of all in a variety of ways, including:

- Becoming a committee member
- Supporting and attending Friends events
- Volunteering to help at events

The school office can give further information about the Friends Association, or put you in touch with the Chair.



## Links with the Community of Chichester

The school has many links with the local community. The schools of Chichester work together within a network of locality schools. We welcome students from local schools and colleges for work experience and teaching experience.

During the year the school supports many local and national fundraising events, including Singing at the Cross with the Rotary at Christmas and Children in Need activities. Children have also visited a local home for the elderly to sing to them and share apple crumbles they had made.

We are privileged to share our site with St Anthony's Special School and take every opportunity to share and learn from and with each other.

## School Organisation

At Jessie Younghusband School pupils are currently placed in a class with children of the same age. Classes are therefore arranged in mixed ability groups and pupils' abilities are stretched or supported through differentiation of activity or level of expectation. There is one class in each year group, and we anticipate that there will be 210 pupils in the school in September.

Children are taught, for most of the time, by their own class teacher or job share partnership. There are a few other times when they may be taught by other members of staff. This includes teachers' 10% Planning, Preparation and Assessment time, when attending courses, or when undertaking other duties or responsibilities. We work closely with additional members of supply staff, and also value the work of a Higher Level Teaching Assistant who teaches French in Key Stage 2, to ensure that learning is continuous and enhanced by

such provision. Other support staff include a sports coach and many highly-skilled teaching assistants who provide extra help or individual attention to encourage or challenge pupils appropriately.



## General Information

### Teaching Hours

The hours spent teaching during a normal week are:

Key Stage 1- 22 hours

Key Stage 2 – 24 hours and 40 minutes

This excludes time spent on registration, breaks and the lunch period.

All children are expected to be at school by 8.45am

### Before-and-After-School Care

The school provides many after school clubs for children, especially those in Key Stage 2. These run every evening until 4pm.

Formal before-and-after-school care is provided by a variety of play schemes, child minders and private after-school clubs. Information about these is available through the school office. Some providers bring the children to school and collect them from school either walking or by bus. The safe transfer of these children is managed by the office staff.

## School Council

We have a school council that is made up of class representatives. The council is very active. Members have helped in planning for whole school developments, meet with members of the governing body, and are involved in purchasing equipment and resources for the playground.

The pupils' voice is actively sought. The councillors' thoughts and ideas are considered seriously by other children, parents and staff.



## The School Year 2013-14

### Autumn Term

Starts: Wednesday 4<sup>th</sup> September 2013  
Ends: Friday 20<sup>th</sup> Dec 2013

Half-Term: Monday 28<sup>th</sup> October to  
Friday 1<sup>st</sup> November

### Spring Term

Starts: Tuesday 7<sup>th</sup> January 2014  
Ends: Friday 4<sup>th</sup> April 2014

Half-Term: Monday 17<sup>th</sup> February to  
Friday 21<sup>st</sup> February

### Summer Term

Starts: Tuesday 21<sup>st</sup> April 2014  
Ends: Wednesday 23<sup>rd</sup> July 2014

Bank Holiday: Monday 5<sup>th</sup> May

Half-Term: Monday 26<sup>th</sup> May to  
Friday 30<sup>th</sup> May

During the course of the year the school is closed on five further days for teacher development and training (INSET days). These are often at the start of a term or half-term, but you will be informed as soon as they are arranged.



# The Curriculum

A comprehensive set of school policies is available for parents to read if they wish. Some are available on the school website, and information relating to others is available from the school office.

The curriculum of the school is broad and balanced. Great emphasis is placed on planning the curriculum so there is continuity and progression, challenge and pace.

A major part of the school's curriculum is the National Curriculum which consists of English, Mathematics, Science, Information and Communication Technology, Religious Education, History, Geography, Design and Technology, Art, Music, Physical Education and French. We also teach cross curricular subjects including Personal, Social, Health, and Citizenship Education (PSHCE), International Education, Environmental Awareness and Drama.

Learning is always carefully prepared and may be taught through topics and cross-curricular activities, or as a separate subject area.

