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23rd November 2006

Health Overview and Scrutiny Committee

Members are hereby summoned to attend a meeting of the Health Overview and Scrutiny Committee to be held at **10.00 a.m. on Monday, 4th December 2006 in Committee Room 3, County Hall, Chichester.**

Mike Kendall

County Secretary

A g e n d a

Indicative Timetable

Agenda Items 1-3	10.00 a.m. – 10.05 a.m.	
Agenda Item 4	10.05 a.m. – 10.10 a.m.	Membership Update
Agenda Item 5	10.10 a.m. – 10.15 am.	Business Planning Group Report
Agenda Item 6	10.15 a.m. – 10.20 a.m.	Information Items
Agenda Item 7	10.20 a.m. – 11.30 a.m.	Acute Trusts' Performance
<i>Short Break</i>	11.30 a.m. – 11.35 a.m.	
Agenda Item 8	11.35 a.m. – 12.35 p.m.	West Sussex PCT's Performance

1. Declarations of Interest

Members and officers are invited to make declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make declarations at any stage during the meeting if it then becomes apparent that these may be required when a particular item or issue is considered. (If in doubt, please contact Democratic Services before the meeting.)

2. Minutes

To confirm the minutes of the meeting of the Committee held on 11th September 2006 – [attached](#).

Also attached for information:

(a) [Action List](#)

(b) [Feedback](#) from group discussions on audiology services.

3. Urgent Matters

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances. Should there be any urgent items, the Chairman will advise of the place in the agenda at which those items will be considered.

4. **Membership Update**

- (a) Worthing Borough Council and Adur District Council have nominated Cllr. Ms. Bradley (Worthing Borough Council) as their representative and Cllr. Burt (Adur District Council) as their substitute.
- (b) West Sussex PCT has nominated Mr. Taylor as its representative and Mrs. Bamford as its substitute.
- (c) The West Sussex Acute Trusts have nominated Mrs. Pyper, Chairman of the Royal West Sussex NHS Trust as their representative.

The Committee is asked to confirm the nominations.

5. **Business Planning Group Report**

Report by the Chairman of the Business Planning Group – attached.

The Committee is asked to note the report.

6. **Chairman's Updates**

The Chairman will update the Committee on responses received to its letters regarding waiting times for audiology services and the establishment of Local Involvement Networks (LINKs).

- (a) Audiology
- (b) Local Involvement Networks (LINKs)

7. **Healthcare Commission Annual Health Check Results - 'Quality of Services'**

Report by the Health Scrutiny Officer – [attached](#).

The Healthcare Commission Annual Health Check results were announced in October 2006 and the Chairman has invited the Chief Executives and Chairmen of the trusts scoring 'fair' or 'weak' on the 'Quality of Services' to discuss their performance and outline their performance improvement action.

The trusts scoring 'fair' or 'weak' on the 'Use of Resources' will be invited to attend a meeting of the Business Planning Group in the New Year to discuss their performance. Other interested Members of the Committee will be invited to attend.

West Sussex Acute Trusts

The Committee will be asked to take part in facilitated group work, each focussed on one individual trust, to discuss aspects of performance where targets were not met, there was insufficient assurance or under achievement. The trusts have been asked to explain what improvement action has been taken.

The following three trusts will be attending the meeting:

- Brighton and Sussex University Hospitals NHS Trust
- Surrey and Sussex Healthcare NHS Trust
- Queen Victoria Hospital Foundation NHS Trust

8. West Sussex PCT

Sara Weech, Director of Strategy at the West Sussex PCT will outline the PCT's approach given the challenge of improving performance across the county having inherited varying scores from its five predecessor PCTs.

The Committee is invited to question the PCT about its approach to performance improvement and to raise any specific issues of concern.

9. Date of the Next Meeting

The next scheduled meeting of the Committee will be held on Monday 29th January 2007.

Individual members may refer a matter to the Committee, but any person (or body) wishing to do so must give not less than 10 working days notice of the item before the meeting in question. For the meeting on 29th January 2007, the Acting Head of Democratic Services should be advised of items by Friday 12th January 2007.

To: All Members of the Health Overview and Scrutiny Committee