# Active Community Fund 2023 - 2024

## GRANT APPLICATION FORM

|  |  |
| --- | --- |
| **Section A: You and your community group** | **Complete details** |
| Community Group Name and charity/company number (if applicable) |  |
| Parish name |  |
| Postal address |  |
| Postcode |  |
| Your name |  |
| Position |  |
| Daytime phone number |  |
| Email address |  |

|  |
| --- |
| **Section B: Payment information** |
| **Payment will be via bank transfer***Successful applications for funding will usually be paid by bank transfer. Successful applicants will be asked for bank detail upon confirmation of successful application* |

|  |
| --- |
| **Section C: Authorisation** |
| If this application for funding is successful, this group undertakes to:Complete an evaluation sheet 6 months after funding is awarded, if required, outlining how the grant was spent and the value of the project to the local communityParticipate in promotional activitiesDeclaration: I have read and understood the terms and conditions and declare that, to the best of my knowledge, the information provided on this form is true and accurate |
| Signature of Applicant Date |

| **Section D: Your funding application** | Complete details |
| --- | --- |
| Community Group |  |
| Project Title |  |
| Description of issues, needs and/or initiatives |
| Brief description of proposed works or activity |
| How long has the community been aware of the issue or needs you aim to address? |

|  |
| --- |
| **What are the Operation Watershed objectives this work will achieve?** *(please tick)* |
| Protects homes, properties, businesses and access from flooding |  |
| Improves and or develops 'Community Commitment' to deliver the project including all and any future maintenance |  |
| Makes material change improvements to existing infrastructure |  |
| Improves local understanding of maintenance, obligations and responsibilities  |  |
| Improves maintenance and or increases capacity of drainage and watercourse |  |
| Supports development of joint working with other groups addressing flood issues |  |
| What will the scheme protect? *(please tick)* |  |
| Residential properties |  |
| Commercial Premises |  |
| Public Highway |  |

|  |  |
| --- | --- |
| Has the project identified any vulnerable people who will benefit from this work/activity? | Yes/No (details provided) |
| Does the project align with any existing emergency plan or is this something that will be looked at as part of the project? | Yes/No (details provided) |
| Who is going to do the work for you? | Include Nominated Contractor |
| Are any Community Volunteers involved  | Yes or No |
| For contracted works what is the estimated cost of the proposed project? *(Please provide* ***competitive quotes from 3 contractors****):* | Include the cost provided by the nominated contractor |
| Total amount of grant funding you are applying for: | Complete the amount you are applying for |
| Identify any match funding for project | Complete the amount of match funding you have towards your application |

|  |
| --- |
| **Community Commitment Statement:** ***Please provide a statement detailing;*** |
| *What the Group is contributing to the delivery of this project in terms of management, funding, volunteers;**What the Group will contribute to further outcomes after completion of this project;**What commitment the Group will make to ongoing maintenance where appropriate;**How this project will bring your community closer together.* |

|  |  |
| --- | --- |
| Name of WSCC [County Councillor](https://www.westsussex.gov.uk/find-my-nearest/councillor/?Keyword=) | Include the name of your West Sussex County Councillor |
| Member Signature: | Signature of your West Sussex County Councillor  |
| Project Title: |  |
| C&ED Officer Name |  |
| C&ED Contact Details |  |

The authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see: westsussex.gov.uk/watershed

Please note – Communities receiving funding will be listed on the [WSCC website](https://www.westsussex.gov.uk/leisure-recreation-and-community/supporting-local-communities/operation-watershed/#overview). All personal and financial details will be redacted.