We believe in the importance of teaching and learning styles employ strategies ranging from work with a whole class to group and individual work. Teachers adjust their planning to meet the learning needs of all their pupils, stretching all to achieve their best. Careful attention is paid to record-keeping and ongoing assessment which is used to inform planning, enabling all children to progress at their own pace.

# The National Curriculum

## English

The National Curriculum emphasises the importance of speaking and listening skills. We encourage children to question, to communicate, to put into words their feelings and ideas, to share their understanding of the world about them. Children are taught the importance of listening attentively to others and of sharing and valuing the viewpoints of their peers.

### Reading

Reading spans the curriculum and it is a source of instruction, information and pleasure. It is a skill that needs to be taught well and coherently. However, learning to read should be fun and an activity to be enjoyed and shared. We read stories to and with the children daily, demonstrating that books are a source of pleasure. We encourage children to look at books and extracts from full novels, and to talk about them.



We use a number of schemes in the school which enable children to establish and consolidate their reading ability at each level. The children read a variety of books, both fiction and non-fiction. Throughout the school, children also share “big books” and group readers. Children will regularly bring books home to practise, share and discuss.

The computerised library is a central feature in our school and reflects the great value we place on all aspects of literacy. As children become more experienced readers we aim to foster the idea of books as an absorbing pleasure and to develop your child's literary and critical skills. Children are taught to use the thumbprint recognition and bar code computerised system to locate and take out books. The library database is networked and can be accessed from all classroom computers. The system enables monitoring both of children's reading habits and ensures our provision of books is up to date and in line with curriculum developments.

### Writing

The amount of written work set for the children depends upon their age and experience. Our aim is to help children write effectively in a variety of styles and for different purposes. As part of this process we study different types of texts, learning the skill of writing by examining how authors write.

Handwriting is an important skill which is carefully taught throughout the school. At first children concentrate on the correct letter shape and the spacing of words. Cursive handwriting is introduced in Key Stage 1. As children become more experienced writers regular handwriting practice is still carried out. We aim to develop clear and fluent handwriting.

Spelling is taught systematically throughout the school. In the early stages letter sounds and shapes are introduced through the "Jolly Phonics" Scheme. During Key Stage 1 children are taught the common spelling patterns. In Key Stage 2 pupils learn spelling strategies, conventions and rules.

Punctuation and grammar are a part of all language and not just features of written language. Rules and concepts are systematically taught throughout the school. The teaching of grammar involves investigation, problem-solving, language

play and a growing awareness of and interest in how language works.

## **Mathematics**

In the teaching of mathematics we aim to help each child develop within their capabilities; not only in the maths skills and understanding required for later life and learning, but also an enthusiasm and fascination for maths itself.

The children are taught these skills through a variety of strategies, including structured play opportunities, practical activities and formally recorded work.

A wide range of resources are used, as well as real life situations whenever possible. The children are encouraged to learn to work collaboratively and independently in mathematics.



The children learn to efficiently use mental methods, and record their work both formally and informally. From Year 2 the children are expected to learn their tables as an integral part of their maths.

We follow the National Numeracy Strategy and concentrate on using and applying mathematics, number, calculation, shape, space, measures and handling data.

Following national requirements, children are formally assessed in Mathematics, English and Science at the end of Key Stages 1 and 2.



## Science

In the teaching of Science it is our aim to help each child develop an enquiring mind and a scientific approach to problems through the development of particular skills, attitudes, knowledge and understanding as expressed in the National Curriculum Science document. Science is concerned with exploration and discovery of the world in which the children are living. Children are provided with situations that stimulate them to ask questions and undertake activities likely to provide answers. Practical experiences and scientific investigations are the basis of our science work and the children are taught the necessary scientific skills to enjoy their work and to develop a good grounding for work at secondary level.

## Information and Communication Technology

Information and communication technology is very much a part of our school life. We have been awarded the ICT Mark that recognises quality in ICT teaching and learning. Every classroom is equipped with an interactive whiteboard, two networked computers and colour printer. We have a computer suite with PCs networked to the internet via broadband. Internet access is

filtered to ensure the children's safety. We also have eight digital cameras, 10 digital camcorders, two scanners and a bank of laptops and tablet PCs.

