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1st September 2006

Health Overview and Scrutiny Committee

Members are hereby summoned to attend a meeting of the Health Overview and Scrutiny Committee to be held at **10.00 a.m.** on **Monday, 11th September 2006** in **Committee Room 3, County Hall, Chichester.**

Mike Kendall
County Secretary

Tea and coffee will be available in the Committee Room prior to the meeting.
A sandwich lunch will be available in the Committee Room at approx. 12.00 p.m.

A g e n d a

Indicative Timetable

Agenda Items 1-3	10.00 a.m. – 10.10 a.m.	
Agenda Item 4	10.10 a.m. – 10.15 a.m.	HOSC Changes & Membership
Agenda Item 5	10.15 a.m. – 10.35 a.m.	HOSC Strategic Plan 2006/07
KEY ITEM		
Agenda Item 6	10.35 a.m. – 11.55 a.m.	Audiology – Waiting Times Update
Short Break	11.55 a.m. – 12.05 p.m.	
TASK FORCE WORK		
Agenda Item 7	12.05 p.m. – 12.15 p.m.	'Fit for the Future' Update
GENERAL BUSINESS		
Agenda Item 8	12.15 p.m. – 12.25 p.m.	LINKs - 'A Stronger Local Voice'
Agenda Item 9	12.25 p.m. - 12.35 p.m.	Business Planning Group Report
Agenda Items 10-11	12.35 p.m. – 12.55 p.m.	Liaison Members' Role & Reports
Agenda Items 12-13	12.55 p.m. – 1.00 p.m.	Information Items

1. **Declarations of Interest**

Members and officers are invited to make declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make declarations at any stage during the meeting if it then becomes apparent that these may be required when a particular item or issue is considered. (If in doubt, please contact Democratic Services before the meeting.)

2. **Minutes**

To confirm the minutes of the meeting of the Committee held on 3rd July 2006 – [attached](#)

Attached to the minutes, for information: -

- a) [Action List](#)
- b) [Feedback from Group Discussions - PCT Reconfiguration](#)
- c) [Feedback from Group Discussions - 'Creating an NHS Fit for the Future'](#)

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances. Should there be any urgent items, the Chairman will advise of the place in the agenda at which those items will be considered.

4. **Confirmation of Changes to the Committee and Membership**

- a) Summary of main changes – [attached](#).

The Committee is asked to note the changes approved by County Council on 21st July 2006.

- b) Nominations have been received from the following District and Borough Councils: -

- Crawley Borough Council, Horsham District Council and Mid Sussex District Council have nominated the following representatives and substitute from their grouping:

Cllr. Dr. Howard Bloom (Crawley BC) and Cllr. Terry Gillard (Mid Sussex DC) as their representatives.

Cllr. Mrs. Jean Burnham (Horsham DC) as their substitute.

- Arun District Council and Chichester District Council have nominated the following representative and substitute from their grouping:

Cllr. Brian Weekes (Chichester DC) as their representative.

Cllr. Mrs. Jacqueline Maconachie as their substitute.

Adur District Council's and Worthing Borough Council's nominations will be considered at their next Simultaneous Executive Meeting on 16th September and will be confirmed at the next meeting of the Committee on 23rd October.

Full membership list, including the above changes - [attached](#).

The Committee is asked to confirm the nominations.

5. **HOSC Strategic Plan 2006/07**

Report by the Chairman of the Committee – [attached](#).

The Chairman will introduce the report, which sets out the strategy and plan for the Committee following the recent changes.

The Committee is asked to comment on and to note the report.

KEY ITEM

6. Audiology Services in West Sussex

Report by the Health Scrutiny Officer – [attached](#).

The report advises on waiting times for hearing appointments and tests in West Sussex and on national standards and best practice.

Representatives of the provider and commissioning Trusts will update the Committee on their plans to reduce waiting times in West Sussex.

The presentations will be followed by small group work.

The Committee is asked to note the report and feedback from the group work and to agree any further action.

