

**Head of Democratic Services**  
Jonathan Russell

County Hall Chichester  
West Sussex P019 1RQ

Telephone: (01243) 777188  
Fax: (01243) 777952  
e-mail:  
annalee.tebay@westsussex.gov.uk

If calling please ask for  
Annalee Tebay

23<sup>rd</sup> June 2006

## **Health Scrutiny Select Committee**

You are hereby summoned to attend a meeting of the Health Scrutiny Select Committee to be held at **10.00 a.m.** on **Monday, 3<sup>rd</sup> July 2006** in **Committee Room 3, County Hall, Chichester.**

**Mike Kendall**  
County Secretary

**Please note the new start time of 10.00 a.m.**

A sandwich lunch will be available in the Committee Room at approx. 12.00 p.m.

## **A g e n d a**

### **Indicative Timetable**

Agenda Items 1-4	10.00 a.m. – 10.15 a.m.	
<b>Key Item</b>		
Agenda Item 5 i	10.15 a.m. – 11.00 a.m.	PCT Reconfiguration
Agenda Item 5 ii	11.00 a.m. – 12.00 p.m.	'Creating an NHS Fit for the Future'
<b>Short Break</b>	12.00 p.m. – 12.10 p.m.	
<b>Task Force Work</b>		
Agenda Item 6	12.10 p.m. – 12.35 p.m.	Childhood Obesity Task Force Update
Agenda Item 7	12.35 p.m. – 12.40 p.m.	Crawley Hospital Task Force (New)
Agenda Item 8	12.40 p.m. – 12.45 p.m.	Community Services Project (New)
<b>General Business</b>		
Agenda Item 9	12.45 p.m. – 1.00 p.m.	Constitutional Changes
Agenda Item 10	1.00 p.m. – 1.05 p.m.	Clearing House Group Report
Agenda Item 11	1.05 p.m. – 1.15 p.m.	Report back from Liaison Representatives
Agenda Items 12-15	1.15 p.m. – 1.20 p.m.	Information Items

### **1. Declaration of Interests**

Members and officers are invited to make declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make declarations at any stage during the meeting if it then becomes apparent that these may be required when a particular item or issue is considered. (If in doubt, please contact Democratic Services before the meeting.)

### **2. Membership Update**

The following changes to the co-opted membership of the Committee have occurred since the last meeting:

- Adur District Council has nominated Cllr. R. Burt as their representative to replace Cllr. Ms. B. Collard.

- Worthing Borough Council has nominated Cllr. Ms. C. Molineaux as their substitute to replace Cllr. Mrs. M. Harding.

The Committee is asked to confirm the nominations as above.

Full list of the membership of the Committee, including changes - [attached](#).

### 3. Minutes

To confirm the minutes of the meeting of the Select Committee held on [8th May 2006](#) – attached (BUFF PAPER).

Also attached to the minutes from the meeting on 8<sup>th</sup> May for information: -

- a) [Action list](#)
- b) Feedback from group discussions on a Nurse-Led Minor Injuries Service [Case Study](#)
- c) Summary of issues/concerns on [Out of Hours](#) Services session.

### 4. Urgent Matters

Items not on the agenda, which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances. Should there be any urgent items, the Chairman will advise of the place in the agenda at which those items will be considered.

## **KEY ITEM**

### 5. **PCT Reconfiguration and Sustainability Review in West Sussex**

#### i) **PCT Reconfiguration in West Sussex**

Presentation by Steve Phoenix, Chief Executive at Adur, Arun and Worthing teaching PCT and Transitional Lead for West Sussex.

The presentation will be followed by a question and answer session.

#### ii) **'Creating an NHS Fit for the Future' (Acute & Community Services)**

Summary of 'Creating an NHS Fit for the Future' Discussion Document May to July 2006 – attached (for members of the Committee only).

(The full document is available on request or via the SHA's website: [www.surreysussexfitforthefuture.nhs.uk](http://www.surreysussexfitforthefuture.nhs.uk))

Presentation by Steve Phoenix.

The presentation will be followed by small group work.

*N.B. Please bring your copy of 'Creating an NHS Fit for the Future' circulated with the papers for the Committee's meeting on 20<sup>th</sup> March 2006 to the meeting.*

## **TASK FORCE WORK**

### **6. Childhood Obesity Task Force Update**

Update Report by the Task Force – [attached](#).

The report advises on progress against the recommendations and action plan agreed at the Committee's meeting in March 2005 and on national developments since the Task Force reported last year.

The Committee is asked to approve the recommendations.