The children are actively involved in the production and maintenance of our school website, which has won various awards and competitions. The address is:

[www.jessieyoungusband.w-sussex.sch.uk](http://www.jessieyoungusband.w-sussex.sch.uk)

A wide and varied curriculum is followed in ICT including producing PowerPoint presentations and multimedia pages. The children start learning about Control and begin to learn Logo programming language as soon as they enter school (although they may not realise it), by using "be-bots". As children progress through the school, the control equipment becomes more sophisticated and by the time they are in Year 6, they are writing procedures to carry out a series of commands to operate their models. We also have digital microscopes and data logging equipment in school so that the children can carry out experiments in sensing temperature, sound, etc.



Full use is made of the digital cameras for such things as taking pictures as part of lessons and studies, and producing covers for their topic books. The internet is a wonderful source of information and the children learn how to use it safely and how to use various search engines. Data handling work forms an important part of the curriculum, which starts in Key Stage 1 by making pictograms and progresses through to making their own databases and using spreadsheets. In Year 6, children learn how to manipulate

digital photographs and produce stop-frame movies using digital camcorders.

## Religious Education

Although non-denominational, our teaching is generally based upon Christian principles. However, mindful that we are a multi-cultural society, we also find out about other beliefs, religions and customs. Our purpose is to develop in children a spiritual awareness of themselves and others and a tolerant acceptance of other creeds and societies.



Assemblies or acts of collective worship are held every day. Whole school assemblies are held three times a week, and class or key stage assemblies are held on the remaining two days. Our assemblies consist of a hymn, a prayer and the sung Lord's Prayer. Also included may be readings, storytelling, music appreciation or the sharing of work or achievements. Parents are invited to some class assemblies. Should you wish to withdraw your child from RE or Assemblies please talk to the Headteacher. Children withdrawn from Assemblies usually leave for the hymn and prayers but remain for the rest.

## History

History is taught throughout the school and covers many aspects of the subject from local history to ancient times. We encourage the children to develop their

understanding from observation of artefacts and original sources. We have visits from drama groups in which the children participate, and this helps to bring history alive.

## Geography

The geography topics studied throughout the school are designed to enable the children to understand the world and their place in it.

Where appropriate we take children on visits to enhance their knowledge and understanding through direct learning experiences. There are also opportunities to participate in activities with visiting experts in school.



## Design and Technology

All the children follow an exciting programme in design technology where they are given the opportunity to develop their skills and understanding through using a wide range of materials including textiles, wood, plastic, clay and food. They are taught the correct and safe use of tools and are given opportunities to apply these skills in a variety of 'design and make' assignments. We have a range of tools and construction equipment, including Lego Technic and Teko.

## Art and Design

Throughout the school the children will be introduced to the work of various artists. They will study paintings and sculpture and investigate the various techniques and media used. The children also make use of the Internet where they can make a virtual visit to an art gallery and download images for further investigation. This work is linked to the children's practical work, where they learn a variety of skills, using different materials and techniques. The children are also taken to see art collections such as those in Pallant House. Local artists and sculptors are invited in to work with the children. We have found that this approach leads to the children developing a critical approach to art and gaining great pleasure from their understanding.



The school has a kiln that can be fired to stoneware temperatures, enabling techniques such as glass recycling to be carried out in connection with science work. The children start to use clay from the time they enter school and learn a progression of skills in ceramics.

## Music

Music is an essential part of our children's school life. It provides the children with an opportunity for self-expression, academic understanding and fun! All staff teach curriculum music within their classrooms, using an exciting music scheme supported by CDs.

We are fortunate to have the services of a specialist music teacher who teaches singing and composition to Key Stage 1 and Key Stage 2 children and who also leads the school choir.

We also offer children the opportunity of private keyboard lessons and other music tuition (violin, flute, guitar and brass instruments) is available through the County Music Service.



The children are introduced to a range of music from different times and culture. They also experiment with rhythm and sounds to compose their own music from a variety of starting points. We also try to involve children in musical events in the locality.

## Physical Education

At JYS we believe that physical education is essential to children's development. We seek to train our children in a wide range of sports and games, so that they discover what they enjoy, learn about team work, and taste competition through matches and tournaments. As well as team games, we emphasise personal fitness, self-reliance and the need for a balanced approach to health throughout life.