TASK FORCE WORK

7. 'Creating an NHS Fit for the Future' Task Force Update

The Chairman of the Task Force will provide an oral update on the work of the Task Force.

The Committee is asked to note the oral report.

GENERAL BUSINESS

8. 'A Stronger Local Voice' - Local Involvement networks (LINKs)

Summary of 'A Stronger Local Voice' Discussion Document – [attached](#).

The Department of Health has published a discussion document - 'A Stronger Local Voice: A framework for creating a stronger local voice in the development of health and social care services'. It sets out the Government's plans for the future of patient and public involvement in health and social care, including the establishment of Local Involvement Networks (LINKs) which will replace the existing Patient and Public Involvement Forums (PPIFs).

The Committee is asked to comment on the discussion document.

9. Business Planning Group Report

Report by the Chairman of the Business Planning Group – [attached](#).

The Group met on 14th August 2006. The Chairman will report on the meeting, which discussed: -

- (i) Constitutional Changes

- (ii) Ridings and Birchfield Wards Re provision - Progress Report
- (iii) Western Sussex PCT Project Updates
- (iv) Terms of Reference for Review - Modernising Mental Health Services for Older People in Western Sussex
- (v) 'Creating an NHS Fit for the Future' – New Task Force
- (vi) Community Services Project – New Task Force
- (vii) Developing a Nurse-led Service at Horsham Hospital - Progress Report

Items i and v have been brought to the Committee elsewhere on the agenda.

The Committee is asked to note the report.

10. **Review of the Liaison Member Role**

- a) Draft job description for liaison members – [attached](#).

The Committee is asked to comment on and to agree the liaison member job descriptions.

- b) List of Liaison Members – [attached](#).

- (i) Volunteers are sought to fill the current liaison member vacancies with the Worthing and Southlands Hospitals NHS Trust and the Sussex Partnership NHS Trust.
- (ii) Volunteers are also sought for the vacancies that will be created by the establishment of the West Sussex PCT and locality arrangements from 1st October 2006.

The Committee is asked to agree the nominations.

11. **Report back from Liaison Representatives**

- a) Members are asked to orally report back on their meetings with West Sussex NHS organisations and to highlight any areas of interest or important issues.
- b) The Chairman will report back on the following meetings:
 - Sussex Partnership NHS Trust – 7th August
 - South East Coast Ambulance Trust – 14th August
- c) The Vice-Chairman will report back on the following meetings:
 - South East Coast SHA Meeting - 3rd August
 - Meetings with Turnaround Directors.

The Committee is asked to note the oral reports and to agree any necessary further action.

INFORMATION ITEMS

The Committee is asked to note the following items:

12. New Chief Executives for South East Coast PCTs

- (a) Letter from the South East Coast SHA announcing appointments of Chief Executive Designates – [attached](#).

The South East Coast SHA has announced that John Wilderspin, currently Chief Executive of Fareham and Gosport PCT and East Hampshire PCT, will be the new Chief Executive Designate and that David Taylor will be the new Chairman of the West Sussex PCT.

- (b) Profiles of the Chairman and Chief Executive of the new West Sussex PCT – [attached](#).

13. Date of the Next Meeting

The next scheduled meeting of the Committee will be held on Monday 23rd October 2006. The agenda for that meeting may include:

- Audit Commission Annual Health Check Results, Quality Outcome Framework (QOF) Targets and Turnaround Updates for West Sussex Health Organisations
- “Creating an NHS Fit for the Future” Update / Launch of Public Consultation
- Trust Homes in the West of the County inc. Post Office Cottages – (part of “A Place to Live” Task Force work)

Individual members may refer a matter to the Committee, but any person (or body) wishing to do so must give not less than 10 working days notice of the item before the meeting in question. For the meeting on 23rd October 2006, the Head of Democratic Services should be advised of items by 9th October 2006.

To: All Members of the Health Overview and Scrutiny Committee