### **7. Crawley Hospital Management – New Task Force**

The Chairman will report back on the informal meeting held on 24<sup>th</sup> May 2006 at The Hawth, Crawley, which discussed the future management of Crawley Hospital (the proposed transfer from the Surrey and Sussex Healthcare NHS Trust to Crawley PCT). It is proposed that a joint Task Force is set up with representation from the Committee, Surrey County Council, Crawley Borough Council and PPIF representatives for Crawley PCT and the Surrey and Sussex Healthcare NHS Trust, to consider the proposed changes as part of the consultation process due to commence in the autumn.

The Committee is asked to appoint members to a joint Task Force.

### **8. Community Services Project – New Task Force**

Report by the Health Scrutiny Officer – [attached](#).

The report advises on the project 'Better Access to Community Health Services' which is linked to the White Paper 'Our health, our care, our say'. The project has been awarded £20,000 of Action Learning Project funding from the Centre for Public Scrutiny. A Project Steering Group needs to be established as the first stage of the project.

The Committee is asked to appoint members to the Steering Group.

## **GENERAL BUSINESS**

### **9. Constitutional Changes**

Report by the Chairman of the Committee – [attached](#).

The changes to the Committee's protocol and constitution have been proposed following the recent evaluation of the Committee's work. The proposed changes were sent to all members of the Committee and the Leaders of the District and Borough Councils for comments.

The Committee is asked to receive the changes to its Constitution and Protocol, as set out at [Appendix A](#). The changes are to be endorsed by the Governance Committee on the afternoon of 3<sup>rd</sup> July for recommendation to the County Council on 21<sup>st</sup> July 2006.

## 10. **Clearing House Group Report**

Report by the Chairman of the Clearing House Group – [attached](#).

The Clearing House Group met on 5<sup>th</sup> June 2006. The Chairman will report on this meeting which discussed: -

- i) Changes to the Committee's Protocol and Constitution
- ii) HSSC Submission on NHS Deficits to the House of Commons Health Select Committee – [attached](#).
- iii) Horsham & Chanctonbury PCT: Developing a Nurse-led Service at Horsham Hospital Progress Report
- iv) Centre for Public Scrutiny Priorities Framework and Members' Self-Assessment (Training Needs) Tool
- v) HSSC Work Programme 2006/07
- vi) Community Services Project

Items i and vi have been brought to the Committee elsewhere on the agenda.

## 11. **Report back from Liaison Representatives**

List of Liaison Representatives – [attached](#).

- a) Members are asked to orally report back on their meetings with West Sussex NHS organisations and to highlight any areas of interest or important issues.
- b) SHA Reference Panel Meetings of 19<sup>th</sup> May and 30<sup>th</sup> June 2006 (Peter Griffiths to report back)

The Committee is asked to note the oral reports and to agree any necessary further action.

## **INFORMATION ITEMS**

### 12. **Audiology – Waiting Times for Hearing Appointments and Tests**

The Chairman will update the Committee on the responses she has received since the last meeting from the four Trusts responsible for audiology services in the county. Representatives from the four Trusts will be invited to the Committee's next meeting in September to provide an update on waiting times for hearing tests and appointments.

### 13. **Award for Royal West Sussex NHS Trust - CHKS Top 40 Hospital and 'Most Consistent'**

CHKS Ltd., the leading independent healthcare benchmarking company, has announced its annual report of UK acute healthcare performance. Based on expertly developed indicators, the report named the Royal West Sussex NHS Trust as one of the Top 40 Hospitals and the most consistently good over the past three years. The CHKS annual report uses the most up to date data available to the NHS applied to 18 risk adjusted performance indicators to rate the hospitals. The indicators include mortality and MRSA rates, cancelled procedures and information from patient surveys, which have been used to

assess clinical effectiveness, outcomes, efficiency and patient-carer experience.

14. **Arun Community Hospital**

The Chairman has received a response to her letter from Candy Morris, Chief Executive of the Surrey and Sussex Strategic Health Authority. Her letter states that the delay to the scheme for the development of the Arun Community Hospital enables the local NHS to complete its review of services (e.g. via the 'Creating an NHS Fit for the Future' discussions). She gave the Chairman reassurance of the SHA's continued commitment to engage with the Committee in discussions about the development of local services as they progress over the coming months.

15. **Date of the Next Meeting**

The next scheduled meeting of the Committee will be held on Monday 11<sup>th</sup> September 2006. The agenda for that meeting may include:

- Audiology Update
- Creating an NHS Fit for the Future
- National Burn Care Review Task Force Update
- Review of the Role of Liaison Members
- Informal Session: Work Programme 2006-07 and Training Needs Analysis

Individual members may refer a matter to the Committee, but any person (or body) wishing to do so must give not less than 10 working days notice of the item before the meeting in question. For the meeting on 11<sup>th</sup> September 2006, the Head of Democratic Services should be advised of items by 28<sup>th</sup> August 2006.

**To: All Members of the Health Scrutiny Select Committee**