We have been awarded the Active Mark by the Department for Culture, Media and Sport, for our exceptional delivery within the National School Sport Strategy.



At least two hours of sports and games are taught to children on average each week. Younger children in the Foundation Stage and Key Stage 1 concentrate on learning skills such as bat and ball, running and jumping, small apparatus work and gymnastics. Children at Key Stage 2 take part in swimming lessons at the Westgate Centre in Chichester over a two-year period.



We employ a trained and highly experienced sports coach to work with the Key Stage 2 children alongside our teaching staff. Our sporting facilities include:

- A field with space for two football pitches
- Hard-surfaced playground area with netball, cricket and tennis markings
- Artificial cricket wicket and rounders pitches
- Athletics tracks and markings

Our school works closely with other local primary and secondary schools, coming

together to enhance sports opportunities through festivals, and by working with sports specialists from the locality.

In addition to the formal curriculum, the school also offers a wide range of sports and games clubs after school.

Sports Days in Key Stage 1 and Key Stage 2 are held and parents are invited to attend. We include fun as well as athletics events always ensuring a balance between competition and participation.

## The Wider Curriculum

### French

French is taught to all Key Stage 2 classes for approximately 45 minutes each week. Children are given the opportunity to develop early language learning skills in speaking, listening, reading and writing using a wide variety of materials and teaching methods. They also learn about French life, culture and customs. Language is taught in the context of topics and vocabulary that are relevant to the children's lives and which are in accordance with the Key Stage 2 Framework for Languages.

### Personal, Social, Health and Citizenship Education

PSHCE gives the children the opportunity to develop the knowledge, skills, understanding, attitudes and values they need to lead confident, healthy, independent lives and to become informed, active and responsible citizens. There is a whole school approach which builds on and reflects the school's aims and ethos. Much of the curriculum is delivered through the SEAL (Social and Emotional Aspects of Learning) programme with termly topics spread over a two year cycle. Other aspects including citizenship, drugs and sex education are integrated into these

topics. There is also a whole range of planned opportunities and events throughout the school year e.g. visitors to school, celebrating achievements, residential visits for Years 5 and 6, as well as cycling proficiency and first aid.

PSHCE has many links with other curriculum areas, such as safe use of tools in design technology and the importance of exercise in PE.

Relationships and Sex Education forms part of the health education and science curriculum at the school. Year 6 study sex education within a moral, family orientated framework. These areas of study are led by the school nurse. Parents have the right to withdraw their children from sex education and should contact the Headteacher should they wish to do so. The policy is available from the school office.

## Drama

Drama is taught throughout the school as an integral part of the curriculum and enhances many other subjects. It aims to promote confidence, social awareness, sensitivity and teamwork. Jessie Younghusband has a history of producing excellent theatrical presentations at Christmas and for assemblies at any time of the year.



## Environmental Education

At Jessie Younghusband School the children are encouraged to respect, care for and enjoy the environment. They learn about the surrounding areas of the school, Chichester and the nation, as well as the more global issues of the world. Children are given opportunities to consider environmental problems and take practical steps to improve the environment, such as recycling and planting bulbs.



## International Education

As technology unites global communities, international education is becoming an important aspect of the curriculum. Usually taught through an integrated subject approach, international education enables children to become more aware of their own culture and identity, as well as that of other people in the world.

Throughout the school, we take opportunities to raise awareness of other cultures, languages and traditions, both in Great Britain and around the world. We welcomed and greatly enjoyed the visit of the African Children's Choir recently, have benefitted from a visit by one of our staff to explore creativity in Italian schools and our junior classes have been sharing information with a primary school in Chartres, France.



## Homework

Homework is an important part of learning as it encourages children to develop the habit of working at home.

Children are initially given a few words to learn and reading books to share with their parents. The amount of homework increases throughout the school, incorporating such activities as spellings, tables, topic research, written work and mathematics. By the time the children transfer to secondary school they will be used to the idea of a time for quiet, concentrated work at home to support their school work.



