

Jonathan Russell
Head of Democratic Services

(01243) 777188 (Direct)
(01243) 777952 (Fax)
annalee.tebay@westsussex.gov.uk

www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100

Annalee Tebay

22nd June 2007

Health Overview and Scrutiny Committee

Members are hereby summoned to attend a meeting of the Health Overview and Scrutiny Committee to be held at **10.00 a.m.** on **Monday, 2nd July 2007** in **The Council Chamber, County Hall, Chichester.**

Mike Kendall
County Secretary

A g e n d a

Part I

Indicative Timetable

Agenda Items 1-4	10.00 a.m. – 10.10 a.m.	
Agenda Item 5	10.10 a.m. – 10.15 a.m.	Membership Update
Agenda Item 6	10.15 a.m. – 10.20 a.m.	Review of Committee's Constitution
Agenda Item 7	10.20 a.m. – 10.35 a.m.	Joint Committee on 'Fit for the Future'
Agenda Item 8	10.35 a.m. – 11.15 a.m.	'Fit for the Future' Update
Agenda Item 9	11.15 a.m. – 11.20 a.m.	Community Health Services Task Force
BREAK	11.20 a.m. – 11.45 a.m.	
Agenda Item 10	11.45 a.m. – 12.15 p.m.	'Improving Hospital Services' Programme
Agenda Items 11-12	12.15 p.m. – 12.30 p.m.	Business Planning Group Report

1. Declarations of Interest

Members and officers are invited to make declarations of personal or prejudicial interests that they may have in relation to items on the agenda and are reminded to make declarations at any stage during the meeting if it then becomes apparent that these may be required when a particular item or issue is considered. (If in doubt, please contact Democratic Services before the meeting.)

2. Minutes

To confirm the minutes of the Committee meeting held on 14th May, 2007 – attached.

3. Urgent Matters

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances. Should there be any urgent items, the Chairman will advise of the place in the agenda at which those items will be considered.

4. **Part II Matters**

Members are asked to indicate at this stage if they wish the meeting to consider bringing into Part I any items on the Part II agenda.

5. **Membership Update**

In accordance with the Committee's Constitution the West Sussex District and Borough Councils have made the following nominations:

- Arun District Council and Chichester District Council: Cllr. Mrs. Maconachie (Arun) as representative and Cllr. Weekes (Chichester) as substitute.
- Worthing Borough Council and Adur District Council: Cllr. Ms. Bradley (Worthing) and Cllr. Burt (Adur). Cllr. Ms. Bradley will continue as the Group's representative on the Committee until further notice.
- Crawley Borough Council, Horsham District Council and Mid Sussex District Council: Cllr. Bloom (Crawley) and Cllr. Mrs. Hersey (Mid Sussex). Horsham District Council will be nominating a representative in due course.

The Committee is asked to approve the nominations.

There is still a vacancy for a County Councillor on the Committee, which will be appointed to at the next meeting of the County Council on 20th July 2007.

6. **Review of HOSC Constitution**

Report by the Health Scrutiny Officer – attached.

The Committee is asked to agree that further discussion on possible alternatives for changes to its Constitution be undertaken with all members of the Committee, during July and August and that a report reflecting the feed back received be brought to the Committee on 10th September.

Any recommendations for change will be submitted to the Governance Committee and thereafter to the County Council for approval on 12th October.

7. **Joint Committee to Consider West Sussex PCT and Brighton and Hove City PCTs Forthcoming Fit for the Future Proposals**

Report by the County Secretary – attached.

The report provides an update on preparations for the Joint Committee, which will be set up to scrutinise the West Sussex and Brighton & Hove City PCTs Fit for the Future proposals on health service reconfiguration.

West Sussex HOSC membership on the joint committee and the draft constitution and terms of reference for the joint committee have been agreed under Urgent Action by the County Secretary in consultation with the HOSC Chairman as agreed by the Committee at its meeting on 19th March 2007.

The Committee is asked to approve the recommendations.

8. **West Sussex PCT: Fit for the Future Update**

John Wilderspin, Chief Executive of the West Sussex PCT, will provide an update on the Fit for the Future process.

For information, the papers for a meeting of the PCT Board on 25th June can be found on the PCT's website: www.westsussexpct.nhs.uk

The Committee is asked to note the update.

9. **Community Health Services Task Force Report**

Report by the Task Force – attached.

Mr. de Mierre, Chairman of the Task Force, will introduce the report.

The Committee is asked to agree that the report be submitted to the Joint Health Overview and Scrutiny Committee being established to examine the 'Fit for the Future' proposals and that the future of the Task Force be considered following completion of the Joint Committee's work.

10. **Worthing and Southlands Hospitals NHS Trust – 'Improving Hospital Services' Programme**

Report by the Chairman of the Committee - attached.

Stephen Cass, Chief Executive, and Minara Chowdhury, Programme Manager, Worthing and Southlands Hospitals NHS Trust, will be in attendance to answer the Committee's questions.

The Committee is asked to comment on the report and to agree the recommendations.

11. **Business Planning Group Report**

Report by the Chairman of the Business Planning Group - attached.

The Committee is asked to agree the recommendations contained in the report.

12. **Date of Next Meeting**

The next scheduled meeting of the Committee will be held on 10th September 2007.

Individual members may refer a matter to the Committee, but any person (or body) wishing to do so must give not less than 10 working days notice of the item before the meeting in question. For the meeting on 10th September 2007, the Head of Democratic Services should be advised of items by 24th August 2007.

Part II

The Committee is asked to consider in respect of the following items whether the public, including the press, should be excluded from the meeting on the grounds of exemption under Part I of Schedule 17 of the National Health Service Act 2006.

The appendix to item 10 dealt with under this part of the agenda **is enclosed for members of the Committee only (Yellow Paper)**.

10. **Worthing and Southlands Hospitals NHS Trust – Improving Hospital Services Programme**

Appendix B containing information from Worthing & Southlands Hospitals NHS Trust.

Exempt: paragraph 1, Information relating to a particular employee.

To: All Members of the Health Overview and Scrutiny Committee