# West Sussex County Council logo Blue Badge

#  Application for an Organisational Blue Badge

These questions are intended for organisations involved in the care of disabled people who are seeking a Blue Badge for vehicles which are to be used to carry disabled people who would themselves qualify for an individual Blue Badge. Applications can take up to 8 weeks to be considered. You will be notified of the outcome of your application in writing.

**Section 1 - Details of the Organisation**

**Name of Organisation:**

 **Contact Name:**

 **Address of**

 **Organisation:**

 **Telephone:**

 **Email:**

**Is your Organisation currently in receipt of a Blue Badge?**

|  |
| --- |
| **Office Use Only** |
| Date |  |
| Check By |  |
| Originals | Y | N |
| No. Pages |  |
| Scan | DS | SS |

**Yes No Unknown**

**Is this a new or a renewal application?**

**New Renewal**

**Please list the badge serial numbers you wish to renew:** (*if applicable*)

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**Section 2 – Eligibility of the Organisation**

In order to be eligible for a Blue Badge an organisation must be one that both cares for and transports disabled people who would themselves qualify for an individual Blue Badge. Organisational badges will therefore only be issued to an organisation which:

* Cares for and transports disabled people who would meet one or more of the eligibility criteria for an individual badge; and
* Due to the number and frequency of disabled people it is transporting, has a clear need for an organisational badge rather than using the individual badges of people it is transporting

Individual badges may be issued to people over the age of two and fall within one or more of the following descriptions:

* A person who drives a vehicle regularly, has a severe disability in both arms and is unable to operate, or has considerable difficulty in operating, all, or some types of parking meter; or
* A person who has been certified by an expert assessor as having an enduring and substantial disability which causes them, during the course of a journey, to:

─ Be unable to walk;

─ Experience very considerable difficulty whilst walking, which may include very considerable psychological distress; or

─ Be at risk of serious harm when walking; or pose, when walking, a risk of serious harm to any other person.

* Receives the Higher Rate of the Mobility Component of the Disability Living Allowance (HRMCDLA); or
* Receives the mobility component of Personal Independence Payment (PIP) and has obtained 8 points or more under the “moving around” activity; or
* Receives the mobility component of PIP and has obtained 10 points specifically for Descriptor E under the “planning and following journeys” activity, on the grounds that they are unable to undertake any journey because it would cause them overwhelming psychological distress; or
* Is registered blind (severely sight impaired); or
* Receives a War Pensioner's Mobility Supplement (WPMS); or
* Has been both awarded a lump sum benefit at tariffs 1-8 of the Armed Forces Compensation Scheme and certified as having a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking.

In addition, eligibility covers children under the age of three who fall within either or both of the following descriptions:

* a child who, on account of a condition, must always be accompanied by bulky medical equipment which cannot be carried around with the child without great difficulty;
* a child who, on account of a condition, must always be kept near a motor vehicle so that, if necessary, treatment for that condition can be given in the vehicle or the child can be taken quickly in the vehicle to a place where such treatment can be given.

**Does your organisation care for disabled people who would themselves qualify for an individual Blue Badge?**

**Yes No If Yes; approximately how many**

 **disabled people are in your care?**

**Please outline the needs of your customers and the care you provide:**

**Does your Organisation provide disabled people with transport as part of this care?**

**Yes No**

**If yes; please give details of the vehicle(s) in which a badge would be used:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Vehicle Registration** | **Vehicle Make***(e.g. Ford, Mercedes, Peugeot)* | **Vehicle Type** *(e.g. minibus, MPV, car)* | **Is this vehicle wheelchair Accessible?** |
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**How often does your Organisation transport disabled people?**

**Every day Most days Weekly Other**

(Please state)

**What type of journey does your Organisation make with disabled people?**

*(e.g. hospital appointments, excursions etc)*

**How many badges are you applying for?**

*(Please note the £10 fee is payable for each badge)*

**Declarations:** Please read the following declarations thoroughly. By submitting this application, you agree on behalf of your Organisation that:

* As far as I know, the details I have provided are complete and accurate. I realise that

you may take action against me if I have provided false information in this application form.

* I understand that I must promptly inform West Sussex County Council of any changes that may

affect my organisation’s eligibility for a badge.

* I confirm that I am authorised to represent the organisation.
* I confirm the badge will only be used when transporting disabled people and that the badge will only

be used in accordance with the rules of the scheme.

**Your signature against the above declarations:**

 **Print Name:**

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 **Date of Application:**

**Data Protection Notice**

West Sussex County Council (WSCC) complies with the Data Protection Act and the GDPR and is registered as a ‘Data Controller’ with the Information Commissioner’s Office (Reg. No. Z6413427). Your rights and the Data Protection Officer (DPO) for WSCC can be found on our website at https://www.westsussex.gov.uk/privacy-policy/ We ensure that your personal data is processed fairly and lawfully, is accurate, is kept secure and is retained for a period of no longer than one year after your last badge was valid or would have been valid. Processing your data is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller. Processing is necessary for reasons of substantial public interest on the basis of law which is proportionate to the aim pursued and which contains appropriate safeguards. Your data may be shared within WSCC only for the purposes of assessing your eligibility for the scheme or for other Council services, and externally with other local authorities or Government agencies only for the purpose of administering the scheme or for the detection and prevention of fraud. We will never share your information with third parties for marketing purposes.

**Payment for badge and delivery:**

**Please do not send any payment with your application.** You will be notified of the outcome of your application in writing and given details of how to pay. Successful applicants pay the £10.00 fee for each badge either online or by telephone.

**Please send your completed application form to:**

**By Post: Blue Badge, PO Box 859, Bognor Regis, PO21 9HT**

 **By Email: blue.badges@westsussex.gov.uk**