## Extra-Curricular Activities

As well as the school curriculum, we offer a number of school clubs for children in Key Stage 2. These take place either at lunch time or immediately after school. Parents are encouraged to discuss the choice of

clubs with their children before giving permission for them to stay. We do ask children to attend regularly, and a letter from their parents is required if they wish to leave. Clubs are run by teachers and parents and are voluntary. We do expect an excellent level of behaviour during the clubs. The activities vary from term-to-term, but often include netball, football, cricket, choir and an environment club.



## Educational Visits

Each class takes part in educational visits to extend and enrich their learning. These are usually local visits, some of which are within walking distance and some of which are reached by coach. Supervision is always excellent, and teachers are trained and supported in leading such off-site visits.

However the cost of these trips is beyond the school budget so we ask for voluntary donations to cover the charge for your child. If anyone is unable to afford this, we make special arrangements to include all children in the event and would ask you to approach the Head Teacher if there is a problem in meeting the cost.



## **Pupil Support and Pastoral Care**

### **Special Educational Needs**

The staff and governors at JYS have developed a full and effective policy for children with Special Educational Needs (SEN) that adheres to the SEN Code of Practice. A copy of the policy is available from the office on request.

Class teachers have the main responsibility for the children they teach but all school staff, including the Head Teacher, Special Educational Needs Co-ordinator and Special Needs Assistant will work co-operatively to benefit the child. When appropriate, and only with parents' permission, specialists from outside agencies may be asked to give advice. We believe that our school aims apply as much to the area of special educational needs as to all other areas and provide a model of good practice. It is our main concern that every child should achieve his/her maximum potential.

### **Gifted and Talented Pupils**

Differentiated in-class work is provided to very able children as appropriate. Gifted and talented children will also be given opportunities to attend extra-curricular sessions, which are run by West Sussex County Council periodically.

## **Equal Opportunities**

Jessie Younghusband School is an inclusive school with a strong Equal Opportunities policy and rigorous procedures are in place to ensure that this is fully implemented.

We aim to respect, support and provide for all children whatever their disability, creed, race or background. The school aims to promote equal opportunities in both education and employment and we are opposed to discrimination on any grounds including sex, age, disability, colour, or culture.

### **Children with disabilities**

The school is not built on one level; however, the school welcomes children with disabilities and would wish to provide facilities to support pupils to access their learning fully. It is recommended that any parent wishing to consider Jessie Younghusband School for their disabled child view the school and discuss access arrangements as soon as possible. This means the school can make any preparations in advance, if required.

### **Behaviour and Discipline**

The children of Jessie Younghusband School are well-behaved, and we have the highest expectations of all adults and children. The school has worked together to develop aims which are the basis for our philosophy. All involved with the school know that courtesy, good manners and respect are greatly valued, and all adults set that model in their own behaviours.

We believe in firm, clear discipline. Children know how to behave in school and agree class rules together at the start of each year. We encourage all our pupils to develop a sense of

responsibility for their actions and a concern for the feelings of others.

Effective teaching and learning can only take place in a happy and stimulating environment. Inappropriate behaviour is dealt with swiftly and effectively. If concerns about a child's behaviour arise, then the school quickly contacts the parents to discuss the situation and plan together to ensure that boundaries are recognised and followed.

We expect all involved with the school to act in a manner that reflects the aims of the school. The school has a clear behaviour and discipline policy and all know how they are expected to behave. The policy is reviewed annually.

The Home School Agreement reflects the school's strong position on behaviour and courtesy. All parents and carers and pupils are asked to sign this important document when they start at JYS.

There are many opportunities for children to have their gifts, talents and interests recognised. Star Awards, stickers and certificates are all used effectively to build success in all aspects of school life.

## **Anti-bullying Policy**

The school is swift to deal with any incidents of bullying. Procedures reflect the school policy for Behaviour and Discipline, and parents are informed of concerns relating to bullying behaviour.

## **Safeguarding pupils**

All staff, governors and volunteers at the school are DBS (previously CRB) checked, and the school follows rigorous procedures to ensure the safety of all children.

Parents and carers should know that the staff are required to pass on any information which gives rise to a concern about a child's welfare, including risk



from neglect, emotional, physical or sexual abuse. The designated Child Protection Officer for the school is the Head Teacher.

The security of the site is regularly reviewed, and a careful record is kept of all visitors.

No child is allowed to leave the school during the school day unless arrangements have been made through the school office.

Both governors and staff carry out regular health and safety inspections to ensure the environment in which the pupils are educated remains safe and secure.

## **Pupil Health and Welfare**

If your child becomes unwell during the school day they will be cared for by the office staff until the parents are contacted and can take the child home.

In the event of an accident or illness which requires emergency treatment, the school will contact the Emergency Services requesting an ambulance. If the incident is less severe but needs further attention, the office staff will contact the parents. A member of staff will stay with the child until the parents arrive.

Most staff have been trained to the one day "Emergency First Aid" level and four staff have full three day "First Aid at Work" qualifications, including three with a paediatric extension.

If your child needs medicine during the day West Sussex County Council advise that parents arrange to give the child their medication and that school staff should not administer it. However, regular medication, such as inhalers for asthma can be managed at school. Please contact the school office to ensure that appropriate arrangements are in place for your child.

In sunny weather we ask that children wear school hats for protection. Staff are not allowed to administer sun lotions.

If your child catches an infection such as impetigo, scarlet fever or measles please inform the school office.

Head lice can be a problem at school and the Health Authority places responsibility for treatment on parents. However, please inform the school office of any outbreak so that we can try to keep all parents informed.



# Essential Information

## The School Office

The school office is open between 8.30am and 4.30pm.

## School Lunches

The school has a newly opened kitchen and you may choose whether your child has a hot school dinner or brings a packed lunch. Details on how to book school lunches will be provided at the initial meeting with new parents. Some children are entitled to free school lunches. Applications may be made and the school office staff will be pleased to help.

## Playtime snacks and drinks

All children are encouraged to drink water regularly throughout the day.

It is school policy for the children to eat only fruit during morning playtime. Children in Key Stage 1 are entitled to free fruit at morning play, and this will be available to them at that time.

## Absence from School

The school operates a computerised attendance module. We have excellent records for attendance and encourage parents to ensure their children are at school on time. We prefer parents not to take holidays during term time. If a child is absent from school then parents should telephone the school as early as possible on the first day of absence. When the child returns to school, they should bring a short note confirming the reasons for absence. Please try to keep absences as infrequent as possible as they do disrupt your child's education.

Schools can no longer authorise absence for holidays. If you wish to remove your child from school for any activity during the school term, a letter requesting the absence should be sent to the head teacher.

## **Uniform and Kit**

Children at Jessie Younghusband School are rightly proud of being part of the school, and the uniform reflects that pride. Parents and staff believe that wearing a simple uniform enhances the feeling of belonging. Details of the uniform and the policy are available from the office.

Children should not wear jewellery, except watches. We ask that children who do wear earrings remove them for PE lessons. This is in line with West Sussex policy.

## **Travel Plan**

The governors have devised a travel plan which requests that all children use the back gate entrance to school. There is a parking plan for parents who need to drive their children to school, and this is available as part of the new parents information. The school respectfully requests that all parents follow this plan to secure the safety of our children as they come to school, and to facilitate good relationships with our neighbours. The school regularly takes part in Walk to School weeks. If you wish your child to cycle to school a cycle shed is available and information relating to its use is available from the office.

## **Emergency Contact Information**

It is vital that the school has the most recent emergency contact information for your child. Please ensure that you inform the school office of any moves, changes to telephone numbers, or alterations to collection of children as soon as possible.

Dogs are not permitted on the school site, except for guide dogs.

Smoking is not permitted anywhere on the school site, including the school grounds.

## **Freedom of Information**

In line with the Freedom of Information Act 2000 Jessie Younghusband School has made arrangements to ensure open access to school publications. They are available from the school office following a written request. Single copies of information are provided free, but if your request means a lot of photocopying we will let you know the cost before fulfilling your request.

## **Complaints**

Any complaints about school matters should first be brought to the attention of the Head Teacher or relevant member of staff. If a complaint is not resolved, a formal complaint may be made firstly to the governing body and secondly to the Local Authority. Procedures for formal complaints are available from the school office.

## National Curriculum Tests- Key Stage 1

The children in Year 2 are assessed at the end of Key Stage 1. Teacher Assessment forms the main emphasis of this, but tests are used to support teacher judgements. Most children should achieve level 2 but some children will gain level 3 and others, possibly with a little difficulty in an area may achieve level 1 or be working below National Curriculum levels. The children are given Assessments in English and Mathematics. Below you can see Jessie Youngusband School profile of Pupils' Achievement in July 2013.

### Teacher Assessment results 2013

Subject	W	level 1	2C	2B	2A	3	Pupils absent
English							
Reading	3%	3%	0%	27%	30%	37%	0
Writing	3%	3%	17%	23%	40%	13%	0
Maths	3%	0%	3%	20%	47%	27%	0
Science	3%			50%		47%	0

### The past 4 years' results in Key Stage 1

The next table shows the percentage of Year 2 children achieving level 2 or above and level 3 over the past 4 years, compared to the national average.

		2010 level 2+	2010 level 3	2011 Level 2+	2011 Level 3	2012 Level 2+	2012 Level 3	2013 Level 2+	2013 Level 3
Reading	JYS	93%	43%	97%	33%	93%	47%	93%	37%
	National Av	85%	26%	85%	26%	87%	27%		
Writing	JYS	90%	20%	97%	20%	93%	13%	93%	13%
	National Av	81%	12%	81%	13%	83%	14%		
Maths	JYS	100%	43%	97%	17%	93%	27%	97%	27%
	National Av	91%	18%	90%	20%	90%	22%		
Science	JYS	100%	37%	100%	27%	100%	37%	97%	47%
	National Av	89%	21%	89%	20%	89%	21%		

## National Curriculum Tests- Key Stage 2

The children in Year 6 take Key Stage 2 Tests in the summer term of their last year at the school according to statutory requirement. Most children should achieve level 4 but some more able children gain level 5 and others, possibly with a little difficulty in an area may achieve level 3. These levels also include Teacher Assessment based on their ongoing performance alongside the level achieved in Tests. They are given Assessments in English, Mathematics and Science. Below you can see Jessie Younghusband School profile of Pupils' Achievement in July 2013.

### Teacher Assessment results 2013

Subject	Below level 3	3	4	5	6	Pupils absent
English	3%	3%	50%	43%		0
Reading	3%	7%	23%	67%		0
Writing	7%	3%	60%	30%		0
Maths	0%	3%	37%	50%	3%	0
Science	0%	0%	53%	47%		0

### Test results 2013

	Below level 3	3	4	5	6	Pupils absent
Spelling punctuation and grammar	3%	10%	17%	70%		0
Reading	3%	7%	23%	67%		0
Maths	0%	3%	40%	53%	3%	0

## The past 4 years' test results in Key Stage 2

The next table shows the percentage of Year 6 children achieving level 4 or above over the past 4 years in the end of Key Stage tests, compared to the national average.

		2008 level 4+	2008 level 5	2009 Level 4+	2009 Level 5	2010 Level 4+	2010 Level 5	2011 level 4+	2011 level 5	2012 Level 4+	2012 Level 5
English	JYS	100%	46%	97%	39%	90%	52%	100%	73%	90%	47%
	National Av	81%	28%	80%	29%	81%	33%	82%	29%	85%	37%
Maths	JYS	97%	63%	97%	33%	93%	52%	97%	63%	97%	60%
	National Av	79%	31%	79%	35%	81%	34%	81%	35%	84%	39%
Science	JYS	100%	71%	97%	21%	97%	41%	100%	70%	93%	53%
	National Av	89%	44%	88%	43%	85%	36%	85%	35%	86%	36%

## National Curriculum Targets for 2013 in Key Stage 2

The targets set for Year 6 in July 2013 were as follows:

	Level 4+	Level 5+	2 level progress since KS1
English	87%	50%	83%
Maths	90%	53%	87%
Maths and English	87%	47%	

## National Curriculum Targets for 2014 in Key Stage 2

The targets set for Year 6 in Summer 2013 are as follows:

	Level 4+	Level 5+	2 level progress since KS1
English	100%	53%	91%
Maths	100%	50%	91%
Maths and English	100%	47%	

## Attendance Target for 2012-2013

To maintain absence rate of 4% or lower- target met

## Attendance Target for 2013-2014

To maintain absence rate of 4% or lower

## **Jessie Younghusband School's Achievements and Events 2012-13**

- **OFSTED outstanding judgement report made available to parents- July 2013**
- **Chichester in Bloom**
- **Enhanced Healthy School Award**
- **Anti-bullying Week**
- **Walk to School Weeks**
- **Basic Skills Quality Mark 4**
- **Arts week- Carnivals**
- **Christmas Production**
- **Year 6- The Key Master production**
- **Winner of Chichester Cormorants Swimming cup challenge**
- **ECO Schools' Gold Flag award**
- **South East in Bloom- Gold Award**
- **RHS level 3 gardening award**
- **Chichester District Council special award for schools, most sustainable / environmentally friendly award**
- **Combined Governor visit with St Anthony's School**
- **Fund raising events for Children in Need, Comic Relief, Royal British Legion**
- **Visit to Olympic Torch Relay**
- **Year 5 camp- space theme**
- **Year 6 residential trip to Bowles outdoor activity centre**
- **Fish and Quiz night!**
- **Completion of external repairs, new windows and cladding upgrade**
- **Three classrooms refurbished**
- **Forest Schools programmes completed in Years 4 and 6**

## Teaching Staff and Curriculum areas/responsibilities

### Teaching Staff

Headteacher	-	Mrs S Patrick
Deputy Headteacher	-	Miss K Hendriksen
Year 6 teacher	-	Miss S Peart
Year 5 teacher	-	Mr P Neaves
Year 4 teacher	-	Mrs P Thompson
Year 3 teacher	-	Mrs J Saunders
Year 1 teacher	-	Miss R Baitup / Mrs R Potter
Reception teacher	-	Mrs S Simcox
IT consultant teacher	-	Mrs R Gledhill
Music Teacher	-	Mrs S Hornal
Sports Coach	-	Mr G James
Peripatetic Music	-	Miss A Daniels, keyboard/cello
	-	Mrs Clarke, violin
	-	Mr Paul, brass
	-	Mr Ed Walsh, woodwind

## **Office Staff**

Bursar	Mrs S Hegde
School Secretary	Mrs M Turner
SEN Co-ordinator Assistant	Mrs K Meyer
Administrative Assistant	Mrs C Elkington
Nursery Nurse	Mrs M Newton

## **Teaching Assistants**

Mrs S Marchant  
Mrs C Tomlinson  
Mrs J Corderoy  
Mrs J Ansell  
Mrs J Heasman  
Mrs L Dean  
Mrs A Creasey  
Mrs J Corderoy  
Mrs S Kibble

## **Midday meals Supervisors**

Senior	Mrs K Meyer
Other	Mrs C Tomlinson
	Mrs L Dean
	Mrs C Elkington
	Mrs J Corderoy
	Mrs A Creasey
	Mrs S Kibble
	Mrs J Rice
	Mrs A McGurk

## **Site Manager**

Mr M Vaughan

## **GOVERNORS of Jessie Younghusband School - September 2013**

### **LOCALITY GOVERNORS (3)**

Mrs C Waite - VICE CHAIRMAN  
Appt ends: 17.03.2016

Mrs V Abraham  
Appt ends: 7.10.2017

Mr D Hibberd  
Appt ends: 14.03.2014

Mr A G Dickinson  
Appt ends: 30.08.2014

Mr M Tomlinson CHAIRMAN  
Appt ends: 30.08.2014

Mrs M Carrigan  
Appt ends: 23.06.2016

### **PARENT GOVERNORS (5)**

Mrs J Gumbrell  
Appt ends: 17.10.2016

Mrs R Maynard  
Appt ends: 09.10.2016

Mr B Smith  
Appt ends: 01.10.2014

Mr S Cooper  
Appt ends: 15.11.15

Mrs J Baily  
Appt ends: 30.11.17

### **TEACHER GOVERNOR(S)**

Mr P Neaves  
Appt ends: 28.09.2014

### **STAFF GOVERNOR(S) (1)**

Mrs M Turner  
Appt ends 30.9.17

### **HEADTEACHER (1)**

Mrs S Patrick  
Appt ends: NA